

**CITY OF MILPITAS  
MINUTES**

**PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

**Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission

**Date of Meeting:** August 5, 2013

**Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.

**I. Call to Order:** Chair Munzel called the meeting to order at 7:00pm

**II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance

**III. Roll Call:** Commissioners Present: Bansal, Fong, Guerrero, Munzel, Mathur, Ramirez, Sharma, Singh  
Commissioners Absent: Matau  
City Staff Present: Jaime Chew – Recreation Supervisor  
Dale Flunoy – Program Coordinator  
City Council Liaison Present: Althea Polanski, Vice Mayor

**IV. Seating of Alternates:** Singh, Bansal

**V. Approval of Agenda:** Motion to approve with the agenda for August 5, 2013.  
M/S: Mathur/Fong Ayes: All

**VI. Approval of Minutes:** Motion to approve the minutes from May 6, 2013.  
M/S: Mathur/Fong Ayes: All

**VII. Public Forum:** Linda Arbaugh gave a short speech on Measure A.  
Niranjan Gupta asked the Commission to reconsider the required percentage of Milpitas residents for youth field use.

**VIII. Announcements and Correspondence** None

**IX. Old Business** None

**X. New Business**

**1. PRT Project**

**Background:**

Rob Means attended the March Parks, Recreation & Cultural Resources Commission meeting to inform the commissioners about the PRT project during Public Forum. The PRT project was requested to be agendaized for the August PRCRC meeting. Rob Means provided a more detailed presentation on the PRT project.

Note receipt and file.

**2. Update on the Caretaker's Cottage at Higuera Adobe and the Shaughnessy-Murphy Milk Shed  
Background:**

Public Works Director, Jeff Moneda provided an update on the two projects.

**Caretaker's Cottage at Higuera Adobe:** The Caretaker's Cottage at Higuera Adobe is currently unoccupied. The structure is in need of repairs and maintenance. Recent observations indicate that the exterior is in need of sealant measures in order to keep pests (rats, bees, etc.) out of the facility.

Currently, the Capital Improvement Program (CIP) for Fiscal Year 2013-14 includes funding (\$300,000) for design of improvements to the Higuera Adobe Park Picnic and Playground Renovation. The CIP includes funding (\$1,200,000) for construction in Fiscal Year 2014-15. The scope of work includes improvements to the following: large picnic area behind the adobe building, playground area including shade structures, maintenance to the Caretaker's Building, ADA compliance assessment and improvements, drainage, landscaping, walkways and related improvements.

**Shaughnessy-Murphy Milk Shed:** The Shaughnessy-Murphy Milk Shed is currently stored at the Main Sewer Lift Station. The structure is severely deteriorated and is in need of a new roof. Access into the shed was not available.

Note receipt and file.

### 3. Recycling in Parks

**Background:** Since 1995, Recycling Program staff has researched and monitored recycling operations for public parks. Initial findings and updated information have been presented to the Recycling & Source Reduction Advisory Commission (RSRAC) for consideration over the years. Upon reviews of recycling alternatives with RSRAC, the City determined that recycling at public park facilities was not cost effective. Recycling in parks is a costly venture on many fronts: potential revenue is far too low to compensate for graffiti abatement and other vandalism of recycling equipment, recyclables theft, and City resources required to collect recyclables separately from trash. For these reasons, park visitors are requested to "pack out" their recyclable bottles and cans for recycling with their program at home.

The City's contractor for solid waste services, Republic Services, does not have the required smaller hauling vehicles that can accommodate the variety of park settings. If the City was to consider adding recycling in parks, it would require the purchase of recycling carts and a custom truck equipped with a properly trained driver.

Note receipt and file.

## XI. Staff Report

Supervisor Chew reported that the Recreation Services Fall Activity Guide is currently available, and that resident registration will begin August 27 and non-resident will begin on August 29.

## XII. Liaison Reports

### 1. City Council:

Vice Mayor Polanski mentioned that National Night Out was held on August 8, 2013. There will be approximately 25 events happening throughout Milpitas.

### 2. Community Advisory Commission:

Commissioner Sharma gave an update of what the Community Advisory Commission did which included Neighborhood Beautification, American Unity and National Night Out.

### 3. Senior Advisory Commission: None

### 4. Planning Commission: None

5. Youth Advisory Commission: None
6. Milpitas Historical Society: None
7. Arts Commission: None
8. Recycling and Source Reduction Advisory Commission:  
Commissioner Guerrero report on the RSRAC's two annual events.
9. Santa Clara County Parks & Recreation:  
Chair Munzel reported that their next meeting would be on Wednesday, August 7, 2013, and on Friday, August 9 there will be a Grand Opening of the Cottle Park Project.

**XII. Future Agenda Items**

Sports Center Master Plan  
McCandless Project  
Field Allocation Process & Priorities

**XIII. Adjournment:**

With there being no further business, the meeting was adjourned at 9:02 pm to the next scheduled meeting, Monday, September 9.