

Agenda
City of Milpitas
Parks, Recreation and Cultural Resources Commission



Monday, May 4, 2015
Barbara Lee Senior Center, Rooms 140/141
40 N. Milpitas Blvd.
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: May 4, 2015**
- VI. Approval of Minutes: March 2, 2015**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

VIII. Announcements and Correspondence

- 1. Parks, Recreation and Cultural Resources Work Plan Presentation to City Council on June 16, 2015. Volunteer needed to assist staff with presentation.

IX. New Business

- 1. **Park Donation Application – Mabel Mattos Plaque at Alviso Adobe Park (Stephanie Douglas, Recreation Supervisor)**

Background: Staff has received a Park Donation Application from Historical Society President Roger Skuse on behalf of the Society. The Historical Society would like to donate a 12X12 bronze plaque in appreciation of Mabel Mattos' donation of historical farm equipment before her passing. The plaque would be placed at Alviso Adobe Park in the vicinity of the farm equipment. PRCRC will need to review the application and determine whether to recommend and forward to City Council for final approval.

Recommendation: Review application and determine whether to recommend the plaque donation and forward to City Council for final approval.

- 2. **Transit Area Open Space Report (Commissioner Sharma,)**

Background: Staff has received an inquiry from Commissioner Sharma regarding open space as it relates to the Milpitas Transit Area. Staff has provided a report addressing specific questions submitted.

Recommendation: Receive Report.

3. **June Meeting Site Visit (Stephanie Douglas, Recreation Supervisor)**

Background: Every year the Parks, Recreation and Cultural Resources Commission takes a site visit to review and observe specific parks within Milpitas. For this year's site visit, it is suggested by staff that Commissioners visit the Community Garden to observe the garden's current layout and operations during the commission's regularly scheduled June Meeting (June 8, 2015 at 7PM).

Recommendation: Approve site visit to Community Garden on June 8, 2015 at 7:00 PM.

4. **Cancellation of July 2015 Meeting (Stephanie Douglas, Recreation Supervisor)**

Background: Historically the Parks, Recreation and Cultural Resources Commission does not meet in the month of July. This year, the July meeting would fall on Monday, July 6, 2015 at 7PM. Staff recommends cancelling this meeting and reconvening on August 3, 2015.

Recommendation: Approve to cancel the July 6, 2015 Parks, Recreation and Cultural Resources Commission Meeting.

X. **Old Business**

1. **Community Garden Update (Stephanie Douglas, Recreation Supervisor)**

Background: At the February 2015 PRCRC meeting, the Commission requested research and updates on specific aspects of the Community Garden program to be reported back at the April 2015 meeting. The April 2015 meeting did not have a quorum and the presentation was postponed to the May 2015 meeting. Staff has prepared a presentation to provide responses and recommendation regarding the Community Garden. Representatives from the South Bay Water Recycling (SBWR) and a user in the Guadalupe Garden that has been using recycled water for several years will also be in attendance to discuss the potential use of recycled water within the Milpitas Community Garden. Staff will provide proposed program recommendations and review of Community Garden fees.

Recommendation: 1) Approve proposed Community Garden program updates for City Council final approval, 2) Review and discuss Community Garden fees, and 3) Approve staff to assess Robert E Browne Park as a potential Community Garden site.

XI. **Staff Report**

XIII. **Liaison Reports**

1. City Council – Council Member Garry Barbadillo
2. Community Advisory Commission – Chair Sharma
3. Senior Advisory Commission – Commissioner Ramirez
4. Planning Commission – Commissioner Mathur
5. Youth Advisory Commission – Commissioner Fong
6. Milpitas Historical Society – Vice Chair Munzel

7. Arts Commission - Commissioner Matau
8. Recycling and Source Reduction Advisory Commission- Commissioner Singh
9. Santa Clara County Parks & Recreation – Vice Chair Munzel

XIV. Future Agenda Items

- 1.

XV. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at the Community Center office, 457 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035

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