

APPROVED

SPECIAL PLANNING COMMISSION SUBCOMMITTEE MINUTES

June 29, 2011

I. ROLL CALL

Present: Tabladillo (Via Teleconference) and Tao
Staff: Ah Sing, Andrade, Hom, and Lindsay

1. MINOR SITE DEVELOPMENT PERMIT NO. MS11- 0025

Cindy Hom, Assistant Planner, presented a request for a Special Event permit to allow for the operations of a circus show located within the Great Mall parking lot located at 447 Great Mall Drive. The event will be held on July 7, 2011 through July 12, 2011 from 7:00 p.m. to 10:00 p.m. Ms. Hom recommended approving Minor Site Development Permit No. MS11-0025 subject to the conditions of approval.

Commissioner Tao asked the applicant how long have they been in business. Mr. Mendoza stated 10 years. Commissioner Tao asked regarding the number of personnel. Mr. Mendoza stated 20 people will be on site.

Commissioner Tabladillo asked about traffic. Mr. Mendoza stated they will have flaggers and security showing people where to enter the big tent. Commissioner Tabladillo asked how many shows they will have. Mr. Mendoza stated they will have one show on the week days, two shows on Saturday, and three shows on Sunday.

Commissioner Tao would like to see flaggers at the event one hour before the event and one hour after the event. Commissioner Tao asked about directional signage. Mr. Mendoza stated they do not have signage just the flaggers showing people where to go. They are willing to accommodate if need be.

Commissioner Tabladillo asked about the bathrooms and where would they be located. Mr. Mendoza stated the bathrooms will be located inside the gate area. The gates will be two ft tall. Commissioner Tao asked if there would be hand washing stations. Mr. Mendoza stated there will one hand washing station. Commissioner Tabladillo requested there two to three hand washing stations plus hand sanitizers.

Commissioner Tao asked how many trailers will be on site. Mr. Mendoza stated there will be 11 trailers on site located near Falcon Drive. Commissioner Tao asked if they will have security. Mr. Mendoza stated security will be on hand at all times.

Commissioner Tao asked about trash enclosures. Mr. Mendoza stated trash will be bagged and taken to the landfill as needed or every other day.

Commissioner Tao asked about food service. Mr. Mendoza stated there will be snack food available for purchase from 7:00 p.m. to 9:30 p.m. Commissioner Tao asked if alcohol will be served. Mr. Mendoza stated no.

Commissioner Tao asked the total number of parking spaces removed from this site. Ms. Hom stated about 150 parking aisles. Commissioner Tao asked if there will be sufficient parking spaces during the weekend for the mall. Ms. Hom stated yes.

Commissioner Tabladillo asked how the parking lot will be marked to show where the entrance is for the event. Mr. Mendoza stated their security will form the lines at the entrance so no pedestrians will be in harms way. Commissioner Tao asked how many security personnel they will have. Mr. Mendoza stated they will hire an outside security group plus their own personnel.

Motion to approve Minor Site Development Permit No. MS11-0025 with the following conditions:

1. Add flaggers at the intersection near Marshall's and Falcon Drive and at the southeast corner of Olive Garden.
2. Provide additional hand washing stations plus marked hand sanitizer stations throughout the event.
3. Provide on site directional signage to the event. That signage will comply with the Milpitas Sign Ordinance requirements for directional signage.

M/S: Tao, Tabladillo (via teleconference)

AYES: 2

NOES: 0

II. ADJOURNMENT

This meeting was adjourned at 9:30 a.m.

APPROVED

Special Planning Commission Subcommittee Minutes

June 29, 2011