

**City of Milpitas**  
**EMERGENCY PREPAREDNESS COMMISSION (EPC)**

May 15, 2014 – 7:00 p.m.  
Milpitas City Hall, Committee Room  
455 E. Calaveras Boulevard

**AGENDA**

**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

**IV. PUBLIC FORUM**

*Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.*

**V. ANNOUNCEMENTS/CORRESPONDENCE**

**VI. APPROVAL OF AGENDA**

**VIII. STAFF REPORTS**

- A. SAFE Update
- B. Communications Van Upgrades
- C. Community CPR Training Event (Summer 2014, Date TBA)

**IX. NEW BUSINESS**

- A. Request for free access to Sports Center for SAFE Team Members (Berryhill)
- B. EPC Mission and Goals (Berryhill)

**X. UNFINISHED BUSINESS**

- A. SAFE Drill, Summer 2014 (Howard)
- B. Brainstorming for Possible Scenarios for Future Drills (All)
- C. "My Milpitas" Mobile App Update and PulsePoint (Berryhill)
- D. MCTV Channel 26 Video Presentation (Berryhill)
  - Possible Topics: AlertSCC, Emergency Preparedness (Planning Ahead), Free Training (SAFE), Gas Shutoff, Neighborhood Watch, Evacuation Shelters, Where to get additional information
- E. EPC strategic planning update
  - 1. SAFE Program Advancements (Reutter)
  - 2. Community Based and Faith Based Organizations (Reutter & Clendenin)
  - 3. Online Advertising/ Social Media: **ACTION ITEM:** look into the idea of a booth at Milpitas High School's Club Day (Wells)
- F. Emergency Preparedness Commission Website (Polanski)
  - 1. EPC to send defunct links to IS (ongoing)
  - 2. Review of Traffic Statistics (Polanski)
- G. EPC 2014 Calendar: Chamber of Commerce International BBQ event, May 31 – June 1. **ACTION ITEM:** Chair Berryhill to email Chamber regarding a booth at the event.

**XI. TEAM REPORTS**

- A. Public Education
- B. Community Outreach
  - 1. EPC Flyers at all City Facilities – (Lalani & Albana)
  - 2. Personal Emergency Preparedness (Reutter)
  - 3. Map Your Neighborhood Update (Clendenin)

**XII. ADJOURNMENT**

The next regularly scheduled EPC meeting is Thursday, July 17, 2014, 7:00 p.m. Milpitas City Hall.

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Emergency Preparedness Commission (EPC) after initial distribution of the agenda packet are available for public inspection at the Milpitas Fire Administration, 777 S. Main Street, Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

e-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.

If you need assistance per the Americans with Disabilities Act, contact Sean Simonson, Office of Emergency Services at 408-586-2810 or send an email to [ssimonson@ci.milpitas.ca.gov](mailto:ssimonson@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available upon request.