

EMERGENCY PREPAREDNESS COMMISSION

January 21, 2016

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Don Clendenin, Nasir Lalani, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran

Excused: Marsha Grilli, Stephen Strauss, Roger Silveira

Absent:

Council Liaison: Marsha Grilli

Staff Liaison: Toni Charlop

Seat alternates: Christine Tran and Joseph Nakapalua

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Changes: Correct to reflect Evelyn Chua was present at the November 19, 2015 meeting.

Motion to Approve: Howard

Second: Chua

Abstain: Tran

Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

Sandbag flyer was very popular, Vice Chair Chua looking to put more out at City Facilities.

VI. APPROVAL OF AGENDA

Motion to Approve: Howard

Second: Chua

Ayes: All

VII. PRESENTATIONS: NONE

VIII. STAFF REPORT:

1. SAFE Update: Looking to move SAFE new member training to August 13, 20 & 27. SAFE 2016 Schedule made available at meeting.

IX. NEW BUSINESS:

1. EPC 2016 Goals:
 - Add "Status Updates|" as an Action Item for next EPC Meeting, March.
 - ACTION ITEM: Staff Liaison Charlop to get dates for EPC Work Plan presentation to Council.
 - Vice Chair Chua spoke with Toby Librande at MUSD, MHS looking to put together a Spring "Fair", EPC to possibly participate. Fair directed towards staff, parents and students.

2. Elections:
 - Chair:
Berryhill Nominated: Chua
Move to Close: Howard
2nd: Reutter
Ayes: All
 - Vice-Chair:
Chua Nominated: Reutter
Move to Close: Howard
2nd: Reutter
Ayes: All

X. UNFINISHED BUSINESS: None

XI. ONGOING/UPDATES

1. EPC Flyers at City Facilities (Lalani & Albana): Staff Liaison Charlop to provide additional sandbag flyers to Commissioner Lalani.
2. Map Your Neighborhood (MYN): No update, Clendenin make recommended edits via Fire Chief Mihovich. Final to be signed off by Chief Mihovich. Clendenin looking to have pilot program ready in May-July timeline, ready for promotion at National Night Out in August.
3. Personal Emergency Plan (PEP) (Reutter): no updates, pending on review from Chair Berryhill.
4. Community/Faith Based Update:
 - Lalani sent FocusUSA information to Chair Berryhill. Lalani would like to create individual emergency plan, easy read. Pending on Chair Berryhills approval to forward to Chief Mihovich for authorization.
 - San Jose hosting an Emergency Prep Fair in Alviso, 1/24, from 12 pm to 4 pm.
5. Social Media (Silviera): **ACTION ITEM**: Berryhill to send Silviera login info to shutdown EPC Facebook Page.
6. Defunct Website links: none to report
7. Traffic Statistics Update: **ACTION ITEM**: Staff Liaison Charlop to reach out to Councilmember Grilli to request traffic stats before March EPC meeting.

XII. FUTURE ITEMS

1. Brainstorming for future drills scenarios:
 - a. St. Louis Drill idea (Berryhill)
 - b. Ready.gov/September
 - c. Emergency Preparedness Fair, to include PGE, Red Cross, etc.

XIII. ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

Next meeting to be March 17, 2016, 7:00 p.m. at
City Hall Committee Room, 455 E. Calaveras Blvd., Milpitas, CA 95035