

Step 1

Building Permits - Online Permitting System (E-Permits)



In a continuing effort to improve customer service and streamline the permitting process, we are pleased to introduce the Building Online Permitting System. The new E-Permits will allow customers to apply for and obtain certain types of Commercial or Residential building permits on-line without leaving their home or office. Examples of permits available online include the following: Water heater and furnace replacement, bathroom and kitchen remodels, re-roofs, signs, and others. This system is available 24 hours a day - 7 days a week. If this is the first time you are using this service and you need to know how to use this system, please click on Guideline below.

Please review the following for the types of permits available online for [Commercial](#) and [Residential](#) applications.

If this is the first time you are using this service and you need to know how to use this system, please click on Guideline below.

[Guideline](#)

[Apply for Online Permit](#)

Building & Safety Department

455 East Calaveras Boulevard

Main Phone: (408) 586-3240

Building Inspection Requests: (408) 586-2797

Building Permits: (408) 586-3240

Hours:

Monday-Friday: 8:00 am-5:00 pm

[Click Here](#)

Step 2

Login
[Public](#)



City of Milpitas
CALIFORNIA

**Welcome to the
City of Milpitas, CA
Online Permitting Web Site.**

Actions
 [Apply for Permit](#)

This site provides access to the permit records of Milpitas, CA as well as general information regarding our office.

Start by making a selection from below:

PERMITS	PROJECTS	CONTRACTORS
PARCELS	CASE	LICENSE
CONTACT US		

Click Here

Step 3

MAIN MENU



[Commercial](#)

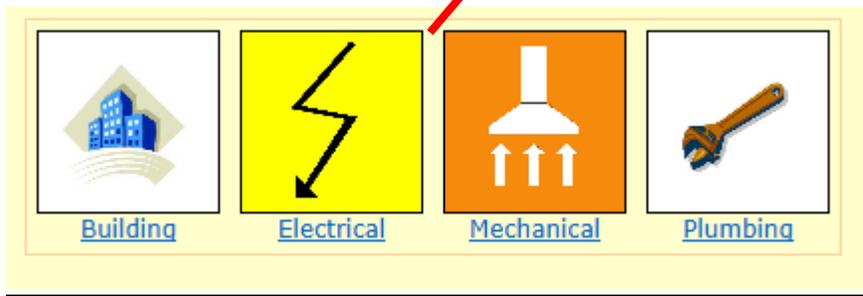


[Residential](#)

