

Dear Head of Household/Parent or Guardian:

If your total household income is the same or less than the amounts on the income scale below, you/your child(ren) may participate in the Recreation Assistance Program. "Household" means a group of related or non-related individuals who are living as one economic unit and sharing living expenses. Living expenses include rent, clothes, food, doctor bills, and utility bills.

A foster child who is the legal responsibility of the welfare agency or court may participate in the City of Milpitas Low Income Program regardless of your income.

HOW TO APPLY: To apply for Recreation Assistance Program for you and/or child(ren), complete the attached application for low-income assistance as soon as possible. The application cannot be considered unless it contains complete eligibility information.

FOSTER OR INSTITUTIONALIZED CHILDREN:

Use one application per foster or institutionalized child who is the legal responsibility of the welfare agency or court. Write the name of the foster or institutionalized child and the specific school the child attends. If the foster child or institutionalized child receives "personal use income", list the amount of the income. "Personal use income" is (a) money given by the welfare office identified by category for the child's personal use, such as clothing, school fees and allowances; and (b) all other money the child receives, such as money from his/her family and money from the child's full-time or part-time jobs. The foster parent or agency official must sign the application.

ALL OTHER INCOME HOUSEHOLDS:

(Wages, salary, pensions, etc.)

For each student listed on the application, you must enter:

- The name(s) of all the children and the school(s) they attend.
- The name(s) of other children who do not attend any school.
- The name(s) of all adults (18 yrs. and older) and other household members, the amount each person receives monthly and the source of the income.
- The social security numbers of the adult household member who signs the application or indicate "none" if the adults does not have a social security number.

An application must be completed with all household members and income listed for a child, who is living with relatives or friends, whether or not the child is a ward of the court. An adult household member must sign the application.

MONTHLY INCOME: The amount of income each household member receives on a monthly basis (before taxes or other deductions are taken out) and where it came from, such as earnings, welfare,

pensions and any other source of income. If any amount varies from month to month, please write the normal average monthly amount or project the annual amount. To figure monthly income: weekly x 4.33; every two weeks x 2.15; twice a month x 2.

INCOME TO REPORT: Earnings from work:

Wages/salaries/tips, strike benefits, unemployment, compensation, and worker's compensation, net income from self-owned business or firm.

Welfare, Child Support or Alimony: Public assistance payments, welfare payments, and child support or alimony payments.

Pensions, Retirement, Social Security:

Pensions, supplemental security income, and retirement payments, Social Security.

Other Income: Disability benefits, cash withdrawn from savings, Interest/Dividends, Income from Estates/Trusts/Investments, Regular contributions from persons not living in the household. Net Royalties/Annuities/Net Rental Income and/or any other source(s) of income.

REPORTING CHANGES:

If you/your child(ren) are approved for low-income assistance from the Recreation Assistance Program, you **MUST** contact the City when your household income increases by more than **\$50.00 per month (\$600.00 per year)** or when your household size decreases.

APPLYING FOR A GRANT:

You may apply for benefits at any time during the fiscal year providing funds are still available. Funds are available on a first come first served basis. If you are not eligible now, but your income decreases, you loose your job, or your family size increases, you may complete an application at that time.

VERIFICATION:

City officials may check the information on the application at any time during the fiscal year. You may be asked to provide information to prove your income and residency.

CONFIDENTIALITY:

To the extent permitted by State Law, family size, household income and Social Security Number information will remain confidential and will not be shared for any purpose. Information you provide will determine your and your child's eligibility to receive low-income assistance and to verify eligibility.

If you have any questions or need further assistance in completing the application, please contact:

City of Milpitas–Andrew Mendes
1325 E Calaveras Blvd
Milpitas, CA 95035
(408) 586-3231

You will be notified by mail when your application is approved or declined.

	NUMBER OF PERSONS IN HOUSEHOLD							
STANDARD	1	2	3	4	5	6	7	8
Extremely Low	\$27,950	\$31,950	\$35,950	\$39,900	\$43,100	\$46,300	\$49,500	\$52,700
Very Low Income	\$46,550	\$53,200	\$59,850	\$66,500	\$71,850	\$77,150	\$82,500	\$87,800
Low Income	\$66,150	\$75,600	\$85,050	\$94,450	\$102,050	\$109,600	\$117,150	\$124,700