

MEMORANDUM

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Office of Dennis Graham, Chief of Police

To: Thomas Williams, City Manager
From: Dennis Graham, Chief of Police
Subject: Justice Assistance Grant (JAG) Program 2007
Date: June 20, 2007

ISSUE:

How shall the Milpitas Police Department spend grant funds (Fiscal Year 2007) allotted by Justice Assistance Grant (JAG) Program?

BACKGROUND:

The Edward Byrne Memorial Justice Assistance Grant Program supports a broad range of activities to prevent and control crime and to improve the criminal justice system.

JAG funding is a formula based on population and crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share. JAG funds may be used for technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for law enforcement programs.

The 2007 allocation for the City of Milpitas is \$20,929. No city matching funds are required.

These funds will be allocated upon completion of the on-line grant application pending review by the City Council. The spending plan shall also be available for public review.

The spending plan will be presented during a public hearing at the August 21, 2007 City Council meeting.

We are recommending that the funds be used to finance the following:

1. Department Polygraph Examiner	\$14,850
2. (2) Bicycle Officers	\$ 6,079
TOTAL:	\$20,929

DISCUSSION:

Department Polygraph Examiner. This position will supplement the current staff. The examiner would conduct criminal investigation polygraph examinations and pre-employment polygraph examinations for police department applicants. The examiner would be required to attend an 8-week training course and attend an annual conference to maintain certification. The funding would cover the cost of tuition, lodging, travel and per diem for the training course and one conference. The cost also includes one year of annual association fees.

\$14,850

(2) Bicycle Officers. The (2) additional officers would supplement the current unit and provide additional crime suppression resources in the Patrol Division. Bicycle officers are used in areas where marked patrol vehicles would be impractical to effectively patrol – City parks, City festivals/special events, school events, school campuses and pathways not made for vehicular traffic. The additional officers would require training, bicycles, equipment and bicycle officer uniforms.

\$ 6,079

Budget # _____
 Refer # _____

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input type="checkbox"/> Budget Appropriation <input checked="" type="checkbox"/> Budget Transfer	267-3557	\$20,929	267-7244503 267-7214503 267-7214921	\$14,850 \$479 \$5,600

Explain the reason for the budget change:

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) supports law enforcement activities to prevent and control crime.

JAG funding is a formula based on population and crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share. JAG funds can be used for technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice.

The 2007 allocation for the City of Milpitas is \$20,929, with no city matching funds required. Police staff requests the designated allotment be used to fund the training for a department polygraph examiner and to fund the training and equipment purchase for two bicycle officers.

Approve the JAG grant funds for \$20,929 from Santa Clara County to Police Department's operating budget to fund the training for a department polygraph examiner and to fund the training and equipment purchase for two bicycle officers.

Check if City Council Approval required. **Meeting Date:** August 21, 2007

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director: <i>Mr. C. Hall</i>	Date: 8/14/07	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	