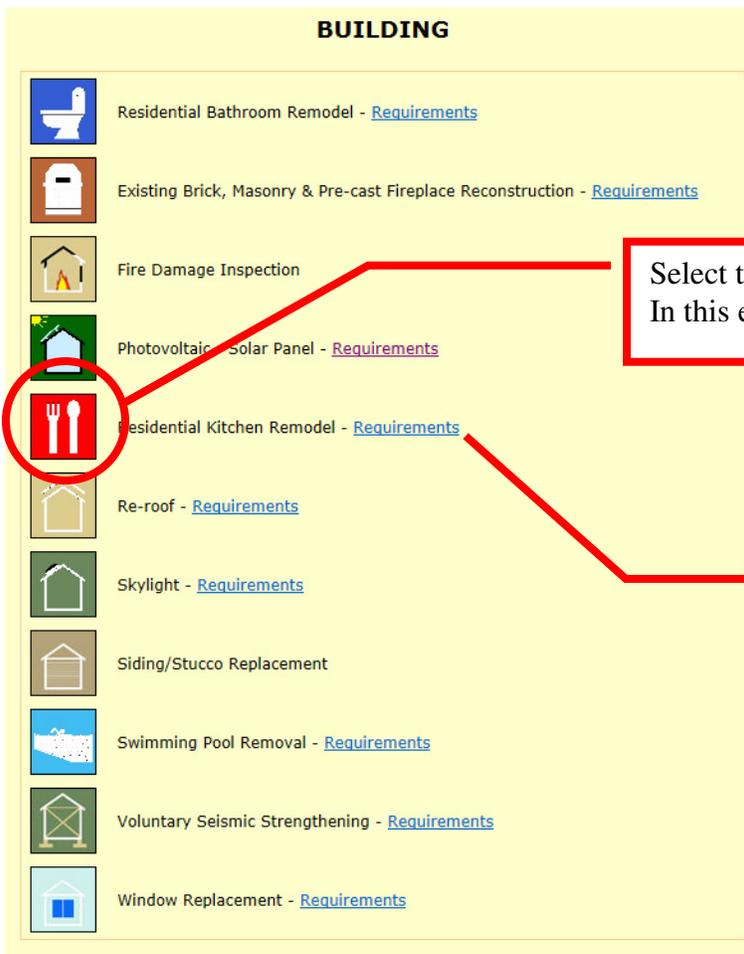
Select Commercial or Residential

Step 4

Select the Permit Type



Step 5



Select the permit.
In this example we select Kitchen Remodel

Make sure you have
studied the requirements

Step 6

Answer the questions.

Please select "**ONL KITCHEN**" as Permit Type.

Will any existing walls be removed or replaced?	<input type="radio"/> Yes	<input type="radio"/> No
Will any existing windows be replaced, relocated, or modified (including the header)?	<input type="radio"/> Yes	<input type="radio"/> No
<ul style="list-style-type: none">✓ Verification of a Contractor's license should be provided to the Building Inspector by the Contractor.✓ Prior to scheduling the final inspection, a Business license must be obtained by the Contractor from the City of Milpitas.✓ I have read and understand the requirements. (Requirements)✓ A construction activity permit from the Department of Industrial Relations Division of Occupational Safety and Health (CAL-OSHA) is required for Construction of trenches or excavations which are five feet or deeper and into which a person is required to descend. For Additional Information please contact CAL-OSHA at (510) 794-2521 or visit www.dir.ca.gov/dosh		
<input type="button" value="I understand"/>		

After reading the document and studying the requirement please Click on " I Understand"

Step 7

As new user then click here

City of Milpitas
CALIFORNIA

Public Login

User Name:

Password:

Login

* New users [Click here](#) to Register.

[Forgot your password?](#)

[Forgot your user name?](#)

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The City of Milpitas
455 E. Calaveras Blvd, Milpitas, CA 95035

[Home](#) | [CONTACT US](#)

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Step 7

Complete the required information and click on create account.

City of Milpitas
CALIFORNIA

Create New User Account

*Required Fields

Company Name:

License No:

* First Name:

* Last Name:

Address:

City:

State:

Zip: -

* e-Mail:

* Phone: ext.

* Log-In Name:
(letters/numbers only)

* Password:
(6 to 15 letters/numbers only)

* Confirm Password:

Create Account

Step 8

Permit Application

Step 1: Enter Permit Type and Location

Step 1: Enter Permit Type and Location

Step 3: Inspections

Step 2: Enter Applicant/Contractor/Owner

Step 4: Confirm and Record

PermitType Information

Select a PERMIT Type

ONL SOL
ONL SEISMIC UPGRADE
ONL WINDOW REPL
ONL FIRE DAMAGE INSP
ONL SHUT OFF VALVE

Select a PERMIT Subtype

* Description:

Additional Information:

* Job Value:

Select the Permit type

After selecting the permit type the subtype will appear here automatically.

Type Description

Enter the construction Valuation

Location

(Click here to Search)

* Street Number:

* Street Name:

Unit:

City:

State:

Zip:

Refer to Step 9

Your Relation to this Permit

Are you the Property Owner? (Check this box if you are the Property Owner)

Are you the Contractor? (Check this box if you are the Contractor)

Refer to Step 10

Step 9

Click on this Icon
to start the search.

Location
(Click here to Search) 

* Street Number:

* Street Name:

Unit:

City:

State:

Zip: -

Type the street
Name .

