

CITY OF MILPITAS

Building & Safety Department
 455 E. Calaveras Blvd.
 Milpitas, CA 95035
 408-586-3240
www.ci.milpitas.ca.gov



INSPECTION CHECKLIST

RECYCLED WATER CHECKLIST FOR NEW CONSTRUCTION

	Code Requirements	Code section	Req'd
A. GENERAL			
1.	Project Name:		
2.	Site Address:		
3.	SBRWP Customer No.: MP-____-_____		
4.	Meter Register No.:		
	Note: One checklist for each recycled water meter connection.		
B. PUBLIC WORKS INSPECTION			
1.	Encroachment Permit #200 ____-_____		
2.	Building Permit #		
3.	Recycled Water Curb stop locked off		
4.	Recycled Water vertical and horizontal clearances, per plan		
5.	No jumpers providing recycled water on-site; use potable as temporary supply.		
6.	Upon obtaining clearance for Item A3, set potable water meter. a. Backflow certification obtained b. Meter Box Ok		
7.	On-site piping (purple or taped), vertical/horizontal clearance, depth of cover.		
8.	On-site piping pressure test passed.		
9.	Cross-connection test certificate from AWWA Cross-Connection Specialist is attached (must use potable water for testing).		
10.	Signage installed		
11.	Tagging of on-site valves etc. (both potable and recycled) installed.		
12.	Ok to set recycled water meter when above items are completed.		
13.	Coverage test		
14.	Additional DHS requirements from letter (fill in below and attach as needed). a. b.		
15.	Record Drawings "as-built" (3 sets), red-line ok. (Attached). a. Record drawings reviewed for changes, signage and completeness. b.		
16.	Interim Site Supervisor: a. Name: b. Phone #:		
17.	PW Inspection complete. a. PW Inspector signature: b. Date:		

INSPECTION CHECKLIST
RECYCLED WATER CHECKLIST FOR NEW CONSTRUCTION (Cont'd)

Code Requirements		Code section	Req'd
	Note: Upon completion forward to Land Development Engineering		
C. LAND DEVELOPMENT ENGINEERING			
1.	Certificate of Substantial Completion (Ordinance 238 Landscape Water Conservation)		
2.	Forwarded Record Drawings & Checklist to SBRWP (2 sets) and Utility (1 set)		
3.	Project Engineer signature:		
4.	Date:		
5.	Note: When items A and B above are completed, City Project Engineer will provide clearance to Building & Safety Department.		
D. UTILITY ENGINEERING			
1.	Site Supervisor:		
	a. Name:		
	b. Phone #:		
	c. Recycled water training class attended date:		
	d. Additional comments:		