

CITY OF MILPITAS
455 E. CALAVERAS BOULEVARD
MILPITAS, CA 95035

City Clerk's Office

JUL 26 2007

RECEIVED

ENTERTAINMENT EVENT PERMIT
(Per Chapter 5, Title III, Milpitas Municipal Code)

1. Applicant, all sponsors and promoters of the event and all proprietary owners, partners and officers and directors of Applicant and said sponsors and promoters:

Name: Autumn Festival - Rizalina H. Santoro - Chairperson 408-234-1294
Company/Organization St. John the Baptist Catholic Parish
Address: 279 South Main St.
City: Milpitas State: CA Zip Code: 95035
Office Phone: 262-2546 Home: _____ Cell: _____ Fax: _____
E-Mail: office@sjbparish.org
(Use separate sheet for additional sponsors)

2. Proposed event location in Milpitas: St. John the Baptist Catholic Parish
279 South Main St., Milpitas, CA 95035
3. All owners of real property where event is proposed to be held:

<u>Name</u>	<u>Address</u>	<u>City/State/Zip Code</u>
<u>Diocese of San Jose</u>	<u>900 Lafayette St., Suite 301</u>	<u>Tel: 408-983-0154</u> <u>Fax: 408-983-0242</u>
<u>Santa Clara, CA</u>	<u>95050-4966</u>	<u>Email: www: dsj.org</u>

(Use separate sheet for additional names)

4. Days, dates, times of event: Friday - Sept. 21, 2007 5pm-10pm
Saturday - Sept. 22, 2007 11am-10pm
Sunday - Sept. 23, 2007 11am-8pm

5. Nature and type of event performances: dancing, singing, music, school children,
ethnic dancers, rock and roll band, disc jockey, big band

6. Intended Performers:

<u>Name/Group</u>	<u>Nature of Participation</u>
<u>Please see attachment titled "Intended Performers"</u>	

(Use separate sheet for additional names)

SUBMIT COMPLETED FORM TO CITY CLERK

7. Estimated Number: Spectators: 500
 Participants: 100
 Workers: 150
 Attendance Each Day: 500-1000
 Media: UNKNOWN

8. Method for determining number in actual attendance and basis for estimate: Based on previous 2 years of the Autumn Festival.

9. Proposed facilities for furnishing drinking water (justify adequacy): There are water fountains in the school area and in Pavalkis Hall, and a drink booth to purchase water and soda, coffee. We are also providing water bottle drinks to all our volunteers.

10. Proposed sanitary facilities (justify adequacy): See attached contract with Far West Sanitation which will provide 3 regular restrooms, 1 handicap restroom, and 2 washstands. Pavalkis Hall restrooms will also be available during festival hours.

11. Description of real property where event will occur (justify adequacy): Please see attached map of St. John the Baptist titled "St. John's Autumn Festival 2007"

12. Description of parking facilities, including compliance with ADA, parking attendants at entrances, exits and within area (justify adequacy): We have spoken to Donovan Enterprise who will be sending a letter of approval for the use of Serra Shopping Center parking lot. Also, see attached procedures of the Autumn Festival Security Team.

13. Description of interior access ways (attach map or diagram and justify adequacy): Please see attached map titled "St. John's Autumn Festival 2007"

14. Description of composition and construction of structure, seating arrangements and supports (justify adequacy): Please see attached paper of booth material from A&P Rental. Also, this year for our tents, we are tentatively renting from Stage Unlimited. We will provide the certificate once our contract is final.

15. Description of availability and location of ambulances, fire, police and other emergency vehicles: Missitas police and fire department will be contacted.

16. Description of interior private police or security protection proposed (justify adequacy): Attached are papers describing St. John's security procedure.

17. Description of provision for fire safety (justify adequacy): Please see attached map of St. John's Autumn Festival showing locations of five extinguishers including K1 type. We would like to request a one hr. info from the Fire Dept. at 10 AM, Aug. 25, 2007 in Paulakis Hall.
18. Location, nature and type of medical and first aid facilities (justify adequacy): Attached are our First Aid Procedure. We will have volunteer nurses.
19. Description of proposed electrical wiring, lighting and location of all light standards and electrical switches:
Please see attached St. John's Autumn Festival 2007 map.
20. Description of manner of acquiring, handling, preparing and disposing of food, drink, confectionery and condiment and all substance and ingredients used in their preparation: Attached are our food permit applications which contains information for our handling of food from the Santa Clara Environmental Agency
21. Description of manner of cleanup of the premises during and after the conclusion of the entertainment event and for the removal of garbage, refuse and waste: Attached is our letter describing our procedure, map of St. John's Autumn Festival 2007 showing where portable restrooms are located.
22. Any additional helpful information useful to process your permit: ① Letters to St. John's Neighbors ② Letter of entrance approval from Fr. Norman ③ Carnival contract with American Traveling shows.

I declare under penalty of perjury that the above statements and any accompanying statements and documents have been examined by me and are true and correct. I have read Chapter 5, Title III of the Milpitas Municipal Code and agree to comply with the provisions of said Chapter 5, Title III, the permit, the conditions thereof and the laws of the City and State.

Executed at Milpitas, California, on 7/25/07, 20
(Date)

Signed: [Signature]
Title: Parochial Vicar

Received By: M. Lavelle

Date: 7/26/07

Permit Approved By City Council: _____

Date: _____

Permit Denied: _____

Date: _____



St. John the Baptist Catholic Church

July 25, 2007

City Clerk's Office

JUL 26 2007

Dear City of Milpitas,

RECEIVED

Enclosed is the Entertainment Event Permit application and additional papers pertaining to the numbers of the permit for our Autumn Festival in St. John the Baptist Catholic Parish on September 21, 22, 23, 2007.

- 1 Applicants, promoters, owners, officers of the Autumn Festival:
 - Letter of Consent from the Diocese of San Jose Vicar General Rev. Msgr. Francis V. Cilia
 - Statement of Amendment of Articles of Incorporation of the Roman Catholic Bishop of San Jose with a copy of March Fong Eu, Secretary of State of California Seal
 - List of Autumn Festival Committee members with list of venues' teams.
- 6 Attachment of list of entertainers and their respective hours of performances.
- 10 Contract with Farwest Sanitation and Storage for our additional sanitary facilities.
- 11, 13 Three copies of maps below.
 - Map titled "St. John's Autumn Festival 2007" which shows an aerial view of the event.
 - Detail map of venues in Pavalkis Hall.
 - Map of the tentative venues in the school grass area.
- 14 Attached copy of fax paper dated 2005 from A&R Rental for the food and or game booths.
- 16 Attached are papers describing St. John's Safety/Traffic/Security Committee procedures
- 17 From number 11, please see the provided maps showing fire extinguishers locations by all the food booths, stage, eating area, and kitchen of Pavalkis Hall.
- 18 Attached is St. John's Medical Emergency Plan from the First Aid Committee. Please see the attached map same for numbers 11, 13, and 17 for the location of our First Aid building.
- 19 Please see the attached map which is the same for numbers 11, 13, 17, and 18.
- 20 Attached are copies of permit applications which contains information for our food handling from the Santa Clara Environmental Health Agency.
- 21 Attached is a letter describing St. John's facilities, locations of disposal cans, portable restrooms, and garbage cans and the map the same for 11, 13, 17, and 18.
- 22 Additional letters of our event.
 - Letter to St. John's Neighbor(s) informing of our event.
 - Letter of approval of entrance from Rev. Fr. Norman Segovia for the City of Milpitas law enforcement and city officials.
 - Copy of the contract with American Traveling Show. Waiting for certificate of insurance.

Our Autumn Festival Committee is working diligently to complete this application.

We are asking for Public Works assistance for traffic cones described in our Safety/ Traffic/ Security procedures. If approved, we would like the traffic cones to be delivered to our parish office which is located downstairs in front of our Pavalkis Hall. Pavalkis Hall is the building facing Main Street.

We are also asking for a waiver of the fire permit and the electrical permit. This will help our Autumn Festival to defray its' costs.

If I may be of further assistance or answer any questions, my cell number is 408-234-1294, 408-923-3121 (home), and my email address is rsantoro@sjbparish.org.

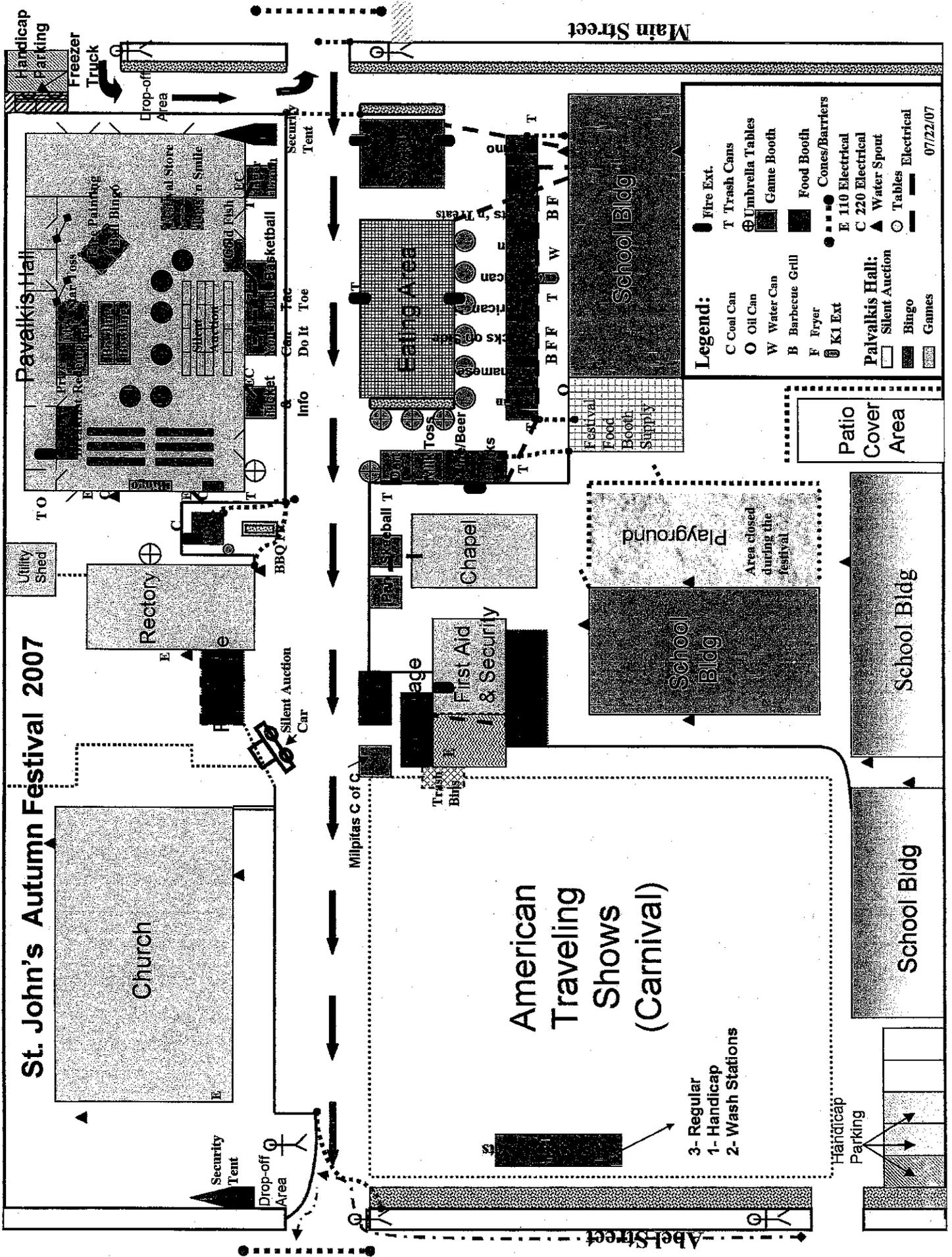
Respectfully yours,

A handwritten signature in cursive script that reads "Rizalina H. Santoro".

Rizalina H. Santoro
Autumn Festival Chairperson

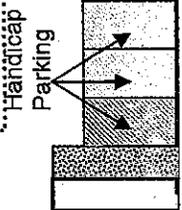
cc. Rev. Fr. Norman Segovia

St. John's Autumn Festival 2007



- Legend:**
- Fire Ext.
 - T Trash Cans
 - ⊕ Umbrella Tables
 - Game Booth
 - Food Booth
 - Cones/Barriers
 - E 110 Electrical
 - C 220 Electrical
 - ▲ Water Spout
 - Tables
 - Electrical
 - 07/22/07
- Pavalakis Hall:**
- Silent Auction
 - Bingo
 - Games

- 3- Regular
- 1- Handicap
- 2- Wash Stations



90'

Pavalkis Hall Autumn Festival 2007

Pancake Breakfast
Sunday ONLY

Five Pin Ball Bingo

Price Redemption
10 X 10

8' X 3'

8' X 3'

5' X 20' Bowling
5' X 20' Bowling

Face Painting
10 X 10

Toss 'n Smile
10 X 10

Festival Store
10 X 10

Toss 'n Smile
10 X 10

Gold-Fish
10 X 10

BINGO

8' X 3'

6' X 3'

8' X 3' Silent Auction

34.5' 7.5' 34.5'

School Building

St. John's
Autumn Festival 2007
School Grass Area



Hot
& Cold

Super Slide

12x20
10 stakes



Castle Jumper

14x14
4 stakes

22 ft

54 ft

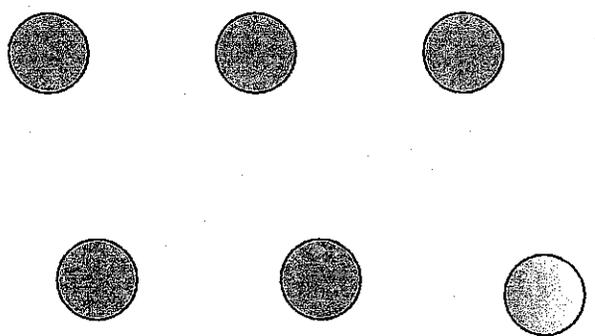
Grass Theater Area

Train Jumper

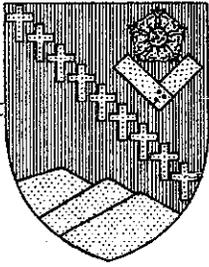
14x20
4 stakes

75 Ft

Movie Screen



122 feet



DIOCESE OF SAN JOSE

VICAR GENERAL

May 22, 2007

City of Milpitas
Milpitas, California

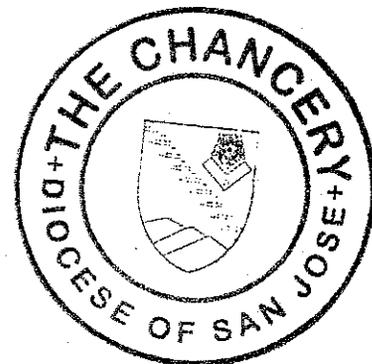
To Whom It May Concern:

By means of this letter, and by virtue of my office, I am happy to inform you that Saint John the Baptist Parish, 279 South Main Street, Milpitas, is authorized to conduct its annual parish festival, scheduled for September 21, 22, and 23, 2007.

Should you need any clarifications on this matter, please contact me.

Sincerely,

Rev. Msgr. Francis V. Cilia
Vicar General
Roman Catholic Diocese of San Jose
Attorney in Fact
Roman Catholic Bishop of San Jose, a Corporation Sole



St. John the Baptist Church, Autumn Festival
September 21-23, 2007

Schedule of Performances:

Friday, September 21, 2007 –

6:00pm-10:00pm South Bay School of Performing Arts
8:00pm-8:15pm Announcement - Anniversary Cake

Saturday, September 22, 2007 –

12:00pm-1:00pm Open
1:00pm-2:30pm Introduce Front Cover Souvenir Program Winner and
1st and 2nd Runner-Ups
St. John's Students Performance (Dancing, Singing)
St. John's Students Modeling Show
2:45pm-3:15pm Jensen School of Performing Arts Dancers
3:30pm-5:00pm South Bay Kids
5:00pm-7:00pm Watermelon Contest
7:00pm-10:00pm The Hitmen (R&B Band)

Sunday, September 23, 2007 –

10:45am-11:30am St. John's Choir
12:30pm-1:30pm Crossroads (Rock-n-Roll Band)
2:15pm-2:45pm Zingers (Lady Group Singers)
3:00pm-3:30pm Halau Na Wai Ola (Hawaiian Dancers)
3:45pm-5:00pm Karaoke
5:00pm-6:00pm Raffle Drawing
6:00pm-8:00pm Swing Solution (Big Band)



St. John the Baptist Catholic Church

July 24, 2007

Dear City of Milpitas,

This letter is to inform you of our Autumn Festival waste disposal and clean-up procedure.

Attached is a map of where trash cans (T) will be located throughout our parish grounds which will include labeled re-cycle garbage cans, (C) coal can for charcoal disposal, (O) oil can for cooking oil, and (W) used water disposal can. Portable restroom locations are also shown in the map in the carnival area, three regular, one handicap, and two wash stations.

St. John's Cleanup Committee will check on a daily basis and clean as needed.

American Traveling Shows (carnival) will have garbage cans placed throughout the carnival area and will have a separate cleanup crew.

We have on the grounds two BFI disposal bins marked "Trash Bins" in the attached map which we will be using during and after the festival.

If you have any questions or need further assistance, please call me on my cell 408-234-1294.

Sincerely,

Rizalina H. Santoro
Autumn Festival Chairperson

cc. Fr. Norman Segovia, Pastor

SECURITY

To: City of Milpitas
Dept. ENTERTAINMENT EVENT PERMIT
Under Chapter 5, Title III, Milpitas Municipal Code

To Entertainment Event Permit Coordinator

Under Milpitas' statements on page 3; section F of the Entertainment Event Permit form. This letter is to inform you that St. John the Baptist Catholic Church will provide its own In-House Security Guard service, for the Autumn Festival that will be held on September 21, 22, and 23 of 2007. In addition, St. John the Baptist Catholic Church (SJBCC) will have two off-duty Police Officer's for additional security. The In-House Security Guard Service will consist of volunteers from church members to parishioners. The SJBCC Safety and Traffic Team will coordinate the service of In-House Security Guard and the off-duty Police Officers. The SJBCC Safety and Traffic Team will consist of an Operation Chief, Manager and Supervisor. The Safety and Traffic team will mandate all duties to the In-House Security Guard, Bike Patrol, Dispatch Operators, Traffic Unit and the off-duty Police Officers. Duty Security officers, Bike Patrol and Traffic Unit, each will be provided with a **reflector vest, two way radio and flashlight**. In addition Big Lot Shopping Center Management's approved the use of their parking lot to all parishioners and any additional carnival attendee.

The service for this event will be provided as follow:

- Four security guards will be assigned to patrol the event area.
- Two traffic personnel are to maintain pedestrian traffic flow from the Big Lot shopping center's parking lot into the church premises.
- Two Traffic personnel are to maintain pedestrian traffic flow at Main Street crosswalk
- Two Traffic personnel are to maintain handicap drop-off site at Abel Street and to provide assistance to any handicap motorist to park at the two additional designated handicaps parking at front parking lot by Abel Street.
- Four Parking Attendants to maintain an order and guide motorist where to park in the Big Lot Parking Lot.
- Two Bike Patrol security officers will patrol the outer perimeter of the Church and the Big Lot's parking area.
- Two to four Dispatch Operators will be assigned to maintain communication with security personnel.
- Finally two Security Officers and two off-duty Police Officers will be assigned to escort and secure the transportation of cash to finance office.
- The security service will also provide a designated post area for security, an area for police and emergency vehicle to park. Security will place caution tape where carnival attendees are off limits. Such as food booth, kitchen area, machinery, cash area and ticket booth, etc.
- In addition to the services it will include the readiness of the off-duty Police Officers and security guard to be able to assist with medical emergency personnel and to call the Milpitas Police to any emergency situation that might arise. The number for the Milpitas Police is 586-2400. This number is to be used only for minor incidents. Such as escorting individual off the carnival area. When the event is concluded, the role of the off-duty Security Guard is to perform a lock

down on the premises. This procedure is to close the event grounds to the public and to make sure that if anyone who is not involved with the event, other than volunteers and vendors, will not be permitted to enter or stay around the event.

- When the permit is received and approved, the Festival Committee and Safety/Traffic/Security Department of SJBCC is requesting the assistance of Milpitas Police Department and Public Works as follows:
 - A). Requesting Milpitas Police Department from time to time just to make sure that everything is running smoothly with safety and Traffic. A walk thru the carnival area is very much appreciated.
 - B). Assistance from the Milpitas Police Department to escort individual off the Church property.
 - C). Assistance from the Milpitas Police Department during the closing time of the Festival for attendee to leave. The schedule time for the sweep is at 11:15 pm. It will start at the back of the Church by Main Street and then will end at the front of the Church driveway by Abel Street.
 - D). The Festival Committee is also requesting to the City of Milpitas that the Church be provided by Public Works personnel traffic cones for the safety of attendees using the crosswalk both on Abel St. and Main St.
 - E). Additional Cones may be needed as follows:
 1. Cones to close off the left turn lane going into the Church at Abel Street.
 2. Cones to close off right and left entrance of the Church by Abel Street.
 3. Cones to set up a handicap drop-off during Saturday and Sunday mass.

Thank you,
Autumn Festival Committee and
Department of
SJBCC Safety/Traffic/Security



St. John the Baptist Catholic Church

August 6, 2007

Dear Neighbor(s):

We would like to welcome and invite you and your family to join our Autumn Festival on September 21 through 23, 2007, the schedule is planned as follows:

Friday, September 21st, 5:00 pm to 10:00 pm

Saturday, September 22nd, 11:00 am to 10:00 pm

Sunday September 23rd, 11:00 am to 8:00 pm

This will be a fun filled annual event that offers lots of memorable features: carnival rides, games, cultural food, barbecue, pancake breakfast, silent auction, rummage sale, souvenir program, beer and wine, raffles, bingo, live entertainment, and much more!

Our event may cause some additional traffic, noise and parking. We would like to let you know that we are doing everything in our responsibility to ensure that this event will be great and safe for all of us. We apologize for any inconvenience that this event may cause and thank you in advance for your kind patience.

For further questions or comments, please do not hesitate to get in touch with our Festival Chairperson, Ms. Riza Santoro at (408) 234-1294.

Sincerely yours,

Fr. Norman Segovia, Pastor

Riza Santoro, Festival Chairperson

279 S. Main Street • Milpitas, Ca. 95035 Phone: 408-956-2650

• E-mail: festival@sjbparish.org • Website: <http://www.sjbparish.org/festival>

St. John the Baptist Catholic Parish

279 S. Main Street, Milpitas, California 95035-5315

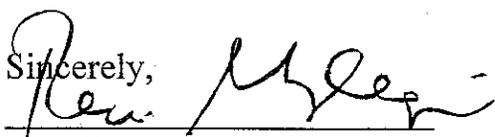
July 25, 2007

City of Milpitas
455 E. Calaveras Boulevard
Milpitas , CA 95035

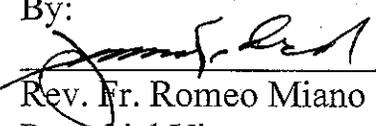
To Whom It May Concern:

This is to certify that appropriate law enforcement agencies and city officials may enter the premises where the AUTUMN FESTIVAL is being held. They may enter at any time for the purpose of making inspection and taking action as is permitted or required by law. This Festival will be held on September 21, 22 & 23, 2007 in the premises of St. John the Baptist Church and School.

Sincerely,


Rev. Fr. Norman B. Segovia
Pastor

By:


Rev. Fr. Romeo Miano
Parochial Vicar

AMERICAN TRAVELING SHOWS, INC.
CONTRACT FOR CARNIVAL SERVICES

This agreement entered into on this Saturday of MAY, 2007, between American Traveling Shows, Inc., a California corporation, hereinafter called "ATS," and St. John the Baptist Catholic Church, a non-profit organization, hereinafter called "SPONSOR."

