



**CITY OF MILPITAS**  
 Building & Safety Department  
 455 E. Calaveras Blvd.  
 Milpitas, CA 95035  
 408-586-3240  
 www.ci.milpitas.ca.gov

# PERMIT APPLICATION

DATE: \_\_\_\_\_  
 BUILDING PERMIT #B - \_\_\_\_\_  
 ELECTRICAL PERMIT #B - EL \_\_\_\_\_  
 MECHANICAL PERMIT #B - ME \_\_\_\_\_  
 PLUMBING PERMIT #B - PL \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_ Suite/Unit # \_\_\_\_\_

**APPLICANT:**

Name/ Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY OWNER:**

Same as:  Applicant  
 Name/Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**TENANT:**

Same as:  Applicant  Owner  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

ARCHITECT  DESIGNER  ENGINEER:

Same as:  Applicant  
 Company Name: \_\_\_\_\_ License number: \_\_\_\_\_ Expires: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR:**

Same as:  Applicant  
 Company Name: \_\_\_\_\_ Contractors license number: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT DESCRIPTION:**

Describe work to be done: \_\_\_\_\_  
 \_\_\_\_\_  
 Total valuation \$ \_\_\_\_\_  Commercial  Residential Fire sprinklers:  Yes  No  
 Existing building size: \_\_\_\_\_ sf Area of work/Addition: \_\_\_\_\_ sf # of stories: \_\_\_\_\_  
 Type of construction: \_\_\_\_\_ Occupancy type: \_\_\_\_\_ Hazardous materials:  Yes  No  
 Describe existing use: \_\_\_\_\_  
 Describe proposed use: \_\_\_\_\_

Approved by Planning: \_\_\_\_\_ Date: \_\_\_\_\_ Approved by Engineering: \_\_\_\_\_ Date: \_\_\_\_\_

**LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: \_\_\_\_\_ License No.: \_\_\_\_\_ Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

\_\_\_\_ I, as owner of the property, or my employees with wages as their sole compensation, will do ( ) all of or ( ) portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

\_\_\_\_ I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

\_\_\_\_ I am exempt from licensure under the Contractors' State License Law for the following reason: \_\_\_\_\_

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Signature of Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**WORKERS' COMPENSATION DECLARATION**

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

\_\_\_\_ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No. \_\_\_\_\_

\_\_\_\_ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_ Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name of Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION REGARDING CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name: \_\_\_\_\_ Lender's Address: \_\_\_\_\_

**CERTIFICATION, AGREEMENT AND AUTHORIZATION**

I certify that I have read this application and state that the information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



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**ELECTRICAL  
 MECHANICAL  
 PLUMBING  
 PERMIT  
 WORKSHEET**

DATE: \_\_\_\_\_  
 BUILDING PERMIT #B - \_\_\_\_\_  
 ELECTRICAL PERMIT #B - EL \_\_\_\_\_  
 MECHANICAL PERMIT #B - ME \_\_\_\_\_  
 PLUMBING PERMIT #B - PL \_\_\_\_\_

PROJECT ADDRESS:

Suite #

ELECTRICAL				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Receptacle Outlets, multiple on one circuit	EP73	\$73/first 20 each		
		\$57/ea additional 20		
Receptacle, fed from dedicated circuit	EP73a	\$33/ea		
Junction box, fed from dedicated circuit	EP107	\$33/ea		
Power pole for cubicles	EP72	\$33/ea		
Switches, Dimmers, Occupancy sensors, Sensor Power Packs, etc.	EP74	\$73/first 20 each		
		\$57/ea additional 20		
Lighting Fixtures, Sockets	EP77	\$73/first 20 each		
		\$57/ea additional 20		
Track lighting with fixtures	EP77a	\$1/lf		
Pole/Platform-Mounted/theatrical Fixtures	EP79	\$33/ea		
HEPA filter	EP105	\$73/first 20 each		
		\$57/ea additional 20		
Sign, lighting systems from one branch circuit	EP15	\$120/first one		
		\$73/ea additional		
Electrical vehicle charging station, residential	EP103	\$33/ea		
Electrical vehicle charging station, commercial	EP104	\$57/ea		
Residential Equipment or Appliance, fed from dedicated circuit	EP08	\$33/ea		
Commercial Equipment or Appliance, fed from dedicated circuit	EP06	\$57/ea		
Miscellaneous Apparatus, Conduits & Conductors	EP92	\$57/ea		
Special Circuitry, per circuit	EP65	\$57/ea		
Construction Temporary Power Pole with service panel, each pole	EP42	\$57/ea		
Power Apparatus (UPS) or Transformer	EP81	\$57/ea		
Time Clock	EP106	\$33/ea		
Circuit Breaker Panel/Subpanel, Lighting Control Panel	EP07	\$57/ea		
Services - not over 200 amps (new or change)	EP87a	\$73/ea		
Services - 201 amps - 1000 amps (new or change)	EP87b	\$120/ea		
Services - over 1000 amperes (new or change)	EP87c	\$175/ea		
Generator, portable	EP100	\$73/ea		
Generator, 10 kW or less	EP101	\$120/ea		
Generator, more than 10 kW	EP102	\$176/ea		
Swimming Pool/Spa	EP44	\$175/ea		
Elevator	EP48	\$120/ea		
<b>NEW RESIDENTIAL BUILDING – SQ. FT. FEES</b>				
Permit Fee, New Residential Construction, Single-Family	EP301	\$0.15/sf		
Permit Fee, New Residential Construction, Multi-Family	EP302	\$0.10/sf		
			<b>SUB TOTAL:</b>	

