

CITY OF MILPITAS
SENIOR ADVISORY COMMISSION

Minutes: Senior Advisory Commission
Date of Meeting: June 23, 2015
Place of Meeting: Barbara Lee Senior Center, Room 140/141

A. CALL TO ORDER

Chairperson Barbara Ebright called the meeting to order at 1:30 pm.

B. ROLL CALL

Commissioners Present: Barbara Ebright, Melba Holliday, Karen Adams, Estrella Gilana, Jenny Berryhill and Mary Banick

Commissioner Absent: Jae Wi, Denny Weisgerber, Willy Wong, Deborah Langley and Patrick Yung

Alternates Present: Jenny Berryhill

Council Liaison Present: None

Staff Present: Stephanie Douglas, Recreation Supervisor
David Sanchez, Public Service Assistant

SEATING OF ALTERNATES: Jenny Berryhill seated

C. PLEDGE OF ALLEGIENCE

Chairperson Ebright led the Commission in the Pledge of Allegiance.

D. ADOPTION OF AGENDA

MOTION: To adopt the Agenda of the June 23, 2015. Senior Advisory Commission.

M/S: Adams / Holiday **Ayes: Unanimous**

E. APPROVAL OF THE MINUTES

MOTION: To approve the Minutes of the April 28, 2015 Senior Advisory.

M/S: Holiday / Ebright **Ayes: Unanimous**

F. FINANCIAL REPORT

The commission reviewed the Financial Reports distributed at the meeting for the period of April 1- May 31, 2015. The starting balance in April was \$5,374.68, the revenues totaled \$368.25 and the expenses totaled \$1,573.67, leaving an ending balance of \$4,169.26 (a decrease of \$1,205.42)

MOTION: To approve the Financial Reports ending May 31, 2015

M/S: Holiday / Adams

Ayes: Unanimous

G. PUBLIC FORUM:
None

G. ANNOUNCEMENTS/ CORRESPONDENCE:

1. Stephanie Douglas, Recreation Supervisor discussed July-Aug City Events
2. Police Chief Pangelinan spoke the Milpitas Police Department's Vacation Watch Program which provides basic home surveillance when residents are on vacation. Residents may contact the Milpitas Police Department with the dates of their trip, and the Milpitas Police Department can send a patrol car periodically to a residents house during their vacation to insure things are secure.

I. NEW BUSINESS:

1. 2015-2016 Commission Sponsorships– Staff: Stephanie Douglas, Recreation Supervisor

Background: The Milpitas Barbara Lee Senior Center provides programs that meet the individual needs of seniors, promote personal growth, and socialization and foster feelings of achievement, companionship and well-being. These programs are heavily subsidized by the City of Milpitas and with donations/sponsorships. For the fiscal year 2015-2016 (July 1, 2015-June 30th, 2016), the Barbara Lee Senior Center would like to co-host the following special activities with the Milpitas Senior Advisory Commission as the sponsor:

Quarterly Birthday Cakes (\$60 each x 4) \$ 240

Quarterly Birthday Raffle Prizes (\$10 each x 4) \$ 40.00

Holiday Party - Raffle Prizes \$ 250.00

Holiday Party - Decorations, Supplies \$ 300.00

Older Americans Month Activities: \$1,000 (Includes Major Event)

DJ Services & Supplies (multiple dances, up to \$300 per dance) \$ 900.00

Total Yearly Cost \$ 2,730

Recommendation: Approve sponsorship of requested events in an amount not to exceed \$2,730.

M/S: Ebright / Adams

Ayes: Unanimous

2. Blue Star Memorial Donation Staff: Stephanie Douglas, Recreation Supervisor

Background: *The Blue Star Memorials are sponsored by California Garden Clubs Incorporated of which the Milpitas Green Thumb Garden Club is a member. The Milpitas Green Thumb Garden Club has partnered with the Milpitas Veteran's Commission to have a Blue Star Memorial placed in Milpitas' Veterans Plaza. Blue Star Memorials honor those who have served, those presently serving and those who will serve in the Armed Forces of the United States of America.*

The Veteran's Commission has donated \$100 and the Milpitas Green Thumb Garden Club is asking for a match of \$100 from the Senior Advisory Commission. Other donations received to date include \$500 from the Parks & Recreation Foundation and the Milpitas Green Thumb Garden Club has donated & raised \$768. Their goal is to raise \$1600 in total.

Recommendation: *Approve donation request from the Milpitas Green Thumb Garden Club in the amount of \$100 in support of placement of a Blue Star Memorial in Milpitas' Veterans Plaza.*

M/S: Adams / Holiday

Ayes: Unanimous

J. OLD BUSINESS:

1. Subcommittee Updates – Staff Stephanie Douglas, Recreation Supervisor

Background: The Subcommittees listed below were formed to help meet the Commission's annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

On May 16, 2015 the City Council approved the Senior Advisory Commission 2015-2016 Workplan which included changing of the names and duties of some of the Subcommittees.

Community Assessment Subcommittee:

Commissioners: Ebright, Langley, Berryhill, Weisgerber, Yung

NO REPORT

Next meeting: Tuesday, June 30th at 2PM

Recommendation: NONE

Wellness & Resource Subcommittee

Commissioners: Adams, Holliday, Gilana, Wong, Wi, Banick

NO REPORT

Next meeting subcommittee meeting: Friday, July 17th at 11AM

Recommendation: NONE

K. **Staff, City Council and Liaison Reports**

1. Senior Center Activities Reports – Staff Stephanie Douglas, Recreation Supervisor
Trips, Presentations & Events: See handout included in packet

2. Senior Nutrition Program – Staff Stephanie Douglas, Recreation Supervisor
 - April 2015: Meals Served (unduplicated) 2,027 (92 daily average)
Outreach Lunch Riders 98 one-way trips
 - May 2015: Meals Served (unduplicated) 1,737 (87 daily average)
Outreach Lunch Riders 74 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – Vice Chair Melba Holliday has been termed out of her seat in Sourcewise and the commission is currently recruiting for her replacement.

L. Future Agenda Items

Brown Act Training / Review

M. ADJOURNMENT:

Meeting adjourned at 2:20 pm.

The next meeting will be August 25 at 1:30 pm at the Senior Center, 40 N. Milpitas Blvd.

Respectfully submitted,
David Sanchez, Commission Recording Secretary