In consideration of the covenants and considerations contained herein, and other good and valuable consideration, the parties hereto agree as follows:

1. SPONSOR shall sponsor ATS in an exhibition of those rides listed in Item 6 (six) below, for a period of three (3) days from Friday, September 21 through Sunday, September 23, 2007. The lot dates will be Wednesday, September 19, 2007, through Monday, September 24, 2007. Pursuant to its sponsorship, SPONSOR has obtained and is given written permission from the owners of the real property described below for ATS' use of a suitable location and exhibition site for all activities commonly carried on by ATS. On request, SPONSOR shall exhibit said written permission to any officer of ATS. Such real property shall be properly zoned for ATS' operations. Said real property is described as 279 South Main Street, Milpitas, California 95035.
2. SPONSOR obtain all permits, licenses, and other local amusement taxes, permits of use fees, which ATS may be required to obtain and pay for to carry on any and all of its operations in connection with the carnival.
3. ATS shall furnish the necessary electricity for the carnival.
4. SPONSOR will furnish drinkable water for ATS' food concession.
5. SPONSOR shall obtain and pay for half of four (4) portable restrooms. ATS will pay for the other half of the four portable restrooms.
6. ATS shall manage and operate a minimum of eight (8) amusement rides, five (5) games concessions and one (1) food concession at the above-named location. Exhibition shall be in operation no sooner than 5:00 P.M. weekdays, and no sooner than 11:00 A.M. on weekends, and will close no later than 11:00P.M. Therefore, the carnival will start at 5:00 P.M. and close at 10:00 PM on Friday, September 21, 2007. The carnival will start at 11:00 A.M. and close at 10:00 P.M. on Saturday, September 22, 2007. The carnival will start at 11:00 A.M. and close at 8:00 P.M. on Sunday, September 23, 2007.
7. For security purposes, ATS will provide the name of the ATS' carnival manager/supervisor or officer four (4) days before, and for every single day of the carnival to the SPONSOR. For Security and identification purposes, ATS employees will be wearing shirt uniforms and badge identifications.

8. ATS shall pay to the SPONSOR fifteen percent (15%) of the total ride gross from the operation of the carnival. The payment along with an accounting of the ticket sales will be available after closing on Sunday night. If the report and monies are not picked up, they will be mailed the following week.

9. SPONSOR shall sell Advance Sale Coupon books up to one hour before opening of the carnival. SPONSOR shall keep thirty percent (30%) of the gross sales of the Advance Sale Coupon books. Accounting to be done at close of the carnival and/or on Monday, September 24, 2007.

10. ATS shall provide the first 500 installment of Advance Sale Coupon books to SPONSOR no later than May 30, 2007. The second 500 installment of Advance Sale Coupon books along with 60 carnival posters shall be provided to SPONSOR no later than July 20, 2007.

11. On Friday, September 21, 2007, at 3:00 P.M., the SPONSOR will check the beginning number (#) of carnival ride tickets to be sold by ATS. At closing of the carnival, Sunday, September 23, 2007, at 8:00 P.M., SPONSOR will check the closing number (#) of carnival ride tickets sold.

12. ATS shall maintain for the period specified in Item 1 above, public liability, property damage and workers compensation insurance relating to the operation of said exhibition. Said public liability insurance shall have at least a \$5,000,000.00 (five million dollars) combined single limit. All principals, agents, employees of SPONSOR shall be named as co-insured, as well as the City of Milpitas, all principals, agents, and employees. ATS shall provide certificates of insurance to SPONSOR and to City of Milpitas upon execution of this agreement.

13. ATS shall have exclusive control of the management and operation of all ATS owned rides, games, and food concession.

14. The clean up of refuse, trash, and garbage from the location of said exhibition is the responsibility of ATS. The responsibility of clean up shall include a thorough clean up of the carnival area on a regular basis, but, in no event less than once every day at closing time by ATS.

15. The SPONSOR shall not book or sponsor, directly or indirectly, any other show exhibition, amusement, midway, concession or attraction of a similar nature to ATS operations, except those food and game concession(s) owned and operated by SPONSOR at any time during the period specified in Item 1 above and ending thirty (30) days after the last day of the said period. The SPONSOR also shall take all reasonable steps to prevent any other show, exhibits, amusements, concession, midway or attractions from exhibiting, playing, or operating within a reasonable radius of the location specified in Item 1 above during the period set forth in this paragraph.

16. SPONSOR shall not hold ATS, and ATS shall not hold SPONSOR liable for damages or responsible in any way if either party is prevented from exhibiting, playing, or operating any of said exhibitions by reason of God, riot, strike, fire, weather, illness, war lockouts, energy shortages or illegality. Illegality shall include denial of permits by the local authorities.

17. The event of legal action is instituted by reason of breach of the Carnival Contract, the party in whose favor the final judgment is entered shall be entitled to recover from the other party reasonable attorney's fees as fixed by the court entering the final judgment.

