

## MEETING MINUTES

### MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, March 2, 2016

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 6:30 PM  
Present: Chair Mohsin, Vice Chair Leon, Commissioners Batilo, Kathapurkar, Manassau, Rosario, Sharma,  
  
Alternate Commissioners Present: Lee, Chen, Gandhi  
  
Absent: Bilbao, Bell, Truong
- II. **Seating of Alternates** – Lee, Chen
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Batilo motioned, and Commissioner Rosario seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of February 3 and February 22, 2016** – Staff Liaison Tim Wong noted that Commissioner Gandhi shows as absent in the minutes of the February 22 special meeting however he was present at the meeting. Vice Chair Leon motioned, and Commissioner Batilo seconded, for approval of the meeting minutes, as revised. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong said March 26 is the scheduled date for the next tree planting with Our City Forest and 20 trees will be planted in Amalfi Park, and announced that the mayor extended Commissioner Bilbao's term to 2020.
- VIII. **Liaison Report** – Vice Mayor Montano was not present.
- IX. **Commissioners Round Table** – Commissioner Kathapurkar would like to discuss Jacaranda trees as accent trees at exit and entry points to the City and Mr. Wong said this will be discussed at the April meeting.
- X. **New Business**
  - A. **2016 Spring Cleanup Day**

Mr. Wong sent the Commission recommendations for potential areas and ideas for the cleanup, including homeless encampments, graffiti removal, and river cleanups. Commissioners did raise questions about health and safety concerns in working in those potential areas. The location was not finalized and the subcommittee will return next month with a recommendation.

Vice Chair Leon motioned, and Commissioner Batilo seconded, to hold Spring Cleanup Day on April 23, 2016 and to select a location at the next meeting. Motion carried unanimously.
  - B. **Review of Community Development Block Grant (CDBG) Program Applications for FY 2016-17.**

Assistant Housing Planner Hang Huynh gave a presentation about the CDBG process. Staff also stated that there was one non-public service application that was no longer valid since the proposed project did not move forward. Therefore, based on staff's recommendations, there would be some remaining non-public service funds. Staff proposed to solicit for additional non-public service applications and staff would present those applications along with their recommendation at the April meeting.

14 public service providers and four non-public service providers were present and described their funding requests and services.

Following the presentations, Commissioner Batilo motioned, and Commissioner Leon seconded, to close the public hearing. Motion carried unanimously

The Commission took a short break to deliberate the applications.

The Commission reviewed staff's funding recommendations and each Commissioner provided their own funding recommendations. After further deliberations, the Commission finalized their allocations that met the Council requirements that each funding recommendation was at least \$5000.

Commissioner Batilo motioned, and Commissioner Kathapurkar seconded, to accept the funding amounts for Public Services and consider the additional non-public service applications at the April meeting. Motion carried unanimously.

**XI. Unfinished Business – No items**

**Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Bilbao (A)
NBO Awards:	Manassau, Rosario, Bilbao, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Batilo, Leon, Kathapurkar, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

**XII. Adjournment – The meeting was adjourned at 10:32 PM to the next meeting of April 6, 2016.**