MECHANICAL				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Install Furnace or Heater, Residential (not including duct work)	MP02	\$88/ea		
Install/Replace Condenser, VAV or Fan Coil 0-5 ton <2000 CFM	MP22	\$57/first one		
		\$40/ea additional		
Install/Replace Condenser, VAV or Fan Coil Over 5 ton >2000 CFM	MP23	\$120/first one		
		\$57/ea additional		
Roof-top HVAC package unit including duct work	MP47	\$120/ea		
Duct Work per unit or System	MP14	\$57/ea		
Install/Replace Fire or Fire/Smoke Dampers	MP24	\$57/five ea		

MECHANICAL – Continued				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Dryer vent, residential	MP48	\$33/ea		
Dryer vent, commercial	MP49	\$57/ea		
Pump	MP50	\$73/ea		
Install, Relocate, Replace Flue Vent (not included with appliance)	MP03	\$57/ea		
Install Hood with Mechanical Exhaust – Residential	MP09	\$33/ea		
Install Hood with Mechanical Exhaust – Commercial	MP10	\$88/ea		
Exhaust & Product Conveyor Systems	MP25	\$57/ea		
Non-Portable Evaporative Cooler	MP33	\$57/ea		
Single Bathroom Ventilation Fan Connected to Single Duct	MP34	\$33/ea		
Ventilation System, not HVAC	MP35	\$33/ea		
Install Industrial-type Incinerator	MP11	\$88/ea		
Install/Replace Boiler	MP12	\$57/first one \$33/ea additional		
Other Regulated Appliance	MP36	\$57/ea		
PROCESS PIPING:				
Hazardous process piping system, per outlet	MP44	\$73/first four \$33/ea additional		
Non-hazardous process piping system, per outlet	MP46	\$73/first four \$33/ea additional		
Residential AC Replacement (one only inc. permit issuance)	BP47	\$141		
Residential Furnace Replacement (one only inc. permit issuance)	BP45	\$141		
NEW RESIDENTIAL BUILDING – SQ. FOOTAGE FEES				
Permit Fee, New Residential Construction, Single Family and Two Family	MP303	\$0.15/sf		
Permit Fee, New Residential Construction, Multi Family	MP304	\$0.10/sf		
Heating/Ventilation/Exhaust - Single-Family and Two-Family	MP309	\$0.25/sf		
Heating/Ventilation/Exhaust - Multi-Family	MP310	\$0.17/sf		
				SUB TOTAL:

PLUMBING				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Plumbing Fixtures – per trap	PP02	\$73/first five \$33/ea additional		
Water System Installation, New	PP11	\$73/ea		
Water System Installation, Re-pipe	PP11a	\$120/ea		
Building Drain or Sewer (New or Replacement)	PP03	\$73/ea		
Rain Water Drainage System	PP04	\$73/ea		
Water Heater and Vent	PP05	\$88/ea		
Gas Piping System - (each appliance)	PP06	\$73/ea		
Automatic Gas Shut-off (Seismic or Excess Flow) if not part of piping system	PP50	\$73/ea		
Industrial Waste Pre-Treatment System	PP08	\$120/ea		
Grease Trap	PP09	\$73/ea		
Grease Interceptor	PP10	\$88/ea		
Pump	PP31	\$73/ea		
Repair/Alteration of Drain/Vent	PP12	\$73/ea		
Landscape Sprinkler System	PP13	\$73/ea		
Landscape Reclaim Water, per valve	PP14	\$175/ea		
Backflow Protection	PP16	\$57/first five \$33/ea additional five		
Reclaim Water System, No Irrigation	PP17	\$175/ea		
Swimming Pool/Spa	PP20	\$120/ea		
Private Sewage Disposal System	PP30	\$57/ea		
Residential Water Heater Replacement (one only inc permit insurance)	BP43	\$141		
NEW RESIDENTIAL BUILDING - SQ. FOOTAGE FEES				
Permit Fee, New Residential Construction, Single-Family	PP305	\$0.15/sf		
Permit Fee, New Residential Construction, Multi-Family	PP306	\$0.10/sf		
				SUB TOTAL:

Plan Check Fee		\$173/hr		
Permit Issuance		\$115		\$115
				TOTAL:
Permitting Automation - 2.5% of total permit fee	AF01	2.5%		
Community Planning Fee		5%		
				GRAND TOTAL: