

# ***Agenda***

## ***Senior Advisory Commission Meeting***

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**Tuesday, August 25<sup>th</sup>, 2015**  
**Barbara Lee Senior Center, Room 140**  
**40 N. Milpitas Blvd.**  
**1:30 pm**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call & Seating of Alternates**

**IV. Approval of Agenda:** August 25, 2015

**V. Approval of Minutes:** June 23, 2015

**VI.**

**VII. Financial Reports:** June-July 2015

**VIII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**IX. Announcements/Correspondence**

- Update from Police Department – Chief of Police Steve Pangelinan, Police Dept.
- Milpitas Recreation Programs – Stephanie Douglas, Recreation Supervisor
  - Thursday, August 27<sup>th</sup>: Summer Recital of Small Ensembles (Milpitas Community Concert Band), 7:30 pm, Milpitas Senior Center
  - Saturday, October 17<sup>th</sup>: Veterans Car Show
  - Saturday, October 24<sup>th</sup>: Pumpkins In The Park
  - Friday, October 30<sup>th</sup>: Milpitas Community Concert Band's "Colors" Concert, 7:30 pm, Milpitas Community Center
  - Monday, November 30<sup>th</sup>: Tree Lighting Ceremony
- Commissioner Updates/Sharing
  - Sourcewise Liaison still needed. Please let Vice Chair Melba Holliday know if interested.

**X. New Business**

**1. Brown Act Training / Open Government Review– Staff: Stephanie Douglas, Recreation Supervisor**

**Background:** It is recommended that on an annual basis commissioners review the Brown Act Regulations and the City of Milpitas Open Government Ordinance. Staff has prepared a training video and a form for commissioners to sign stating they have received the training and agree to comply with regulations.

**Recommendation:** Watch Brown Act / Open Government Ordinance training video and have individuals commissioners sign declaration form.

**XI. Old Business**

**1. Subcommittee Updates – Staff Stephanie Douglas, Recreation Supervisor**

**Background:** The Subcommittees listed below were formed to help meet the Commission’s annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

**Community Assessment Subcommittee:**

Commissioners: Ebright, Langley, Berryhill,

Subcommittee has finalized the survey and started distribution to community. Subcommittee requests commissions’ support and assistance with distribution of surveys. Welcome ideas on additional ways to promote the survey and request that other commissioners assist with distribution.

Next meeting: TBD

**Recommendation:** Receive report & provide recommendations for support

**Wellness & Resource Subcommittee**

Commissioners: Adams, Holliday, Yung

NO REPORT

Next meeting subcommittee meeting: TBD

**Recommendation:** NONE

**XII. Staff, City Council and Liaison Reports**

1. Senior Center Activities Reports – Staff Stephanie Douglas, Recreation Supervisor  
Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Stephanie Douglas, Recreation Supervisor
  - June 2015: Meals Served (unduplicated) 1,912 (87 daily average)  
Outreach Lunch Riders 72 one-way trips
  - July 2015: Meals Served (unduplicated) 1,906 (87 daily average)  
Outreach Lunch Riders 68 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – Vice Chair Melba Holliday

**XIII. Future Agenda Items**

Survey Follow-Up

**XIV. Adjournment**

**Next Senior Advisory Commission Meeting**  
**Tuesday, October 27th at 1:30 pm at the Senior Center, 40 N. Milpitas Blvd.**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Senior Advisory Commission after initial  
distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center  
40 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of  
the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I  
Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by  
selecting from Online Services the link to Milpitas Municipal Code link.*

*If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call  
Stephanie Douglas at (408) 586-3226] or send an email to [Stephanie.Douglas79@gmail.com](mailto:Stephanie.Douglas79@gmail.com)] prior to the  
meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance,  
headsets are available in the Council Chambers for all meetings.*