

MEETING MINUTES

CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

7:00 PM – March 21, 2016

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:02 PM
Commissioners Present: Aoalin, Cailles (alternate), Estioko, Mateo, McDonald (alternate), Pham, Wang
Absent: Chou, Phan
Library Staff Present: Stephen Fitzgerald, Nancy Howe
City Staff: Vice Mayor Montano, Tim Wong
- II. Seating of Alternates** Alternates seated: McDonald, Cailles
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance
- IV. Approval of Minutes** **Motion** to approve the minutes of January 11, 2016 as submitted.
M/S: Aoalin/Mateo
Ayes: 7
Noes: 0
- V. Announcements Correspondence** Chair Estioko announced that he attended Vice Mayor Montano's kick-off party for her Mayoral campaign.
- VI. Public Forum** No speakers
- VII. Adoption of Agenda** **Motion** to approve agenda for March 21, 2016.
M/S: Wang/Mateo
Ayes: 7
Noes: 0
- VIII. Unfinished Business**
- 1. Election of Officers for 2016**
- Chair Estioko opened the election of officers and asked for nominations for Chair and Vice Chair.
- Commissioner Aoalin nominated Commissioner Pham as the Chairperson, and Commissioner Wang seconded the nomination.
- Commissioner Wang nominated Commissioner Aoalin as the Chairperson but Commissioner Aoalin declined.

Motion to elect Marie Pham as the Chairperson.

M/S: Aoalin/Wang

Ayes: 7

Noes: 0

Commissioner Wang nominated Hellie Mateo as the Vice Chairperson, and Commissioner Aoalin seconded the nomination.

Commissioner McDonald nominated Elpidio Estioko but Commissioner Estioko declined.

Commissioner Aolin nominated Sonny Wang as the Vice Chairperson, but Commissioner Wang declined.

Motion to elect Hellie Mateo as the Vice Chairperson.

M/S: Wang/Aoalin

Ayes: 7

Noes: 0

2. Library Fair

This event is scheduled for April 30 and will coincide with the Day of the Child event at the library. Stephen Fitzgerald said there will be a book sale, Milpitas Police Department staff will be present to discuss child safety, and there will be events in the auditorium. He will email the commissioners details of the events and said they can always use the help if commissioners wish to participate.

Chair Pham recognized Commissioner McDonald for her hard work at the book sales and encouraged the commissioners to volunteer.

IX. New Business

1. Proclamations for Margie Stephens

Margie Stephens, a long serving LAC Commissioner, recently resigned from the LAC and it was suggested that the LAC issue a proclamation to recognize her service. Mr. Wong requested a write up for the proclamation, including a list of accomplishments. Commissioner Estioko volunteered to work with Mr. Wong to complete the write up.

X. Other Business

1. Friends of the Milpitas Library Report

The Friends of the Library held a book sale in January and brought in \$8,040.50. The next book sale will be on April 30 for Day of the Child, and a big book sale is scheduled for the first weekend in June.

2. County Librarian Report

Nancy Howe said the Joint Powers of Authority met at the end of January and key actions included the acceptance of their five year Financial Forecast and adoption of the Capital Maintenance Plan Update and three year Technology Plan.

The Santa Clara County Library Foundation is officially formed and has had two meetings, and they are pleased to have Linda Arbaugh on the board.

They developed a new customer satisfaction survey which they plan to launch on March 28, and they hired a new Children's Library Services Manager named Jennifer Weeks.

3. Community Librarian Report

Mr. Fitzgerald reviewed his monthly report and said statistically just about every number is up from last year. He said the library will be a voting location and residents will also have the opportunity to drop off ballots at the library.

The library is doing an initiative for Autism Awareness and will have a resource day on Sunday, April 3 which will include programs, story and movie times, and a lecturer.

4. Donations to the Milpitas Public Library

None

5. City Council Report

Vice Mayor Montano said the City Council approved a 20 year agreement with Waste Management for city disposal services, which will take effect in 2017 when the current contract with Republic Services comes to an end.

6. City Staff Report

Mr. Wong said the LAC is scheduled to give a presentation to the City Council on August 2, 2016 covering the commission's accomplishments and 2017 work plan. Mr. Wong said \$3,200 was added to the city's annual budget for the commission in lieu of an annual request to City Council for the writing contest.

7. Future Agenda Items

Commissioner Estioko requested that Budget be added as a standing agenda item under Item X Other Business.

XI. Adjournment

The meeting was adjourned at 7:51 PM to the next meeting scheduled on May 16, 2016.