



## ***Agenda*** ***Sister Cities Commission***

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September 29, 2016  
Milpitas City Hall, Committee Conference Room  
455 E. Calaveras Blvd.  
6:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: August 25, 2016**
- V. Approval of Agenda: September 29, 2016**
- VI. Announcements / Correspondence**  
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**  
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. Old Business**
  - 1. Review of FY2016-2017 Work Plan & September 6, 2017 Council Presentation**  
**Background:** Chair Grilli presented the work plan to the Council which was reviewed and approved.  
**Recommendation:** Receive verbal report from Chair Grilli.
  - 2. Possible Sister City Relationship with a Latin America City**  
**Background:** Commissioner Llamas has been researching possible cities in Latin America.  
**Recommendation:** Receive verbal report and discuss updates.
  - 3. Discuss Ideas and Methods to Promote the Sister City Program**

**Background:** There was an article in the September 16, 2016 edition of The Milpitas Post promoting the ePal Project and video letters exchanged with Tsukuba City.

Commissioners Arefi and Awasthi have volunteered to staff an information table at the Town Hall Meeting on Wednesday, September 29.

There is an opportunity to conduct a fun and interactive community event on Saturday, November 5. The Cracolice Building has been reserved from 10AM – 1PM to host the event. Mr. Mineo Kageya would provide a lesson in the Karuta Japanese card game and how to make cards. He is also willing to lead four hour school presentation. If needed, this time can be shortened. Staff is checking with Andrea Hutchinson for a date in the classroom. SCC volunteers are needed to help with this event.

**Recommendation:** Receive updates, decide how to implement ideas and determine a schedule.

#### **4. City Plaza Signs**

**Background:** The SCC reviewed picture samples of how other cities depict sister city relationships. One style was preferred from Fort Worth, Texas. The SCC also reviewed cost for the sign.

**Recommendation:** Consider recommendation to City Council.

#### **5. E-Pal Project with Sister Cities**

**Background:** The project has gearing up for the 2016-17 school year. Andrea Hutchinson, Digital Business Academy teacher, provided names and contact information for 54 Milpitas students that will participate and staff received 13 Tsukuba student names. The remaining students were split between Huizhou and Dagupan. Communications between students are expected to begin the week of October 3, 2016.

**Recommendation:** Note receipt and file.

#### **6. Tsukuba City, Japan**

**Background:** Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) effective October 7, 2014 for a five-year term, ending October 7, 2019. Commissioner Arefi is the lead commissioner.

**Recommendation:** Receive updates and discuss possible student and/or adult visits and other exchanges as available.

#### **7. Dagupan City, Philippines**

**Background:** Milpitas and Dagupan signed an updated MOU in October 7, 2014 for a five-year term, ending October 7, 2019. A lead commissioner is needed for this sister city relationship.

**Recommendation:** Determine a lead commissioner. Receive updates and discuss possible student and/or adult visits and other exchanges as available.

**8. Huizhou Municipality, China**

**Background:** Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018. Chair Grilli is the lead commissioner for this relationship.

**Recommendation:** Receive updates and discuss possible student and/or adult visits and other exchanges as available.

**9. Seongnam City, South Korea – Friendship City**

**Background:** Milpitas and Seongnam City became a Friendship City on April 8, 2015.

**Recommendation:** Receive updates and discuss contact initiated by Seongnam, as needed.

**VI. Student Liaison Report**

**VII. City Council Liaison Report**

**VIII. School District Liaison Report**

**IX. Future Agenda Items**

**Ongoing Sister City Relationships / Cultural Exchanges**

1. Tsukuba, Japan
2. Dagupan, Philippines
3. Huizhou, China
4. Seongnam City, South Korea (Friendship City)

**Possible New Business: as noted by SCC**

**X. Adjournment**

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E-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov)

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