

REQUEST FOR PROPOSALS

Art Installation Milpitas City Hall

Commission Budget: \$175,000

Media: Mixed Media, 3-D, Free Standing, Appropriate for outdoor space

Proposal Deadline: February 25, 2011

The City of Milpitas' Public Art Committee announces a new public art commission, funded by the Public Art Program of the City of Milpitas. Project is to be located outside of Milpitas City Hall at the south-side entrance. The piece should be three dimensional and free standing from the building.

Milpitas City Hall

The City of Milpitas Public Art Committee is requesting qualifications from eligible artists for the commissioning of a site specific work for the south-side exterior of Milpitas City Hall, located on Calaveras Blvd., in the city of Milpitas. Milpitas City Hall was rebuilt in 2002 and is 68,626 square feet and four stories high. It is located in an area that is a main thorough-faire, surrounded by both commercial and residential neighbors. City Hall is modern in architecture but preserves and stands for the rich and progressive history of Milpitas. City Hall is home to many City Employees, City Council and City Commission meetings, while the exterior of City Hall is used for community celebrations and gatherings with fountains, a reflecting pond and waterfall, heavy landscaping, seating areas, and a turf amphitheater. It is centered in an area that has experienced tremendous growth and prosperity in the past several decades

Project Timeline

Please note all dates, except proposal deadline, are subject to change.

Deadline for receipt of Proposals:	February 25, 2011 (no postmarks)
Notification of artist finalists:	April 4, 2011
Models Due:	May 2011
Selection and Approval:	June 2011
Installation:	March 2012

Project Goals

- ❖ To enhance the visual experience of Milpitas City Hall
- ❖ To visually identify the identity of Milpitas
- ❖ To contribute to the quality of life in the community, generating civic pride and creating a sense of place

Public Art Component

Artists interested in pursuing this commission are asked to design a visually interesting, safe, 3-dimensional public art piece that enhances Milpitas City Hall and relates to the identity of Milpitas. The piece will be located close to the south-side entrance of City Hall in a lawn area. Other components relative and adjacent to this area are a water feature and trees. Art pieces are encouraged from a variety of perspectives both modern in form and theme as well as those that incorporate historic references to Milpitas and its people.

The City will determine the exact placement of the art piece and may choose to change the location dependent upon other activities.

The piece must meet safety requirements as they relate to the flow of public into City Hall. Artists must address engineering, construction, installation, and maintenance standards as well.

The art piece must be fabricated with bolting or attachment to a concrete surface or suitably designed footing in mind. The Artist's shall be responsible for the design of any required footing for the art piece. The artist's shall be responsible for the complete installation of the art piece including any required footings upon approval from the City. The art piece must be designed to withstand the elements and allow for proper drainage.

The artist's scope of work and responsibilities shall include all required design, engineering, fabrication, construction, materials and installation of the art piece on site complete and in place. The artist's shall coordinate their work with the move of current art piece "Cartwheel Kids" from the south-side entrance of Milpitas City Hall.

The design of City Hall, including the grounds and landscaping as they exist cannot be changed.

Eligibility

Qualified artists are encouraged to apply by complete submittal of the attached "Materials Submitted" and "Image List". Artists shall also have the ability to execute the City's standard consulting services contract without requirement of material change to content, and shall be capable of providing the required levels of insurance.

Budget

The artist's fee for this project is up to \$175,000 (includes all costs related to the design, engineering, materials, fabrication, travel expenses and installation of the artwork, including required insurance and shipping.) The City does not provide design, engineering, or installation services to contracted artists.

Selection Process

The Milpitas Public Art Committee will review the materials submitted by interested artists and make the Selection of Finalists. The Milpitas Public Art

Committee will forward its recommendation to the Milpitas City Council for final approval. The City of Milpitas reserves the right to reject any or all applications or proposals, or to terminate the selection process without prior notice. The City of Milpitas reserves the right to terminate the project at any time.

The Milpitas Public Art Committee is an advisory body made up of 13 citizens with related expertise or a sincere interest in the arts. Members are appointed by the Milpitas City Council to oversee and make recommendation on the City of Milpitas Public Art Program. The Senior Center Art Installation Subcommittee is comprised of (4) members from the Public Art Committee, (3) three members of the Senior Advisory Commission and advisory City staff.

For more information or questions:

Renee Lorentzen

Acting Senior Center Supervisor

Public Art Committee Staff Liaison

City of Milpitas

408-586-3409

rlorentzen@ci.milpitas.ca.gov

Milpitas City Hall Exterior Art Installation Project Materials to be Submitted

Proposal Deadline: February 25, 2011

To be considered for this project, artists must submit all of the following. Proposed art pieces, concept, design, etc. will remain the property of the artist throughout the selection process.

1) Cover Letter - Not to exceed one page

Artists should indicate the reason for their interest in the project and briefly describe their approach to this commission that includes: materials and project budget breakdown. The cover letter should include the artists name, mailing address, daytime phone number, and email address.

2) Photo Resume

Artist must supply up to six images (digital) of previously completed and/or representative work, numbered according to the completed image list provided. In addition to the six digital images, Artist must also include a digital image of the required rendered drawing (see below).

Images must be submitted on a CD. Each image must be saved as an individual 300 dpi JPEG file, no larger than 1MB. Images must be saved in PC format. Images must be listed in the same order as on the CD and must correspond to the numbered file name and titles that are on the CD.

3) Rendered Drawing

Artists must submit a rendering of their proposal. All materials must be submitted on 11" x 17" paper. A color palette representing the colors the artist will be using (if applicable) should be indicated on the bottom right side of the rendering.

4) Completed Image List

Artist must complete either the provided image list or create their own, including the same information.

5) References - Not to exceed one page

Artist must include a resume of their education, professional accomplishments and three professional references.

**Late or incomplete applications will not be considered.
Please do not bind your application materials.**

Milpitas City Hall Exterior Art Installation Project Image List

Use this form or create your own, including the same information

Artist Name

<i>Slide #</i>	<i>Title of Work</i>	<i>Client</i>	<i>City (location)</i>	<i>Year</i>	<i>Dimensions</i>	<i>Medium</i>

**Proposal Deadline is February 25, 2011
(postmarks will not be accepted)**

Mail to:

Milpitas Public Art Committee
Attn: Renee Lorentzen & Jaime Chew
40 N. Milpitas Blvd
Milpitas, CA 95035

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