



# AGENDA

## Community Advisory Commission

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**Wednesday, November 2, 2016**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. **Roll Call:** Syed Mohsin, Oscar Leon, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, Evan Bell, George Chen, Vishal Gandhi
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** November 2, 2016
- V. **Approval of Minutes:** October 5, 2016
- VI. **Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. **Announcements**
- VIII. **Liaison Report**  
**City Council Report:** Vice Mayor Carmen Montano
- IX. **Business Items**
  - A. **General Plan Advisory Committee Nomination**

The City is in the process of updating its General Plan. The Council requested that a member of the CAC be on the General Plan Advisory Committee (GPAC). The nominee will be presented to the City Council for their consideration at the November 15 meeting.

**Recommendation:** Nominate and approve a CAC member to serve on the GPAC.

- B. **Make a Difference Day**

This year's Make a Difference Day was held on October 22, 2016 in the parking lot of Seafood City. This is an opportunity to review the event and discuss possible improvements.

**Recommendation:** Review event and recommend improvements for next year.

### C. Neighborhood Beautification Awards

The winners of the Neighborhood Beautification Awards were presented at the October 18, 2016 City Council meeting

**Recommendation:** Review event and recommend improvements for next year.

### D. Budget

The CAC has spent \$600 of its allocated budget; however, it needs to determine how to expend the remaining amount.

**Recommendation:** Determine how to expend the remaining funds in the CAC budget.

### E. Potluck

Every year, the CAC holds a potluck to celebrate the events of the past year.

**Recommendation:** Prepare for the event.

## X. Commissioners' Round Table

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### Review Subcommittee Member Assignments and Update as Needed

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|------------------------|--|
| Make a Difference Day: | Batilo, Mohsin, Lee, Sharma (A)          |
| National Night Out:    | Mohsin, Manassau, Truong, Chen (A)       |
| NBO Awards:            | Chen, Manassau, Rosario, Leon (A)        |
| Spring Cleanup Day:    | Sharma, Manassau, Bell, Batilo (A)       |
| Town Hall Meeting:     | Bell, Gandhi, Leon, Sharma (A)           |
| Tree Planting:         | Kathapurkar, Bilbao, Rosario, Mohsin (A) |

## XI. Adjournment: to December 7, 2016

### KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

