

Milpitas Sister Cities Commission
July 2016 – June 2017 Work Plan Elements (dates are SCC meetings)
First Review: July 7, 2016 SCC Meeting

DRAFT

Activities & Projects with Timeline

1. City Council Report & Signs Request – September 6, 2016
 - a. Confirm Presentation Topics: July 7 Meeting
 - b. Draft Presentation Review: August 25 Meeting
 - c. Sister Cities Sign(s) Request

2. E-pal Projects
 - a. Capacity confirmed with Milpitas High School: August 25
 - b. Coordination: August 25 – September 22; February 23 – April 27

3. Sister City Program Promotions
 - a. Focused Activities & Procedures: July 7
 - b. Possible Upcoming Events: August 25 & Ongoing
 - c. Maintain Agenda Item for Monthly Reporting & New Ideas

4. Focus Areas for Possible Sister City Relationships / Needs of Specific Relationships
 - a. City in Latin America: Research ongoing
 - b. Dagupan, Philippines: Needs a Lead Commissioner
 - c. Seongnam, South Korea: Friendship City; research desire to be Sister City

5. Existing Relationships
 - a. Student Visits to Milpitas (October, MHS Spirit Week)
 - i. 2016 Visits Cancelled
 - ii. Begin recruiting for 2017 visits as of January 26, 2017 meeting

 - b. Officials' Visits to Milpitas (as requested by a Sister City)
 - i. Tours
 - ii. Lead commissioners ask contacts if any planned in FY2015-16

6. Work Plan Review Meetings: January 26, June 22

Expectations of Commissioners / Ideas for Community Engagement

- Participate in open discussions
 - Meetings are a safe communication zone

- Lead Commissioners
 - Primary contact to sister city
 - Responsible to assist with home-stay coordination

- For each proposed and existing sister city, form a community committee
 - Acts as a touchstone for community support
 - Advises lead commissioners