



## TEMPORARY CONSTRUCTION METER FOR PURCHASE OF POTABLE WATER\*

Milpitas City Hall  
 455 East Calaveras Boulevard  
 Milpitas, CA 95035  
 (408) 586-3100  
[www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov)

Temporary Permit No. \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_\_\_\_

PLEASE COMPLETE AND SIGN APPLICATION.

TYPE OF APPLICATION:  NEW  RENEWAL  RELOCATION

BUSINESS NAME	METER #
BILLING ADDRESS:	READING WHEN TAKEN OUT
PHONE NUMBER:	CONDITION WHEN TAKEN OUT
PROJECT NAME	BACKFLOW NUMBER
PROJECT NUMBER	STATE LIC CONTRACTOR #      CLASS      EXP DATE
PROJECT LOCATION (Site Address)	CITY BUSINESS #
ASSIGNED INSPECTOR	BUILDING PERMIT #
	ENCROACHMENT PERMIT #
	INSPECTOR SIGNATURE

I understand that this application is for temporary potable water (through a construction meter) for the sole purpose of construction work at the address/location stated above. I agree to use only a spanner wrench approved by the City of Milpitas for opening and closing fire hydrant valves and I understand that the use of any other tool for this purpose will render this permit void. I agree, when connecting to the City potable water system, to protect the public water supply from backflow by providing: 1) An air gap if the water is piped directly to a truck, or 2) A reduced pressure principle backflow prevention device in all other situations. I further understand that the City has the right to remove the construction meter without prior notice if the meter is being used in an improper manner as determined by the City and will discontinue any water service to the properties until permanent water service is established. Time period for use of construction meter will expire upon the following (whichever occurs first): 1) 12 months, 2) Expiration of the permit, 3) Completion of the permitted work, or 4) Permanent water service is established. I also understand that the water supplied through the meter may be subject to frequent or indefinite interruptions at any time by the City. I also understand that I am responsible for this meter and its usage until I give proper written notification to the City that the meter is to be removed and the City has the meter back in its possession. I also understand that I will operate the meter in a responsible manner so as not to cause damage to the meter and/or the water system and agree to be held accountable for any and all damage caused from improper operation of the meter (i.e. damage from water pressure spikes caused by rotating the valve faster than one-quarter revolution every \_\_\_\_\_ second(s), failure to disconnect the hose when leaving the meter location, failure to close the valve properly, etc.). A missing or stolen water meter will be assessed at the current replacement rate. Payment for the meter replacement must be made at Milpitas City Hall before re-installation. I also understand that by the City issuing this temporary meter, this action in no way obligates the City to provide me with permanent water service to the subject property. I agree to place a deposit of \$2,000 for the loan of the meter. I agree to forfeit part or all of the deposit to pay for any damage to the meter during the term of this agreement, and to forfeit the deposit in full if the meter is not returned on or before the expiration date. I understand that the deposit, less the water use and meter charges, will be returned upon return of the meter in satisfactory and working condition. No interest shall be paid on the deposited amount. Should water charges exceed the deposit amount, I agree to pay the additional charges upon demand. **I agree to abide by all rules and regulations of the City of Milpitas Public Works Department and to pay a monthly meter charge of \$ \_\_\_\_\_ for each full or partial calendar month the meter is used, and to pay for all water used at the commercial rate in effect at the time (\$ \_\_\_\_\_ per hundred cubic foot and \$ \_\_\_\_\_ per unit for capital surcharge). If a water rate increase is approved during the rental period, the new rates will be in effect. In the event that I fail to keep satisfactory records, I agree to pay the City on the basis of an estimate made by the Accounting Officer of the City of Milpitas. I understand that a copy of this permit must be kept on hand at all times by the person taking water and must be available to show as evidence to any authorized representative of the City of Milpitas that a permit has been obtained.**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Date meter is to be returned _____	Accepted by _____
Deposit \$ _____ Receipt # _____	Reading when returned _____
Date meter is returned _____	_____
Condition when returned _____	(Permit Holder to Initial)

**\*\*ORIGINAL PERMIT MUST BE RETURNED WITH METER\*\***

\* Use of potable water is limited to construction activities that cannot use recycled water due to health and safety risk, i.e. pressure testing, flushing, disinfection of potable water lines. Application for a potable water meter must obtain the signature from the assigned Public Works Inspector prior to issuance of meter.

Distribution: Original – Finance

Copies to: PW Utility Maintenance, Cashier, PW Inspector

**Meter Log**

**Meter Serial Number:** \_\_\_\_\_

<b>Month</b>	<b>Reading</b>	<b>Reading Date</b>
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

**Please contact the Finance Department via email at [ConstructionMeters@ci.milpitas.ca.gov](mailto:ConstructionMeters@ci.milpitas.ca.gov) for any questions and for submitting your monthly readings of the meter.**

- **General Questions** – Please contact Utility Engineering at (408) 586-3350.
- **Inspection Appointment** – Please contact Public Works Inspector at (408) 586-3252.
- **Billing Questions** – Please contact the Finance Department at (408) 586-3100.