

Agenda

City of Milpitas Senior Advisory Commission Meeting

Tuesday, February 23, 2016
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm

I. **Call to Order**

II. **Flag Salute**

III. **Roll Call & Seating of Alternates**

IV. **Approval of Agenda:** February 23, 2016

V. **Approval of Minutes:** October 27, 2015

VI.

VII. **Financial Reports:** October 2015 – January 2016

VIII. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

IX. **Announcements/Correspondence**

- Milpitas Recreation Programs – Jaime Chew, Recreation Supervisor
 - Milpitas Community Center Phantom Art Gallery—currently displaying the student work of the Barbara Lee Senior Center Chinese Brush Painting and Calligraphy Programs
 - Summer Activity Guide will be available April 4
 - Resident registration will be Thursday, April 21
 - Non resident registration will be Friday, April 22
- Commissioner Updates/Sharing
 - Sourcewise Liaison still needed. Please let Vice Chair Melba Holliday know if interested by Friday, March 4, 2016

X. **New Business**

1. **Senior Survey Results – Jaime Chew, Recreation Supervisor**

Background: Collection of the Senior Survey closed on Friday, January 29, 2016. Total, we have collected 1,033 surveys—615 hard copy and 418 online. The Commission will need to review the results as presented by staff and discuss any desired action derived from the results.

Recommendation: Receive report, determine action as necessary and prepare for the presentation for City Council.

2. 2016 Work Plan – Jaime Chew, Recreation Supervisor

Background: At the start of each calendar year, the Senior Advisory Commission needs to determine their Work Plan for the year. This should include all goals and objectives that they would like to achieve during the course of the next year. In addition, the Work Plan will be presented to City Council for final approval at the Tuesday, May 3, 2016 City Council to coincides with Older Americans Month.

Recommendation: To discuss and create the Work Plan to be presented to City Council on May 3, 2016 for final approval.

3. Chair and Vice Chair Elections – Jaime Chew, Recreation Supervisor

Background: At the start of each calendar year, the Senior Advisory Commission is required to elect a Chair and Vice Chair. The individuals elected will serve through December 2016.

Recommendation: Nominate and elect a Chair and Vice Chair to serve through December 2016.

XI. Old Business

1. Subcommittee Updates – Jaime Chew, Recreation Supervisor

Background: The Subcommittees listed below were formed to help meet the Commission's annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

Wellness & Resource Subcommittee

Commissioners: Adams, Holliday, Yung

NO REPORT

Next meeting subcommittee meeting: TBD

Recommendation: NONE

XII. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – Jaime Chew, Recreation Supervisor
Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Jaime Chew, Recreation Supervisor
 - October 2015: Meals Served (unduplicated) 1,966 (89 daily average)
Outreach Lunch Riders 68 one-way trips
 - November 2015: Meals Served (unduplicated) 1,589 (88 daily average)
Outreach Lunch Riders 56 one-way trips
 - December 2015: Meals Served (unduplicated) 1,781 (85 daily average)
Outreach Lunch Riders 64 one-way trips
 - January 2016: Meals Served (unduplicated) 1,484 (78 daily average)
Outreach Lunch Riders 52 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – Vice Chair Melba Holliday

XIII. Future Agenda Items

XIV. Adjournment

**Next Senior Advisory Commission Meeting
April 26, 2016 at 1:30pm**

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