

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** September 12, 2011
- Place of Meeting:** Milpitas Community Center Conference Room, 457 E. Calaveras Blvd.
- I. Call to Order:** Vice-Chair Munzel called the meeting to order at 7:00 p.m.
- II. Flag Salute:** Vice-Chair Chair Munzel led the Commission in the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Munzel, Krommenhock, Baltazar, Sharma, Mathur, Fong
Commissioners Excused: Villalobos, Matua, Garcia
City Staff Present: Jaime Chew - Parks & Recreation Supervisor, Dale Flunoy –
Parks & Recreation Program Coordinator
- IV. Seating of Alternates:** Baltazar
- V. Approval of Agenda:** Motion to approve the agenda for September 12, 2011 as amended by deferring item 1 on unfinished business to the October 3, 2011 meeting.
M/S: Krommenhock/Mathur Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from August 1, 2011 with correction of title for Dale Flunoy.
M/S: Krommenhock/Mathur Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence:**
Parks and Recreation Supervisor Jaime Chew stated she would do all of her announcements during staff report.

Commissioner Krommenhock asked staff to check on Commissioners' email addresses with the CPRS directory, she thought a few of them were incorrect or not complete.
- IX. Unfinished Business:**
1. Park Donation Policy
A motion was made to defer this item to the October 3, 2011 meeting.
M/S: Krommenhock/Mathur
- X. New Business**
None

XI. Staff Reports

Parks & Recreation Supervisor Jaime Chew gave an update on the “New” contracted Preschool Age Enrichment Program and stated that there were a few criers on the first day of program but the instructors were able to acclimate them to the program. She also gave an update on Fall 2011 registration and Fall swim lessons. Supervisor Chew told Commissioners’ of upcoming holiday events which included: Howl at the Moon, the Annual Tree Lighting Event, and Veterans Day.

XII. Liaison Reports

1. City Council: Councilmember Polanski stated that Commissioner Matau was reappointed for another term. She also mentioned that the Public Art Work for the Alviso Adobe project was going back to the Public Art Committee, because their motion to vote on the recommended piece of art did not follow proper procedure. She also stated that the City Council approved the fee waiver for the Parks and recreation Foundation for their Annual Festival of the Trees event.
2. Community Advisor Commission: Commissioner Sharma gave an update on the “National Night Out” event and that it was very successful. He also stated that the CAC was designing a Neighborhood Beatification Form, and that they were working on an Adopt A Spot policy and procedure.
3. Senior Advisory Commission: Commissioner Krommenhock stated that the Annual Holiday Party for the Senior Center will be held on Saturday, December 3, 2011 and would have a band for entertainment. She also mentioned that the Senior Center would be having a Health Fair on Saturday, September 24, 2011 from 10:00 am-2:00 pm.
4. Planning Commission: No report
5. Youth Advisory Commission: No report
6. Milpitas Historical Society: Commissioner Munzel stated that there will be a meeting on September 14, 2011, with Speaker Rattle Snake, a specialist on Indian Weapons.
7. Arts Commission: No report
8. Recycling and Source Reduction Advisory Commission: Commissioner Baltazar stated that at their July 26, 2011 the Commission was looking at a ban of plastic bags – point of sale bags.
9. Santa Clara County Parks & Recreation: Commissioner Munzel stated that the Santa Clara County Parks activity guide is available and that they will continue a big push for maintaining park.
10. Alviso Adobe Art Project: No report
11. Park Donation Subcommittee: No report
12. Historical Resources Master Plan Subcommittee: Commissioner Munzel stated that they were finalizing a completed draft of the Historical Master Plan. He also stated during their walk of Main Street, they added two properties that were not on the list and that they corrected addresses that were incorrect. Commissioner Munzel stated he would bring a draft of the Historical Master Plan to the October 3, 2011 PRCRC meeting.

XIII. Future Agenda Items:

Historical Master Plan review – October meeting
Recycling Collaboration Effort – Tentative February meeting
Youth Sports Field User Fee Presentation – October meeting

XIV. Adjournment:

With no further business, Chairperson Munzel adjourned the meeting at 7:35 p.m. to the next scheduled meeting on October 3, 2011 at 7:00 p.m.