

**CITY OF MILPITAS  
MINUTES**

**PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** December 2, 2013
- Place of Meeting:** City Hall Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:00 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Bansal, Fong, Mathur, Munzel, Sharma  
Commissioners Absent: Guerrero, Matau, Ramirez, Singh  
City Staff Present: Carmen Valdez – Recreation and Human Resources Director  
Jaime Chew – Recreation Supervisor  
Dale Flunoy – Program Coordinator  
City Council Liaison Present: Althea Polanski – Vice Mayor
- IV. Seating of Alternates:** Bansal
- V. Approval of Agenda:** Motion to approve with the agenda for December 2, 2013.  
M/S: Fong/Sharma Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from November 4, 2013.  
M/S: Bansal/Mathur Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**  
Supervisor Chew gave an overview of the City of Milpitas’ Annual Tree Lighting Event held on Sunday, December 1, 2013.
- IX. Old Business**  
None
- X. New Business**
- 1. Citywide Strategic Planning**
- Background:**  
City Council has secured the services of Dr. Shawn Spano, with Public Dialogue Consortium, to assist with citywide strategic planning. The next step in this process is to engage the community through the City Commissions.
- After some discussion, Dr. Spano was able to collect information to move forward with the strategic planning process.

## **2. Park Donation Application)**

### **Background:**

Staff had received a Park Donation Application from President Roger Skuse on behalf of the Milpitas Historical Society. They are looking to donate original, antique farm equipment pieces to Alviso Adobe Park in the honor of Mabel Mattos.

Motion to recommend the application and forward to City Council for final approval.

M/S: Mathur/Sharma

Ayes: All

## **3. North Main Street Park**

### **Background:**

At the September meeting, it was requested by the commission to agendaize this item at the next meeting. The commission needed to discuss the concerns/issues and determine if further action is necessary.

Motion to forward: option #2 – Post visible signage to stop trespassing and parking violations and #6 – to use the least expensive option to block the areas used as driveways.

M/S: Mathur/Sharma

Ayes: All

## **XI. Staff Report**

Supervisor Chew reported on the upcoming 60<sup>th</sup> Anniversary for the City of Milpitas with the Gala event on Saturday, January 25, 2014 and the Family Day event on Sunday, January 26, 2014.

## **XII. Liaison Reports**

### **1. City Council:**

Vice Mayor Polanski reported that City Council approve 84 single-family homes on California Circle. She also stated that they denied the KB project. She also said that the school district decided to stop discussions with the City on the land for a joint project of a school and park. Also, she stated that their meeting on December 3 would be their only meeting in the month of December, and they would meet again on January 7, 2014.

### **2. Community Advisory Commission:**

Commissioner Sharma gave an update from the October minutes of the Community Advisory Commission. This included information about the 60<sup>th</sup> Anniversary and the Tree Planting Program.

### **3. Senior Advisory Commission: No report**

### **4. Planning Commission:**

Commissioner Mathur gave an update from the minutes of the Planning Commission.

### **5. Youth Advisory Commission: No report**

### **6. Milpitas Historical Society:**

Chair Munzel announced the Milpitas Historical Society will be hosting their Annual Holiday Party on Sunday, December 8 at the Last Wood Ranch between 12:00-3:00 PM.

### **7. Arts Commission: No report**

### **8. Recycling and Source Reduction Advisory Commission: No report**

9. Santa Clara County Parks & Recreation:

Chair Munzel stated that Santa Clara County Parks & Recreation had started the STAR program. This is a program which will recommend ways to improve the parks system. He also stated that at their next meeting they will be receiving the CIP progress report.

**XII. Future Agenda Items**

Sports Center Master Plan

RDA Update/McCandless Project/North Main Street Park

Alviso Adobe Signage

**XIII. Adjournment:**

With there being no further business, the meeting was adjourned at 8:45 pm to the next scheduled meeting, Monday, January 6, 2014.