REQUEST FOR PROPOSALS

Art Installation
Milpitas Police Station Exterior

Commission Budget: $20,000
Media: Mixed Media, 3-D, Free Standing, For outdoor space

Proposal Deadline: November 17, 2014

The City of Milpitas' Arts Commission invites you to submit a proposal for the Milpitas Police Station Public Art Project. Project is to be located outside of the Police station and should incorporate a new sign for the site. The piece should be three dimensional and free standing.

Milpitas Police Station
The Milpitas Police Department is committed to the protection of lives and property by working with our community, and providing professional and responsive police services. The City of Milpitas Police Department is also proud to have one of the oldest K-9 programs in the State of California and on the West Coast.

Project Timeline
Please note all dates, except proposal deadline, are subject to change.

Deadline for receipt of Proposals:	**November 17, 2014 (no postmarks)**
Notification of artist finalists:	December 8, 2014
Models Due:	January 16, 2014
Selection and Approval:	February 23, 2014
Installation:	October 2015

Public Art Component
Artists interested in pursuing this commission are asked to design a visually interesting, safe, 3-dimensional public art piece that incorporates a new sign for the Police Department building and visually enhances the site. The piece will be located at the corner of Milpitas Boulevard and Minnis Circle; the exact location will be dependent upon the composition of the art piece. The City will determine the exact placement of the art piece and may choose to change the location dependent upon other activities.

The piece must meet safety requirements as they relate to the Milpitas Police Department. Artists must address engineering, construction, installation, and maintenance standards as well.

The art piece must be fabricated with bolting or attachment to a concrete surface or suitably designed footing. The Artist's shall be responsible for the design of any required footing for the art piece. The artist's shall be responsible for the complete installation of the art piece including any required footings upon approval from the City. The art piece must be designed to withstand the elements and allow for proper drainage.

The artist's scope of work and responsibilities shall include all required design, engineering, fabrication, construction, materials lighting and installation of the art piece on site complete and in place.

Eligibility
Qualified artists are encouraged to apply by complete submittal of the attached "Materials Submitted". Artists shall also have the ability to execute the City's standard consulting services contract without requirement of material change to content, and shall be capable of providing the required levels of insurance.

Budget
The artist's fee for this project is up to $20,000 (includes all costs related to the design, engineering, materials, fabrication, travel expenses and installation of the artwork, including required insurance and shipping.) The City does not provide design, engineering, or installation services to contracted artists.

Selection Process
The Milpitas Arts Commission will review the materials submitted by interested artists and make the Selection of Finalists. The Milpitas Arts Commission will forward its recommendation to the Milpitas City Council for final approval. The City of Milpitas reserves the right to reject any or all applications or proposals, or to terminate the selection process without prior notice. The City of Milpitas reserves the right to terminate the project at any time.

The Milpitas Arts Commission is an advisory body made up of 12 citizens with related expertise or a sincere interest in the arts. Members are appointed by the Milpitas City Council to oversee and make recommendation on the City of Milpitas Public Art Program.

For more information or questions:
Renee Lorentzen
Interim Recreation Services Manager
Public Art Program Manager
City of Milpitas
408-586-3409
rlorentzen@ci.milpitas.ca.gov