

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission.

Date of Meeting: November 7, 2016

Place of Meeting: Milpitas City Hall Committee Conference Room.

I. Call to Order: Chair Sharma called the meeting to order at 7:00 pm.

II. Roll Call: Commissioners Present: Bansal, Matau, Mathur, Munzel, Ramirez, Shah, and Sharma
Commissioners Absent: Singh
Commissioners Excused:
City Council Liaison Present: Councilmember Barbadillo
City Staff Present: Renee Lorentzen – Recreation Services Manager
Lisa Ciardella – Public Services Assistant

III. Seating of Alternates: Commissioner Shah was seated.

IV. Approval of Agenda: **MOTION** to approve the agenda for November 7, 2016 as submitted.
M/S: Munzel/Mathur Ayes: All

V. Approval of Minutes: **MOTION** to approve the Minutes for October 3, 2016 with the following change:
Commissioner Bansal was present.
M/S: Ramirez/Mathur Ayes: All

VI. Public Forum: None

VII. Announcements and Correspondence

Recreation Services Manager Renee Lorentzen announced the following events:

- 11/11/16 Veterans Day Ceremony
- 11/12/16 Veterans Luncheon

VIII. Old Business

1. Roberts Rules of Order

Vice Chair Munzel gave a presentation explaining Roberts Rules of Order.

2. Park Historical Markers

As part of the Commission's Work Plan, the Commission wanted to look into installing historical markers at City parks, named for people. The marker would detail the person for whom the park is named, their history in Milpitas, accomplishments, etc. Ms. Lorentzen suggested that the parks that have most recently been renovated should be the first to get the signs. The Commission would like the signs to be uniform in size and style and modeled off current signs. The Commission would also like to see if there is grant money available for the project.

IX. Staff Report

None.

X. Council Liaison Reports

Council Member Barbadillo reminded everyone to vote tomorrow if they haven't already.

XI. Liaison Reports

1. County Parks – Commissioner Munzel reported that the county is purchasing 100,000 acres of property

XII. Future Agenda Items

1. Park Master Plan Review

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:09 p.m. to the next scheduled meeting on December 5, 2016.