

City of Milpitas
EMERGENCY PREPAREDNESS COMMISSION (EPC)

March 17, 2016 – 7:00 p.m.
Milpitas City Hall, Committee Room
455 E. Calaveras Boulevard

AGENDA

I. ROLL CALL / SEATING OF ALTERNATES

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

IV. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. APPROVAL OF AGENDA

VII. PRESENTATIONS

VIII. STAFF REPORTS

- A. SAFE Update

IX. NEW BUSINESS

X. UNFINISHED BUSINESS

None

XI. STATUS/UPDATES

ONGOING ITEMS

- A. EPC Work Plan/Goals (All)
- B. EPC Flyers at City Facilities (Lalani & Albana)
- C. Map Your Neighborhood: Pilot Program Status (Clendenin): **ACTION ITEM:** Clendenin to make edits recommended by the Fire Chief, to be reviewed/finalized by Fire Chief. Look to roll out Pilot Program in May/June, promote at National Night Out.
- D. Personal Emergency Plan comments/edits (Reutter): **ACTION ITEM:** Chair Berryhill to review.
- E. Community and Faith Based Organizations (Lalani & Clendenin): **ACTION ITEM:** Chair Berryhill to review FocusUSA information, approve Lalani to create individual emergency plan draft for review by Chief Mihovich.
- F. MUSD (All)
ACTION ITEM: Council Member Grilli to send a list of the Milpitas Unified School District and PTA events to Chua for Emergency Preparedness Month.
FOLLOW UP: VC Chua spoke with Toby Librande at MUSD regarding a spring "fair" with possible EPC participation.
- G. Social Media (Silviera): **ACTION ITEM:** Berryhill to send Silviera login info to shutdown EPC Facebook Page.
- H. Emergency Preparedness Resources Website
 - EPC to send defunct links to IS (ongoing)**ACTION ITEM:** Review of Traffic Statistics (Grilli)

XII. FUTURE ITEMS

- A. Brainstorming for Possible Scenarios for Future Drills:
 - 1. St. Louis Drill idea (Berryhill)
 - 2. Ready.gov/September
 - 3. Emergency Preparedness Fair

XIII. ADJOURNMENT

The next regularly scheduled EPC meeting is Thursday, May 19, 2016, 7:00 p.m. Milpitas City Hall.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Emergency Preparedness Commission (EPC) after initial distribution of the agenda packet are available for public inspection at the Milpitas Fire Administration, 777 S. Main Street, Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone: 408-586-3040

Email: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I, Chapter 310, and is available online at the City's website, www.ci.milpitas.ca.gov by selecting from Online Services link to Milpitas Municipal Code link.

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call Milpitas Fire Department at 408-586-2800 or send an email to tcharlop@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. hearing assistance, headsets are available in the Council Chambers for all meetings.