

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** February 7, 2011
- Place of Meeting:** Milpitas City Hall Committee Room, 455E. Calaveras Blvd.
- I. Call to Order:** Chairperson Munzel called the meeting to order at 7:00 p.m.
- II. Flag Salute:** The Chairperson Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Fong, Krommenhock, Munzel, Villalobos, Matau, Sharma, Baltazar, Mathur (7:07 pm)
- City Staff Present: Aaron Bueno, Parks and Recreation Services Supervisor
- IV. Seating of Alternates:** Alternate Sharma was seated.
- V. Approval of Agenda:** Motion to approve the agenda for February 7, 2011
- M/S: Krommenhock/Villalobos Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from December 6, 2010.
- M/S: Matua/Villalobos Ayes: All
- VII. Public Forum:** None

VIII. Announcements and Correspondence

Commissioner Krommenhock announced that the next CAPBRM meeting will be held Wednesday, March 2, 2011, at the Santa Clara County Government Center, 700 Hedding Street, San Jose. The main topic will be Marshall Cottle Park.

IX. Unfinished Business:

- 1. Alviso Adobe Progress Report (Greg Armendariz, Public Works Director)**
Public Works Director Greg Armendariz presented a Power Point presentation of the Alviso Adobe progress. Mr. Armendariz reviewed the progress schedule from 1999 through the present and shared construction photos. He also reviewed the next two future phases for park improvements and interior renovation. The Alviso Adobe site is projected to be completed at the end of 2012 summer.
- 2. Review Historic Resources Master Plan (Chairperson Steve Munzel)**
As part of the PRCRC's 2010 Work Plan, the Commission continued to review the Appendices.

For the March 7, 2011 meeting, the Commission will continue to review the Appendices.

3. New Main Street Park Concept Discussion (Chairperson Steve Munzel)

The PRCRC continued discussion of concepts for the City-owned parkland at the corner of Weller Lane and Main Street. The commission agreed to continue efforts of gathering public feedback and return to the discussion at the March 7, 2011 meeting.

X. New Business

1. Youth Sports Grant Requests (Aaron Bueno, Parks & Recreation Services Supervisor)

One Group Youth Sports Assistance Fund application was presented by Milpitas Knights PAL Football President Bobby Carswell in the amount of \$1000 for approved safety helmets.

MOTION to approve \$1000 to Milpitas Knights PAL Football.
M/S: Krommenhock/ Matua Ayes: All

2. 2010 PRCRC Work Plan and Yearly Schedule Discussion (Chairperson Steve Munzel)

Due to time constraints, the Commission tabled the item to the March 7, 2011 meeting.

3. Election of Officers (Chairperson Munzel)

Chair Munzel opened up the floor for nominations for Chair. Chair Munzel nominated Villalobos for Chair of the Commission. Commissioner Krommenhock seconded the nomination.

MOTION to close the floor for nominations, and appoint Commissioner Villalobos to Chairperson.
M/S: Krommenhock/ Matua Ayes: All

Chair Munzel opened up the floor for nominations for Vice Chair. Chair Villalobos nominated Munzel for Vice Chair. Commissioner Krommenhock seconded the nomination..

MOTION to close the floor for nominations, and appoint Commissioner Munzel to Vice Chairperson.
M/S: Krommenhock/ Baltazar Ayes: All

XI. Staff Reports

Supervisor Bueno announced the following events:

- The Spring Activity Guide is available and registration for youth, teen, adult, and senior classes, along with Spring swim lessons, is underway.

- City offices will be closed on Friday, February 11, 2011 in observance of Lincoln's Birthday and Monday, February 21, 2011 in observance of Presidents Day.

XII. Liaison Reports

1. City Council:
Councilmember Polanski reported that a Budget Study Session will be held on February 8, 2011 at 6:00 p.m. to discuss the approximate 12 million dollar deficit the City faces. She also reported that at the last meeting, a letter was sent to the Governor in response to his proposal to eliminate RDA funding.
2. Community Advisor Commission: None
3. Senior Advisory Commission:
Commissioner Krommenhock announced that the SAC will discuss their work plan and discuss the election of officers at the next meeting.
4. Planning Commission: None
5. Youth Advisory Commission
Commissioner Fong reported that the Youth Advisory Commission discussed the Milpitas' Got Talent event and were finalizing its judges.
6. Milpitas Historical Society
Commissioner Villalobos reported that Steve Munzel will serve as the new president of the Historical Society. The Society also voted in its new board members. The Historical Society also viewed a video of the history of South Bay valley. The Installation Dinner will be held at Omega Restaurant on February 17, 2011 with guest speaker County Supervisor Dave Cortese. The cost for the event is \$23.
7. Arts Commission
Commissioner Matau reported that the Commission continues to review artists for the Phantom Art Gallery. Artist Carla Moss was recently featured at the Milpitas Community Library and Milpitas Community Center.
8. Parks & Recreation Foundation: None.
9. Santa Clara County Parks & Recreation
Chairperson Munzel reported that the Santa Clara County is working on habitat preservation movement focused on spaces in the south end of the county.
10. Alviso Adobe Art Project
Commissioner Krommenhock attended the last Alliance of the Arts meeting and reported that they did not like the artistic signs Recreation Supervisor Renee Lorentzen had proposed to the group.
11. Park Donation Subcommittee

Commissioner Villalobos completed her compilation of information gathered from nearby cities, created a rough draft, and dispersed it to the Commission. This topic will be discussed at the April 4, 2011 meeting as an agenda item.

XIII. Future Agenda Items:

Parks Donation Policy Update

XIV. Adjournment:

With no further business, Chairperson Munzel adjourned the meeting at 9:15 p.m. to the next scheduled meeting, held at the Milpitas City Hall Committee Room, 455 E. Calaveras Blvd, Monday, March 7, 2011.