

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** April 1, 2013
- Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:00 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Munzel, Fong, Guerrero, Ramirez
Commissioners Absent: Villalobos, Sharma, Mathur, Matau, Singh
City Staff Present: Jaime Chew – Recreation Supervisor
Dale Flunoy – Program Coordinator
City Council Liaison Present: Vice Mayor Althea Polanski
- IV. Seating of Alternates:** Guerrero
- V. Approval of Agenda:** Motion to approve with the agenda for April 1, 2013.
M/S: Fong/Guerrero Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from February 4, 2013.
M/S: Fong/Ramirez Ayes: All
- VII. Public Forum:** None

VIII. Announcements and Correspondence

Recreation Supervisor Chew mentioned to the Commission that the Annual Commissioners' Recognition lunch is scheduled to be held on Saturday, April 13, 2013 at the Milpitas Community Center beginning at 12:00 PM. She also asked that they RSVP if they had not done so already.

IX. Old Business

1. Bench Dedication (Recreation Supervisor, Jaime Chew)

Background:

On August 1, 2012, Dhanwant Singh Dhaliwal submitted a letter to the City requesting that 1 – 3 benches and two shaded trees in Murphy Park be dedicated in honor of Mrs. Kamaljit Kaur Kang. This request was forwarded to the Rules Subcommittee on Tuesday, September 18, 2012. The Rules Subcommittee decided to forward the request to the next Parks, Recreation & Cultural Resources Commission for review and possible recommendation to the City Council for approval.

This item was moved to the May meeting, due to the requester not being present.

X. New Business

1. Review and Recommend the Parks Projects in the Proposed Capital Improvement Program 2013 – 2018 to the City Council (Kathleen Phalen, Acting Public Works Director/City Engineer)

Background:

City Staff provided an overview of the current Parks Capital Improvement Program, including a progress report on work underway. Staff also presented the Parks section of the proposed 5 year Capital Improvement Program (2013 – 2018) for review and recommendation to the City Council.

A motion was made to accept the Proposed Capital Improvement Program 2013-2018 and forward to City Council.

M/S: Ramirez/Fong

Ayes: All

2. Historical Park Names (Recreation Supervisor, Jaime Chew)

Background:

The Planning Division had requested that the Parks, Recreation and Cultural Resources Commission create a list of 10 historical names to be used to name future parks in Milpitas. In addition, Planning would also wanted PRCRC to recommend 2-3 preferred names for the upcoming Apex Park

A motion was made to approve a list of 6 historical names that were submitted by Chair Munzel to be used to name future parks in Milpitas and recommend 2 two preferred names for the upcoming Apex Park to be forwarded to City Council for approval.

M/S: Fong/Guerrero

Ayes: All

XI. Staff Report

Supervisor Chew reported that the Recreation Services Summer Activity Guide 2013 was available for residents and gave a copy to each commissioner.

XII. Liaison Reports

1. City Council:

Vice Mayor Polanski mentioned that the City of Milpitas has just upgraded their phone system. She also mentioned that City Council received an update report on Bart at the last City Council meeting. City Council decided to layoff firefighters and not accept the FEMA grant. Vice Mayor Polanski also mentioned that the City Council approved the Arts Commission master plan and the art piece “Cart Wheel Kids” would be in front of the library. She also stated that in January 2014 will be the City of Milpitas’ 60th Anniversary and will look at doing the Minute Man sculpture and having it be part of the celebration. City Council also adopted an ordinance that would make City Council disclose if they had received more than \$100.00 from any development or contract.

2. Community Advisory Commission:

No report.

3. Senior Advisory Commission:

No report.

4. Planning Commission:

No report.

5. Youth Advisory Commission:

Commissioner Fong reported that the YAC will be offering a \$500.00 scholarship to a graduating senior and that the applicant must show some leadership skills. She also mentioned that the Milpitas’ Got Talent event is scheduled for Friday, May 3.

6. Milpitas Historical Society:

Chair Munzel mentioned that the next meeting is scheduled for Wednesday, April 3, 2013. They will have a person who worked on the Jeremiah O'Brian, a WW2 Liberty ship, speak at the meeting.

7. Arts Commission:

No report.

8. Recycling and Source Reduction Advisory Commission:

No report.

9. Santa Clara County Parks & Recreation:

Chair Munzel reported that the Santa Clara County Parks & Recreation took their Annual CIP Tour.

XII. Future Agenda Items

Soccer Fields at McCandless

Sports Center Master Plan

Update on Historical Sites: Caretaker's Cottage & Shaughnessy-Murphy Milk Shed

McCandless Project

Bench Dedication

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:25 pm to the next scheduled meeting, Monday, May 6, 2013.