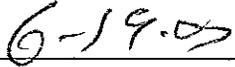
18. This contract and agreement not valid unless all copies are signed by both parties and one copy returned to the party of the first part no later than May 30, 2007.

19. Executed in duplicate the day first herein above-written at Hanford, California, and executed in duplicate herein written at Milpitas, California.

American Traveling Shows, Inc.



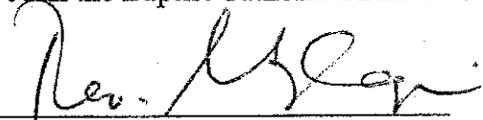
Signature: Rick Larson (Owner)



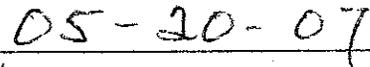
Date

American Traveling Shows, Inc.
PO Box 49
Hanford, CA 93232

St. John the Baptist Catholic Church



Rev. Norman Segovia (Pastor)



Date

St. John the Baptist Catholic Church
279 South Main Street
Milpitas, CA 95035

ST. JOHN

For Office Use Only

APPROVED	DEPARTMENT	BY (Name & Phone Ext.)	DATE
<input checked="" type="checkbox"/> *	Building	Keyvan Irannejad	7/31/07
<input type="checkbox"/>	City Manager		
<input type="checkbox"/>	Engineering		
<input type="checkbox"/>	Finance		
<input type="checkbox"/>	Fire Marshal		
<input type="checkbox"/>	Planning		
<input type="checkbox"/>	Police		

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event:

* Obtain electrical Permit for use of Generator. See attached application.

\$45 / generator
\$96 fee

+ 2.5% auto

cc: City Council



City of Milpitas
 Building Inspection Division
 455 E. Calaveras Blvd.
 Milpitas, CA 95035
 (408) 586-3240

ELECTRICAL PERMIT APPLICATION

Valuation _____

Site Address: _____

Permit No./Type: _____

NAME

ADDRESS

TELEPHONE NO.

LICENSE NO.

Owner _____

Applicant _____

General Contractor _____

Electrical Contractor _____

Description of work _____

UNIT FEE SCHEDULE		CODE	FEE	QTY	TOTAL	UNIT FEE SCHEDULE		CODE	FEE	QTY	TOTAL
Electrical Permit Issuance		B04 EP01	\$96	1	\$96	Power Apparatus - each		B04 EP81	\$45		
Plan Check Fee		B04 EP91	\$138/hr			Miscellaneous Apparatus, Conduits & Conductors, each		B04 EP92	\$45		
Receptacle Outlets and/or Switches - first 20		B04 EP73a	\$58			X-Ray unit, each		B04 EP39	\$26		
Receptacle Outlets and/or Switches - each additional 20		B04 EP73b	\$45			Welder Outlet, each		B04 EP40	\$26		
Lighting Fixtures, Sockets - first 20		B04 EP77a	\$58			Temporary Power Pole, each		B04 EP42	\$45		
Lighting Fixtures, Sockets - each additional 20		B04 EP77b	\$45			Temporary Meter Set, each		B04 EP43	\$45		
Pole/Platform-Mounted/Theatrical Fixtures, each		B04 EP79	\$26			Swimming Pool/Spa		B04 EP44	\$140		
Circuit Breaker, Panel/Subpanel - first 2		B04 EP07	\$45			Elevator, each		B04 EP48	\$96		
Electrical Range, each		B04 EP08	\$26			Cellular Floors per 100 ft.		B04 EP52	\$58		
Cook Top/Oven, each		B04 EP10	\$26			Trolley/Plug-in Busways per 100 ft.		B04 EP86	\$58		
Dryer, each		B04 EP11	\$26			Floor Duct per 100 lineal foot		B04 EP53	\$58		
Air Conditioner, each		B04 EP12	\$26			Power Duct per 100 ft.		B04 EP57	\$26		
Water Heater, each		B04 EP13	\$26			Special Circuitry, per circuit		B04 EP65	\$45		
Heater, each		B04 EP14	\$26			Carnivals, Circuses - Electrical-driven Rides, each		B04 EP97	\$26		
Residential Appliance Self Contained - under 1 HP, KW, KVA, ea.		B04 EP90	\$26			Carnivals, Circuses - Mechanical-driven Rides, each		B04 EP98	\$26		
Sign, lighting systems from one branch circuit		B04 EP15	\$96			Electrical System of Area & Boot Lighting, each		B04 EP99	\$26		
Services - not over 200 amps, each (new or change)		B04 EP87a	\$58			NEW RESIDENTIAL BUILDING - SQ. FOOTAGE FEES					
Services - 201 amps - 1000 amps, each (new or change)		B04 EP87b	\$96			Permit Fee, New Residential Construction, Single-Family		B04 EP301			
Services - over 1000 amperes, each (new or change)		B04 EP87c	\$140			Permit Fee, New Residential Construction, Multi-Family		B04 EP302			
						Permitting Automation Fee		B04 AF01			

