

EMERGENCY PREPAREDNESS COMMISSION

March 20, 2014

I. CALL TO ORDER

Meeting was called to order at 7:02p.m.

Present: Mike Berryhill, Stephen Strauss, Mercedes Albana, Pam Wells, Brian Shreve, Jonathan Nakapalau

Excused: Betty Reutter, Nasir Lalani, Don Clendenin, Tim Howard

Absent: Evelyn Chua

Liaison: Althea Polanski

Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES – The minutes from the Jan.16, 2014 meeting was approved.

Motion: Albana Second: Shreve Ayes: All

IV. PUBLIC FORUM

Joseph Weinstein – Requesting the recommendation to Council the SAFE team have free access to the Milpitas Sports Center. To be agenized at the next meeting

V. ANNOUNCEMENTS/CORRESPONDENCE

A. Firefighter/Officer/Citizen of the Year Dinner will be held April 12, 2014, contact Knights of Columbus for further information.

B. Commissioner's Luncheon 4/26, 11:30 – 1:00 at the Milpitas Community Center,

C. International Food Festival May 31- June 1, **ACTION ITEM:** Chair Berryhill to email head of Chamber regarding a booth at event.

VI. APPROVAL OF AGENDA – Motion: Shreve Second: Albana Ayes: All

VIII. STAFF REPORT:

A. SAFE Team Update: quarterly training for triage and just-in-time medical in April 22, 6:00-8:30 pm. Annual drill postponed to later in the summer. SAFE Team Captains are needed. Water bags are being placed in the earthquake and care and shelter caches.

B. Communications Van Upgrades: The Office of Emergency Services Communication Van has upgraded the radio system to improve the clarity and signal of the radio.

IX. NEW BUSINESS:

A. Brainstorming for Possible Scenarios for Future Drills:

1. Chemical spill and the proximity of railway to the Great Mall.

2. Look into area west of HWY 880 to incorporate into SAFE training.

IX. UNFINISHED BUSINESS:

A. Milpitas 60th Anniversary Family Day Event (January 26) Review: Commissioners staffed a booth with the gas meter.

B. MyMilpitas Mobile App Update: no updates, looking to unveil for other devices (non-Apple) in June or July 2014. PulsePoint App – active for all SCC cities, pending on the software link for Milpitas.

- C. MCTV (Berryhill): Spoke with Debra Lax, Chair Berryhill to get gas meter for the MCTV video.
- D. EPC Strategic Planning:
 - 1. SAFE Program Advancements (Reutter): no update
 - 2. Community Based Outreach (Reutter): no update
 - 3. Faith Based Outreach (Clendenin): no update
 - 4. Online Outreach (Wells): no updates, **ACTION ITEM**: look into the idea of a booth at Milpitas High School Club Day
- E. EPC Website:
 - 1. Defunct Links (ongoing): Need to increase traffic flow to site. Generate more traffic. Find Facebook at city of Milpitas emergency preparedness.
 - 2. Review of Traffic Statistics (Polanski): Commissioner Nakapalau to send his skill set information to Vice Mayor Polanski.
- F. EPC 2014 Event Calendar (ongoing): Chamber International Food Festival (May 31-June 1), Make a Difference Day (Oct), National Night Out (Aug), SAFE Training (Aug)

X. TEAM REPORTS

A. Public Education

- 1. New FEMA PSAs (Howard): no updates

B. Community Outreach

- 1. Flyers at City Facilities (Albana & Lalani): checked library
- 2. Personal Emergency Plan (PEP) (Reutter): no update
- 3. Map Your Neighborhood (Clendenin): no update

XI. ADJOURNMENT

The meeting was adjourned at 8:14 p.m.