

**CITY OF MILPITAS
MINUTES**

SENIOR ADVISORY COMMISSION MEETING

- Minutes:** Regular Meeting of the Senior Advisory Commission.
- Date of Meeting:** October 25, 2016
- Place of Meeting:** Barbara Lee Senior Center, Room 140
- I. Call to Order:** Chair Ebright called the meeting to order at 1:30 pm.
- II. Pledge of Allegiance:** Chair Ebright led the commission in the pledge of allegiance.
- III. Roll Call:** Commissioners Present: Barbara Ebright, Melba Holliday, Karen Adams, Estrella Gilana, Deborah Langley, Jenny Berryhill, Jae Kuk Wi, Denny Weisgerber
- Commissioners Excused: Willy Wong, Patrick Yung and Nona Tolentino
City Council Liaison: Absent
City Staff Present: Renee Lorentzen – Recreation Services Manager
John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant
- Alternates: None seated
- IV. Approval of Agenda:** **MOTION** to approve the agenda for October 25, 2016 as submitted.
M/S: Weisgerber/Holliday Ayes: All
- V. Approval of Minutes:** **MOTION** to approve minutes for August 23, 2016.
M/S: Weisgerber/Gilana Ayes: All
- VI. Financial Reports:** **MOTION** to approve the financial reports for August 2016 – September 2016
M/S: Weisgerber/Holliday Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
- Hang Huynh presented the group with an open forum flyer to try and have more local seniors attend and give their input
 - Recreation Services Programs
 - Milpitas Community Concert Band – November 4, 7:30 pm, Community Center
 - Veterans Day Ceremony – November 11, 9:00 am, Civic Center Plaza
 - Tree Lighting Ceremony – December 1, 6:30 pm, Civic Center Plaza
 - Milk & Cookies with Santa – December 10, 10:00 am/12:00 pm Community Center
- IX. New Business**
- 1. Document Shredding Service – John Macon, Recreation Supervisor**
Senior Advisory Commission inquired about the possibility of having a document shredding day/service at the Senior Center. This would provide a means for members to safely destroy

identity sensitive paper-based documents. The Senior Center is unable to dispose of its members' documents on an on-going basis due to liability concerns.

MOTION to have a local company come give a presentation to decide whether or not to use a private company for a shred day type of event.

M/S: Weisgerber/Adams

Ayes: All

2. December Meeting Date – John Macon, Recreation Supervisor

Background: The Senior Advisory Commission's meetings are scheduled for the 4th Tuesday of even months. The meeting for December 2016 will fall on Tuesday, December 27. The Commission has historically cancelled their meeting in December and rescheduled it to the next month (January).

MOTION to move next Senior Advisory Commission meeting to February 28th.

M/S: Berryhill/Gilana

Ayes: All

X. Old Business

1. Age Friendly Initiative– John Macon, Recreation Supervisor

Background: Senior Center staff continues to work with the Center for Age-Friendly Excellence (CAFÉ) and its Task Force to assemble two focus groups (older adults in the community and professionals in the aging industry) by mid-November to advance the Age-Friendly Initiative application process. Additionally, since SAC's August meeting, approximately 75 Age-Friendly surveys were completed at the Senior Center.

MOTION to have Commissioners nominate potential members to participate on the focus groups by Tuesday, November 1.

M/S: Berryhill/Gilana

Ayes: All

XI. Staff Report

- Volunteers are needed to work the snack counter at our Bingo events
- Senior lunch participant numbers are up

XII. Council Liaison Reports

None

XII. Future Agenda Items

1. Request to purchase an additional monitor for Senior Center Auditorium (BINGO)

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 2:02 p.m. to the next scheduled meeting on February 28, 2016.