

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, October 5, 2016

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Vice Chair Leon, Commissioners Batilo, Bilbao, Kathapurkar, Manassau, Sharma

Alternate Commissioners Present: Chen, Gandhi

Absent: Rosario, Truong, Lee, Bell
- II. **Seating of Alternates** – Chen, Gandhi
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Bilbao motioned, and Commissioner Manassau seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of September 7, 2016** – Commissioner Bilbao motioned, and Commissioner Gandhi seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Mr. Wong said the Neighborhood Beautification awards are scheduled for the October 18 City Council meeting. The City is updating its consolidated plan which needs to be completed in order to be eligible for federal funds and staff will conduct five public forums in October to seek public feedback on priorities for spending the funds. Those unable to attend a meeting can complete an online survey and Mr. Wong encouraged the commissioners to spread the word about the meetings and the survey.

Chair Mohsin encouraged the commissioners to attend the October 18 City Council meeting for the presentation of the Neighborhood Beautification awards.

Commissioner Leon asked for information regarding the formation of the General Plan Advisory Committee (GPAC). Mr. Wong said the City is updating its General Plan and forming a GPAC which will include one member of the CAC. More information will be provided at the next meeting.
- VIII. **Liaison Report** – Vice Mayor Montano said International Park was discussed at the last council meeting. Staff researched locations, including Tom Evatt Park which is not large enough and Starlight Pines Park which is too secluded, and have recommended sublets on Main Street. City Council has given approval for staff to explore this further. There is a Virgin Hotel coming to the TASP area, an upscale hotel that many cities competed for, and this is great news for Milpitas.
- IX. **Business Items**
 - A. **Make a Difference Day**

Commissioner Batilo had hoped to collaborate with Recreation Services and have Make a Difference Day at Cardoza Park during the Pumpkins in the Park event but could not participate because it is not a Halloween themed event. She said next year the commission should have a Halloween costume contest as part of the event so they can participate.

Make a Difference Day is confirmed for October 22 in the parking lot of Seafood City from 10:00 AM – 2:00 PM.

B. CAC City Council Presentation

The CAC Council presentation is scheduled for November 1. Chair Mohsin will be in attendance to present the CAC's 2016 accomplishments and 2017 work plan.

C. Gateway and Entryway Plan

Mr. Wong handed out final renderings of the seven identified gateways and entryways. He said the plan will be presented to City Council and asked that the commissioners let him know if they have comments.

X. Commissioners Round Table – No announcements

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

XI. Adjournment – The meeting was adjourned at 8:38 PM to the next meeting of November 2, 2016.