

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** May 2, 2011
- Place of Meeting:** Milpitas City Hall Committee Room, 455E. Calaveras Blvd.
- I. Call to Order:** Chairperson Villalobos called the meeting to order at 7:00 p.m.
- II. Flag Salute:** Chairperson Villalobos led the Commission in the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Villalobos, Munzel, Krommenhock, Fong, Mathur,
Commissioners Excused: Matau, Baltazar, Garcia
Commissioners Absent: Sharma
City Staff Present: Aaron Bueno, Parks and Recreation Services Supervisor
- IV. Seating of Alternates:** None
- V. Approval of Agenda:** Motion to approve the agenda for May 2, 2011.
M/S: Krommenhock/ Mathur Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from April 4, 2011.
M/S: Krommenhock/ Mathur Ayes: All
- VII. Public Forum:** Commissioner Krommenhock announced that the California Association of Park and Recreation Commissioners and Board Members (CAPRCBM) continues its Educational Tour Series of parks throughout the state. She will also e-mail the CPRS State and Federal Legislation Watch List to fellow commissioners.
- VIII. Announcements and Correspondence:** None
- IX. Unfinished Business:**
- 1. New Main Street Park Concept Discussion (Vice Chairperson Munzel)**
John Wong of SWA presented three draft designs of the Main Street Park. Mr. Wong also reviewed an aerial photo of the parcel and a site analysis. He discussed each picture and expanded on park features within each design.

The Commission then discussed and asked several questions. Commissioner Krommenhock expressed concern regarding safety if a replica orchard was positioned on the street. This would limit the line of sight within the park. Chairperson Villalobos was concerned about the type of water feature, as some types attract many youths at play. Commissioner Munzel was concerned about benches placed in open areas without shade. Commissioner Fong questioned the availability of additional parking. Staff responded that additional street parallel parking could be created with the addition of the library

X. New Business

1. Presentation: City Parks and Open Spaces in New Park Developments (James Lindsay, Planning Director)

Planning Director James Lindsay provided an overview of the Quimby Act, which allows local governments to require dedication of public parkland or payment of an in-lieu fee within new housing developments.

2. County Heritage Commission Grant (Commissioner Munzel)

Commissioner Munzel introduced the County Heritage Commission Grant program. He also discussed potential historical preservation and resource improvement efforts the grant could be aimed toward, including the Adobe Higuera caretaker cottage, Shawnessy milk shed, and the McCarthy Ranch office. The grant can also be applied for repeatedly, as to assist with larger projects such as the relocation of the Laguna School in phases.

Motion: To Support the investigation and application for the County Heritage Commission Grant for restoration of the Adobe Higuera caretaker cottage.

M/S: Munzel/Krommenhock

Ayes: All

XI. Staff Reports

Supervisor Bueno announced the following events:

- The Summer Activity Guide is now available. Programs and events held June through August can be found in the guide, including swim lessons, youth summer sports camps, music, song, dance, art, and educational classes. Registration for residents is underway, with non-resident registration beginning May 12, 2011.
- The Barbara Lee Senior Center celebrates May as Older Americans Month. The Senior Center will host several events during the month, including a morning social on Tuesday, May 3, 2011, with muffins and coffee.
- The Milpitas Phantom Art Gallery hosts Clara Ines Thomas from May 23-July 15, 2011, at the Milpitas Community Center.
- The Memorial Day Ceremony will be held on Monday, May 30, 2011, 9:00 a.m. at the Civic Center Plaza. This remembrance includes the Presentation of Colors by the Knights of Columbus, and a 21-gun salute, with light refreshments following the ceremony.

XII. Liaison Reports

1. City Council:

Councilmember Polanski reported that the May 3, 2011, City Council Meeting will hold a Public Meeting regarding the City sewer rate increase. The council also approved the Walmart expansion in McCarthy Ranch. The Budget Hearing will be held May 10, 2011. Staff is preparing the budget, with restructuring efforts, outsourcing, RDA money, and negotiation groups trying to meet the budget goals.

2. Community Advisor Commission: None

3. Senior Advisory Commission:

Commissioner Krommenhock reported that the SAC continues to discuss the senior medication cards.

4. Planning Commission:
Commissioner Mathur reported that nothing of note was discussed at the last Planning Commission.
5. Youth Advisory Commission:
Commissioner Fong reported that the YAC is planning the Milpitas' Got Talent event. It will be held Friday, May 13, 2011, at the Milpitas Community Center Auditorium.
6. Milpitas Historical Society
Chairperson Villalobos announced that the Historical Society approved a motion to repay the City \$83,000. The next meeting will be held May 11, 2011, with a local genealogist as its keynote speaker.
7. Arts Commission: None
8. Recycling and Source Reduction Advisory Commission: None
9. Parks & Recreation Foundation: None
10. Santa Clara County Parks & Recreation: None
Chairperson Munzel reported that he visited unoccupied lands to inventory open spaces throughout the County, including Camp Stewart and Lexington Reservoir open spaces. He also attended a County Park CIP tour on Saturday, March 12, 2011. On April 5, 2011, he will attend a historical building tour.
11. Alviso Adobe Art Project:
Commissioner Krommenhock shared that the Request For Proposals for Alviso Adobe Art will be due May 13, 2011. Artists will be notified May 31, 2011, and the selection will be made in August.
12. Park Donation Subcommittee:
Chairperson Villalobos will distribute the Park Donation draft to the Commission, for discussion at the August 1, 2011, PRCRC Meeting.
13. Historical Resources Master Plan Subcommittee:
Vice Chair Munzel reported that the subcommittee will be working on the conversion and editing of the document.

XIII. Future Agenda Items:

- June – PRCRC annual tour
- August- Parks Donation Policy Update
- Historical Master Plan review
- Main Street Park Recommendation
- Recycling Collaboration Effort
- County Heritage Grant Update

XIV. Adjournment:

With no further business, Chairperson Villalobos adjourned the meeting at 9:35 p.m. to the next scheduled meeting, held at the Milpitas City Hall Committee Room, 455 E. Calaveras Blvd, Saturday, June 11, 2011.