

Agenda

Senior Advisory Commission Meeting

Tuesday, October 29, 2013
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: October 29, 2013

V. Approval of Minutes: August 27, 2013

VI. Financial Reports: August 1-September 30, 2013

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Update from Police Department – Chief of Police Steve Pangelinan, Police Dept.
- Milpitas Recreation Programs – Stephanie Douglas, Recreation Supervisor
 - Veterans Day Ceremony: Monday, November 11th at 9am (Veterans Plaza)
 - All City Facilities Closed For Veterans Day
 - Holiday Tree Lighting Ceremony: Sunday, December 1st at 7pm (Civic Center)
 - City of Milpitas 60th Anniversary: Sat & Sun, January 25th & 26th (City Hall Rotunda)
- Commissioner Updates/Sharing

IX. New Business

1. 60th Anniversary Celebration / Family Day Booth– Staff: Stephanie Douglas

Background: On the weekend of January 25 & January 26, 2014, the City of Milpitas will celebrate its 60th Anniversary. On Sunday, January 26, a Family Day event will be held at City Hall and it is requested that each City Commission host a booth and activity for the event. Potential activities that the Senior Advisory Commission could do includes:

- 1) **Art Activity: Draw Your Vision Of Milpitas 60 Years From Now**
- 2) **Art Activity: Create a Birthday Card For the City**
- 3) **Other ideas . . .**

Recommendation:

Determine what activity the commission would like to host during the 60th Anniversary Family Day Event. Determine who from the commission will participate.

2. 2014 SAC Work Plan– Staff: Stephanie Douglas

Background: At the August 27, 2013 Senior Advisory Commission Meeting it was discussed that an updated work plan be developed for the Senior Advisory Commission for 2014.

Recommendation:

Hold a special work plan meeting on Tuesday, November 19th from 1:30PM-3:30PM at the City Hall Committee Room (1st Floor).

X. Old Business

3. Update on the Recognition of Senior Volunteers Plaque– Staff: Stephanie Douglas

Background: At the February 26, 2013 Senior Advisory Commission Meeting, Mayor Esteves requested recognition be given to the seniors who worked on getting a new senior center in Milpitas. He recommended the Commission create a plaque to be placed in the Senior Center with the names of the seniors in the community that worked on the project. At the May 21, 2013 City Council Meeting, the Council agreed to support and fund the project. On August 27, 2013, the Senior Advisory Commission did a final review of the plaque names and language. An unveiling event must now be planned to determine the dedication date to be posted on the plaque. Traditionally the Senior Advisory Commission's December meeting falls on the week of Christmas so the Commission has either cancelled the meeting or postponed it to January. This year's December meeting is scheduled for December 24th. Staff suggests the following possible dates for unveiling:

- 1) Postpone December Meeting to January 28th and unveil plaque at that meeting.
- 2) Postpone December Meeting to January 21st and unveil plaque at that meeting.
- 3) Cancel December Meeting and reconvene on February 25th and unveil plaque at that time.

Recommendation:

Determine if December Meeting will be cancelled or postponed. Determine date of plaque unveiling.

4. Subcommittee Updates – Staff Stephanie Douglas

Background: The Senior Advisory Commission identified three projects to work on during this period, and formed subcommittees for each. At each Senior Advisory Commission meeting, the respective subcommittee will update the commission on their progress.

- Health & Resource Fair: Weisgerber, Holliday, Ebright, Gilana
To Meet: Friday, November 15th at 9:30 am
- Sunshine Club: Adams, Langley, Wrinkle
To Meet: Friday, November 15th at 10:30 am
- Best Senior Care Home/Facility: Daquigan, Yung
To Meet: Friday, November 15th at 11:15 am

Recommendation: No action required unless requested by individual subcommittees.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – Staff Stephanie Douglas
 - Trips, Presentations & Events: See handout included in packet

2. Senior Nutrition Program – Staff Stephanie Douglas
 - August 2013: Meals Served 1,898 (86 daily average)
Outreach Lunch Riders 94 one-way trips
 - September 2013: Meals Served 1,736 (87 daily average)
Outreach Lunch Riders 91 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Council on Aging Report – Vice Chair Melba Holliday

XII. Future Agenda Items

XIII. Adjournment

**Next Senior Advisory Commission Meeting
To be determined at the October 29, 2013 meeting.**

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center office at 40 N. Milpitas Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the Open Government Subcommittee via the City Attorney's office at
Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

A free copy of the Open Government Ordinance is available from the City Clerk's Office or by visiting the City's website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features