



STRUCTURAL OBSERVATION AGREEMENT LETTER

**THIS LETTER SHALL BE SIGNED BY ALL PARTIES NAMED BELOW PRIOR TO THE ISSUANCE OF THE BUILDING PERMIT.**

I. The structural plans, calculations, and specifications for  
\_\_\_\_\_ shown as follows:  
Project name \_\_\_\_\_

Project address: \_\_\_\_\_

Plan page(s) \_\_\_\_\_ Rev. \_\_\_\_\_ Dated \_\_\_\_\_

Calculations page(s) \_\_\_\_\_ Rev. \_\_\_\_\_ Dated \_\_\_\_\_

were prepared by \_\_\_\_\_  
Company \_\_\_\_\_

II. The owner/developer has retained the Civil/Structural Engineer of Record or Licensed Architect to perform structural observations and provide periodic and final reports to the City of Milpitas. The reports must be submitted to the City prior to requesting a final inspection.

III. List items, which shall be covered by structural observations:

\_\_\_\_\_  
Owner/Developer Date  
Print & Sign Name & Company

\_\_\_\_\_  
Contractor Date  
Print & Sign Name & Company

ACCEPTED BY:

\_\_\_\_\_  
Project Engineer/Architect Date  
Print, Sign & Stamp Name and Company

\_\_\_\_\_  
Building Official Date