

EMERGENCY PREPAREDNESS COMMISSION

UNAPPROVED MINUTES

March 15, 2012

I. CALL TO ORDER

Meeting was called to order at 7:05 p.m.

Present: Arlyn Swiger, Brian Shreve, Mike Berryhill, Tim Howard, Don Clendenin,
Charlotte Ronquillo, Betty Reutter

Excused: Pam Wells

Absent: Stephen Strauss, Mercedes Albana

Liaison: Althea Polanski

Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

– The minutes from the January 19, 2012 meeting were approved with a minor typo correction.

IV. PUBLIC FORUM

Samantha Beard of the Community Advisory Committee informed EPC of the Town Hall event taking place this year. This meeting will incorporate AlertSCC and SAFE programs in order to garner support for these programs. The goal of this event is to beautify Milpitas and hear the citizens' main concerns. There will be a yellow card for citizens to voice their opinion.

V. ANNOUNCEMENTS/CORRESPONDENCE

1. Community awareness: Town Hall meeting
2. Emergency Preparedness commissioner experience and skills assessment has been completed.

VI. APPROVAL OF AGENDA

– the agenda was approved.

VII. IMPORTANT INFORMATION and ACTION ITEMS:

1. Sean Simonson gave an overview of upcoming SAFE team classes.
 - o SAFE classes are held on Thursdays at 7:00 at Fire Station 1.
 - o SAFE class graduation will be held on Saturday, April 28th.
 - o SAFE team leaders meet every first Monday of the month.
2. Brown Act Training video is now on the Commission website.
3. Action Item: Sean needs photographs, updated email and phone numbers for the website.

4. Action Item: Charlotte Ronquillo will develop a EPC blog on Facebook and Google Plus. Further discussion about this at the next meeting.
5. Action Item: Pamela Wells will create an account for AlertSCC on Facebook and other social media by next meeting.

VIII. NEW BUSINESS:

- A. Discussion on Countywide Community Emergency Response Team and community outreach.

IX. TEAM REPORTS

- A. Public Education
 - o "Lost Person" Drill – still waiting for dates.
 - o Tim will come up with visuals for community outreach.
- B. Community Outreach – two pub ed events were attended by EPC members since the last meeting. Girls and Boys Scouts' community outreach to be further discussed at next meeting.

IX. ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

The next regularly scheduled EPC meeting is Thursday, May 17, 2012, 7:00 p.m., Milpitas City Hall Committee Room.