

## EMERGENCY PREPAREDNESS COMMISSION

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May 19, 2016

### I. CALL TO ORDER

Meeting was called to order at 7:06 p.m.

Present: Mike Berryhill, Don Clendenin, Nasir Lalani, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran, Marsha Grilli, Evelyn Chua

Excused: Roger Silveira

Absent: Stephen Strauss

Council Liaison: Marsha Grilli

Staff Liaison: Toni Charlop

Seat alternates: Christine Tran and Joseph Nakapalua

### II. PLEDGE of ALLEGIANCE

### III. APPROVAL of MINUTES

Changes: Correct to reflect Christine Tran was excused at the March 17, 2016 meeting.

Motion to Approve: Howard

Second: Albana

Abstain: Tran

Ayes: All others

### IV. PUBLIC FORUM

None

### V. ANNOUNCEMENTS/CORRESPONDENCE

Saturday, 5/21/16 at Gil Park ARES/RACES will be holding a drill.

### VI. APPROVAL OF AGENDA

Motion to Approve: Albana

Second: Howard

Ayes: All

### VII. PRESENTATIONS: NONE

### VIII. STAFF REPORT:

1. SAFE Update:

Food Festival OES Booth: 5/22, signup sheet passed around, all commissioners expected to participate.

SAFE Sponsored Hands Only CPR: July 16, Fire Station 1

New Member SAFE Class: August 13, 20 & 27

### IX. NEW BUSINESS:

1. Teen CERT (Berryhill): Per FEMA takes 20 – 30 hours of training, +8 hours CPR training. Commissioner Reutter to look into curriculum. Staff Liaison Charlop shares concern over training teens, giving SAFE supplies and they leave for college, move out, etc., no longer engaged in the program. ACTION ITEM: Move to ongoing business.

### X. UNFINISHED BUSINESS: None

## **XI. ONGOING/UPDATES**

1. EPC Work Plan/Goals (All): ACTION ITEM: Begin brain storm list of 2016 accomplishments, list of 2017 goals. Final list with narratives due at September meeting for November 1 presentation to Council.
2. EPC Flyers at City Facilities (Lalani & Albana): ACTION ITEM: Albana to add “Pets in Emergency” flyer, attached to SAFE & AlertSCC info for further exposure.
3. Map Your Neighborhood (MYN): ACTION ITEM: Albana to reach out to her neighborhood regarding pilot program.
4. Personal Emergency Plan (PEP) (Reutter): ACTION ITEM: pending on review from Chair Berryhill, Commissioners Nakapalua, Chua and Reutter to review in 30 days.
5. Community/Faith Based Update: ACTION ITEM: Pending on Chair Berryhill’s review.
6. MUSD (All): ACTION ITEM: Councilmember Grilli to get MUSD 2016/17 Calendar. Commissioner Chua to contact St. Johns for annual carnival date.
7. Defunct Website links: none to report
8. AlertSCC: ACTION ITEM: how many are registered in Milpitas? (Charlop)

## **XII. FUTURE ITEMS**

1. Brainstorming for future ideas:
  - a. St. Louis Drill idea (Berryhill)
  - b. Emergency Preparedness Fair, to include PGE, Red Cross, etc. Fall 2016 (Charlop)
  - c. Music in the Park – 6/7, 6/21, 7/12 & 7/26 (bottles, flyers), (All)
  - d. National Night Out - August (All)
  - e. Emergency Preparedness Month Proclamation – September (Charlop)

## **XIII. ADJOURNMENT**

The meeting was adjourned at 8:21 p.m.

Next meeting to be July 20, 2016 7:00 p.m. at  
City Hall Committee Room, 455 E. Calaveras Blvd., Milpitas, CA 95035