

CITY OF MILPITAS
SISTER CITIES ADVISORY COMMISSION (SCC)
MILPITAS CITY HALL COMMITTEE MEETING ROOM

UNAPPROVED MINUTES

June 27, 2013

- I. Call to Order and Roll Call** Chair Grilli called the meeting to order at 6:30 p.m. Commissioners present: Arbaugh, Arefi, Grilli, Hardin, Serpa. Commissioners absent: Galvan, Mateo. Alternate Commissioners present: Chang, Chen.

Council Liaison Carmen Montano: Present
MHS Student Liaison Brenda Su: Absent
MUSD Liaison Gunawan Alisantosa: Absent
Staff Liaison Leslie Stobbe: Present

- II. Alternates Seating of** None were seated.

- III. Allegiance Pledge of** Chair Grilli led the Pledge of Allegiance.

- IV. Minutes Approval of** MOTION to approve the minutes of May 23, 2013.
M / S: Arbaugh / Serpa Ayes: All

- V. Agenda Approval of** MOTION to approve the agenda of May 23, 2013 with correction to Item 2. The estimated expenses to date are \$3,439.52.
M / S: Arbaugh / Arefi Ayes: All

- VI. Announcements:** None.

- VII. Public Forum:** Linda Arbaugh presented the Measure A initiative about funding for the Milpitas Public Library and encouraged a 'yes' vote using the mail-in ballot. Samantha Beard, Chair of the Citizens Advisory Commission, spoke about National Night Out on August 8 and encouraged commissioners to host a neighborhood party.

VIII. New Business

1. Cancellation of July 25 and August 22 Meetings

MOTION, pending no immediate business, to cancel the July 25 and August 22 meetings.

M / S: Arbaugh / Serpa Ayes: All

2. Sister City Visit and Promotional Expenses

Staff reported estimated total expenses for fiscal year 2013 of \$3,439.52.

IX. Old Business

1. Potential Support of Economic Development Aspects for Sister City Relationships

Staff reported this item regarding changes to the bylaws to the Economic Development Commission (EDC) was deferred to the August 6, 2013 Council Meeting. Staff will draft a letter to reflect comments of support from Chair Grilli and Chair Peoples of the EDC.

2. Printed Materials

Staff distributed and reviewed a final draft of the commission's brochure. The commission offered its final comments on the design, and provided direction for treatment of the photos and translations of the sister cities' names.

3. Use of Social Media for Sister City Relationships

Staff reported having discussion with a new Tsukuba city representative to clarify school sessions during the year and student ages. Also, Tsukuba has sent emails to Milpitas High School students that have not communicated with their assigned student. Staff has sent an inquiry to the Student Liaison requesting follow-up and confirmation with the Milpitas student. Moving forward, new Milpitas students will need to be assigned to the dropped Tsukuba students.

4. Tsukuba City, Japan

Commissioner Arbaugh thanked staff for the coordination between Tsukuba and with Brenda Su.

5. Dagupan City, Philippines

Staff reported that she is seeking staff contacts with Mayor Fernandez's office. A letter was sent from Mayor Esteves to Mayor Lim, wishing him improved health and acknowledging that he will always be a goodwill ambassador to Milpitas. A second letter will be sent to Mayor-elect Fernandez asking for involvement in the sister city visit. A cut-off date to provide student names will be set.

6. Huizhou Municipality, China

Chair Grilli noted that Huizhou is researching sending 10 students October 5 – 13, 2013. A delegation of officials will be in Milpitas September 17 – 18, 2013 to conduct a MOU signing on the 17th and an economic development meeting on the 18th. Staff distributed draft updates to the MOU asking that the SCC review for approval tonight. Changes are to clarify the proper name of Huizhou and specify developing economic development aspects of the relationship and to state that e-pal relationships will be established.

MOTION to approve the draft MOU for proposal to Huizhou officials.

M / S: Arbaugh / Serpa

Ayes: All

7. Comune de Figline Valdarno, Italy

Vice Chair Serpa thanked Chair Grilli for taking over the e-pal contacts between Figline Valdarno and Milpitas schools. Figline Valdarno has up to 500 students interested that would span elementary, middle and high school levels. She reported that Daniele Raspini has resigned his position with this city, but has requested that he continue his coordinator duties for our sister city relationship.

X. City Council Liaison Report: Council member Montano reported the following:

- City Council unanimously passed a resolution supporting Measure A;
- Approved meeting time change to 6PM for the SCC;
- 60th Anniversary Committee formed with a volunteer representative from each commission. The event is January 25 – 26, 2014. Commissioner Arefi reviewed the concepts and planning to date.

XI. School District Liaison Report – None

XII. Future Agenda Items – Reviewed with these changes:

1. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
 - iv. Figline Valdarno, Italy
2. Sister City Visit and Promotional Expenses
3. Fundraising for Student Visits to Sister Cities
4. Addition of a Sister City in China
5. Coordination with Economic Development Commission

XIII. Adjournment

No further business was discussed. Chair Grilli adjourned the meeting at 7:56PM until the next regularly scheduled meeting on September 26, 2013.

MOTION to adjourn the meeting of June 27, 2013

M / S: Serpa / Arefi

Ayes: All

Respectfully Submitted,

Leslie Stobbe
Staff Liaison