



Agenda ***Sister Cities Commission***

August 25, 2016
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
6:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: July 7, 2016**
- V. Approval of Agenda: August 25, 2016**
- VI. Announcements / Correspondence**
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**
 - 1. Presentation Prepared by Commissioner Chen**
Background: Commissioner Chen prepared a slide presentation about the SCC for use when he is requested to present information about the commission.
Recommendation: Receive presentation and discuss possible use for future requests for possible future presentations about the SCC.
 - 2. Possible Sister City Relationship with a Latin America City**
Background: Commissioner Llamas has been researching possible cities in Latin America.
Recommendation: Receive verbal report and discuss.
- IX. Old Business**

1. FY2016-17 Work Plan & September 6, 2017 Council Presentation

Background: The SCC is required to submit a work plan each year, which it does on a fiscal year basis to coincide with the academic year. The SCC reviewed prior year accomplishments and a draft work plan for FY2016-17 at the July 7 meeting, directed changes, and asked staff to return with a final draft work plan and a draft slide presentation.

Recommendation: Review and approve final FY16-17 Work Plan. Review and discuss slide presentation for September 6 Council presentation.

2. Select a Student Liaison for FY15-16

Background: The SCC reviewed applications and ranked four resumes for staff to contact. Staff emailed the top candidate, Tiffany Dinh on August 19.

Recommendation: Receive verbal update from staff.

3. Discuss Ideas and Methods to Promote the Sister City Program

Background: The SCC has discussed specific actions to raise awareness about the Sister Cities Program. Staff will meet with Bay Area New Group reporter Aliya Mohammed on August 22 to review the project.

Recommendation: Decide how to implement ideas and determine a schedule.

4. City Plaza Signs

Background: The SCC reviewed picture samples of how other cities depict sister city relationships. One style was preferred from Fort Worth, Texas. The SCC also reviewed cost for the sign.

Recommendation: Consider recommendation to City Council.

5. E-Pal Project with Sister Cities

Background: The project is gearing up for the school year. Andrea Hutchinson, Digital Business Academy teacher, provided names and contact information for 54 Milpitas students that will participate. Staff is waiting to hear from Tsukuba on the number of students they will provide, then the remaining students are split between Huizhou and Dagupan. This is because Tsukuba usually provides approximately 15 names, leaving a slightly larger remainder for the other sister cities.

Recommendation: Note receipt and file.

6. Tsukuba City, Japan

Background: Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) effective October 7, 2014 for a five-year term, ending October 7, 2019. Commissioner Arefi is the lead commissioner.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

7. Dagupan City, Philippines

Background: Milpitas and Dagupan signed an updated MOU in October 7, 2014 for a five-year term, ending October 7, 2019. A lead commissioner is needed for this sister city relationship.

Recommendation: Determine a lead commissioner. Receive updates and discuss possible student and/or adult visits and other exchanges as available.

8. Huizhou Municipality, China

Background: Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018. Chair Grilli is the lead commissioner for this relationship.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

9. Seongnam City, South Korea – Friendship City

Background: Milpitas and Seongnam City became a Friendship City on April 8, 2015.

Recommendation: Receive updates and discuss contact initiated by Seongnam, as needed.

VI. Student Liaison Report

VII. City Council Liaison Report

VIII. School District Liaison Report

IX. Future Agenda Items

Ongoing Sister City Relationships / Cultural Exchanges

1. Tsukuba, Japan
2. Dagupan, Philippines
3. Huizhou, China
4. Seongnam City, South Korea (Friendship City)

Possible New Business: as noted by SCC

X. Adjournment

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