Example : if the
address is 363
Donahe Dr., please
Type "Donahe"
and click on
search

eTRAKIT - Address Search - Windows Internet Explorer

http://www.ci.milpitas.ca.gov/etrakit/AddressLookup.aspx?frm=PermitApp

Street Search 

Street Name:

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eTRAKIT - Address Search - Windows Internet Explorer
http://www.ci.milpitas.ca.gov/etrakit/AddressLookup.aspx?frm=PermitApp

Street Names Found

Donahe Dr	Select Street
Donahe Pl	Select Street

Select The Street

Back

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eTRAKIT - Address Search - Windows Internet Explorer
http://www.ci.milpitas.ca.gov/etrakit/AddressLookup.aspx?frm=PermitApp

Addresses Found on Street

343 Donahe Dr	Select Address
346 Donahe Dr	Select Address
353 Donahe Dr	Select Address
356 Donahe Dr	Select Address
363 Donahe Dr	Select Address
366 Donahe Dr	Select Address
373 Donahe Dr	Select Address
376 Donahe Dr	Select Address
383 Donahe Dr	Select Address

Back

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Select the Number

Location
(Click here to Search) 

* Street Number:
* Street Name:
Unit:
City:
State:
Zip: -

The address will be inserted

Step 10

Your Relation to this Permit

Are you the Property Owner? (Check this box if you are the Property Owner)
Are you the Contractor? (Check this box if you are the Contractor)

Indicate if you are Property Owner or contractor

STEP 11

Permit Application

Step 2: Enter Applicant/Contractor/Owner

Step 1: Enter Permit Type and Location

Step 3: Inspections

Step 2: Enter Applicant/Contractor/Owner

Step 4: Confirm and Record

Application for: ONL KITCHEN Permit

Applicant

APPLICANT Information

* Name:

* Address:

* City: * State: * Zip: -

Phone:

e-Mail Address:

ID:

OWNER Information

* Name:

* Address:

* City: * State: * Zip: -

Phone:

e-Mail Address:

ID:

CONTRACTOR Information

Name:

Address:

City: State: Zip: -

Phone:

e-Mail Address:

* License or ID:

Complete the required address and phone and ID
If you are the property owner, you do not need to type ID Number .
ID number is only for Contractors.

click on
"Go to Next Step"

Step 12

Permit Application

Step 4: Confirm and Record

Step 1: Enter Permit Type and Location

Step 3: Inspections

Step 2: Enter Applicant/Contractor/Owner

Step 4: Confirm and Record

Application for: ONL KITCHEN Permit

Permit Information	
Type:	ONL KITCHEN
Subtype:	
Description:	Kitchen Remodel

Location	
551 Los Pinos Av MILPITAS, CA 95035	

Fee Information	
AUTOMATION FEE	Amount: \$9.78
KITCHEN REMODEL INS	Amount: \$391.00
BSA SP REVOLVING FUND	Amount: \$1.00
SEISMIC	Amount: \$1.00
Total Fees:	\$402.78

Double Check the Permit Type

Double Check the Permit Description

Double Check Address

Cancel

<< Previous Step

Finish

Click On Finish

Step 13



City of Milpitas
CALIFORNIA

PAY	AMOUNT DUE	FEE DESCRIPTION
<input type="checkbox"/>	\$9.78	AUTOMATION FEE
<input type="checkbox"/>	\$391.00	KITCHEN REMODEL INS
<input type="checkbox"/>	\$1.00	BSA SP REVOLVING FUND
<input type="checkbox"/>	\$1.00	SEISMIC

TOTAL SELECTED \$0.00

Add to Cart

Add ALL to Cart

Click on Add ALL to Cart

Step 14

[Apply for Permit](#)

	Item	Type	Site Address	Amount
<input checked="" type="checkbox"/>	PERMIT (B-CP13-0050)	ONL KITCHEN	551 Los Pinos Av	\$402.78

Balance Due: \$402.78

Pay using Credit Card

Remove Selected Items

Add a check mark to item to pay and click on Pay using Credit Card.

Show Paid Items

Step 15

Please make sure you print the permit card and save it on your local computer. Please contact (408) 586-3240 if you were not able to print your card.