

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMISSION MEETING
JULY 26, 2016, 6:00 P.M.
CITY HALL COMMITTEE MEETING ROOM
455 E. CALAVERAS BLVD, MILPITAS CA 95035**

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. SEATING OF ALTERNATES

IV. APPROVAL OF THE MINUTES OF THE APRIL 26 AND MAY 25, 2016 MEETINGS

V. PUBLIC FORUM

Members of the audience are invited to address the Recycling and Source Reduction Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

VI. ANNOUNCEMENTS

VII. COUNCIL LIAISON REPORT

VIII. APPROVAL OF AGENDA

IX. NEW BUSINESS

1. RSRAC WORK PLAN AND COUNCIL PRESENTATION

X. STATUS OF DIVERSION PROGRAM ACTIVITIES

XI. REQUEST FOR FUTURE AGENDA ITEMS

XII. ESTABLISH NEXT MEETING DATE

XIII. ADJOURNMENT

IX. NEW BUSINESS

1. RSRAC WORK PLAN AND COUNCIL PRESENTATION

BACKGROUND: The City Manager has requested a presentation from each commission by the commission's chair at a Council meeting this year. RSRAC's presentation is

scheduled for August 16th. The commission's July meeting will be dedicated to creating a work plan for Fiscal Year 2016 (covering July 1, 2016 through June 30, 2017) which will be presented at the August 16th Council meeting.

RECOMMENDATION: Note receipt and file.

X. STATUS OF DIVERSION PROGRAM ACTIVITIES

Highlights of May – July 2016 program activities:

- a. Single Family Recycling & Waste Reduction: Begin production of source reduction messages about disposable cups, straws, lids and litter for August – October placements.
- b. Multi-family Recycling & Waste Reduction: Ongoing site visits conducted by Republic Services with information provided by the City. Complete art, cost bidding and prepare purchase order for reusable bag with translated messages.
- c. Commercial Recycling & Waste Reduction: Conducted 323 site visits as part of Municipal Stormwater Permit requirements and issued 32 Notices of Violation for cleanup of enclosures and proper use of solid waste services.
- d. International BBQ, May 21-22: Distributed 2,000 reusable bags and other waste-less giveaways and information to street festival attendees. The environmental services booth featured the “Reduce, Reuse, Recycle” panel display created by RSRAC in 2014.
- e. Household Hazardous Waste Drop-off Event, June 25: Milpitas single and multi-family residents received a doorhanger two weeks before this event. It was also publicized via print ads in The Milpitas Post, Milpitas Post Online, City website and LMKP-15. The total car count was 221 and 188 from Milpitas
- f. Milpitas Post Online Advertising: Maintained art and links to City website for three messages / events: Booth at the International BBQ; car washing, and; Household Hazardous Waste Collection Event.

RECOMMENDATION: Note receipt and file.

XI. REQUEST FOR FUTURE AGENDA ITEMS

XII. ESTABLISH NEXT MEETING DATE

The next regular meeting of the Commission is October 25, 2016 at 6 pm.

XIII. ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Recycling and Source Reduction Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Utility Engineering department at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040
E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.