2.5%

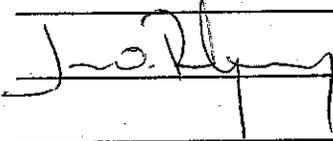
2.5 % of total permit fee

\\callisto\wpc\Stored\1\6505_S_Electrical Permit App..doc

TOTAL \$ _____

ST JOHN

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
	Building		
	City Manager		
Yes, with Conditions	Engineering		8-7-07
	Finance		
	Fire Marshal		
	Planning		
	Police		

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event:

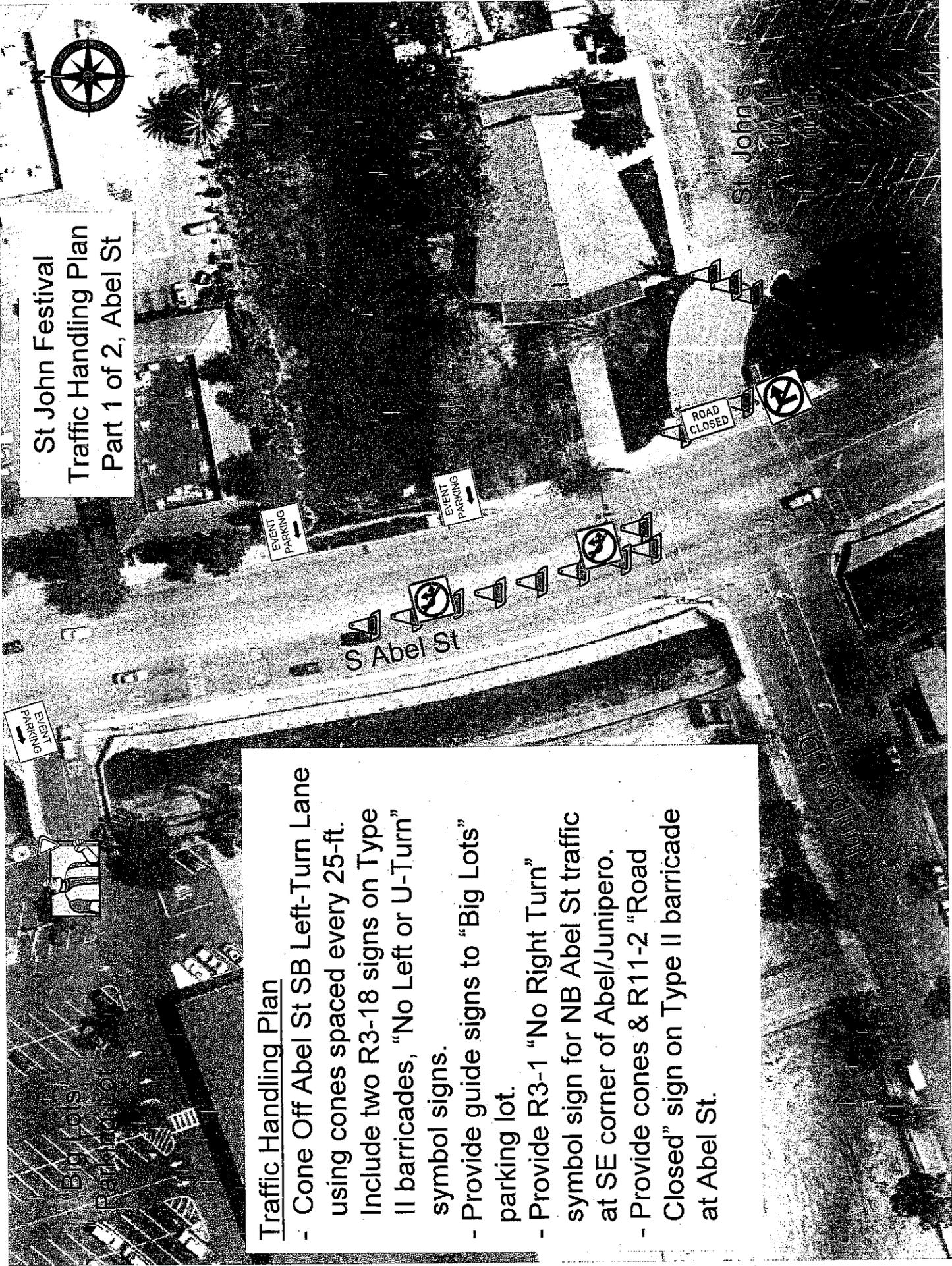
- Use the attach traffic & parking handling plan.
- Coordinate w/ David Gordillo (408-566-2631) for delivery / pickup of barricades cones. Church shall install all traffic control equipment and furnish signs for traffic / parking control.

cc: City Council

St John Festival
Traffic Handling Plan
Part 1 of 2, Abel St

Traffic Handling Plan

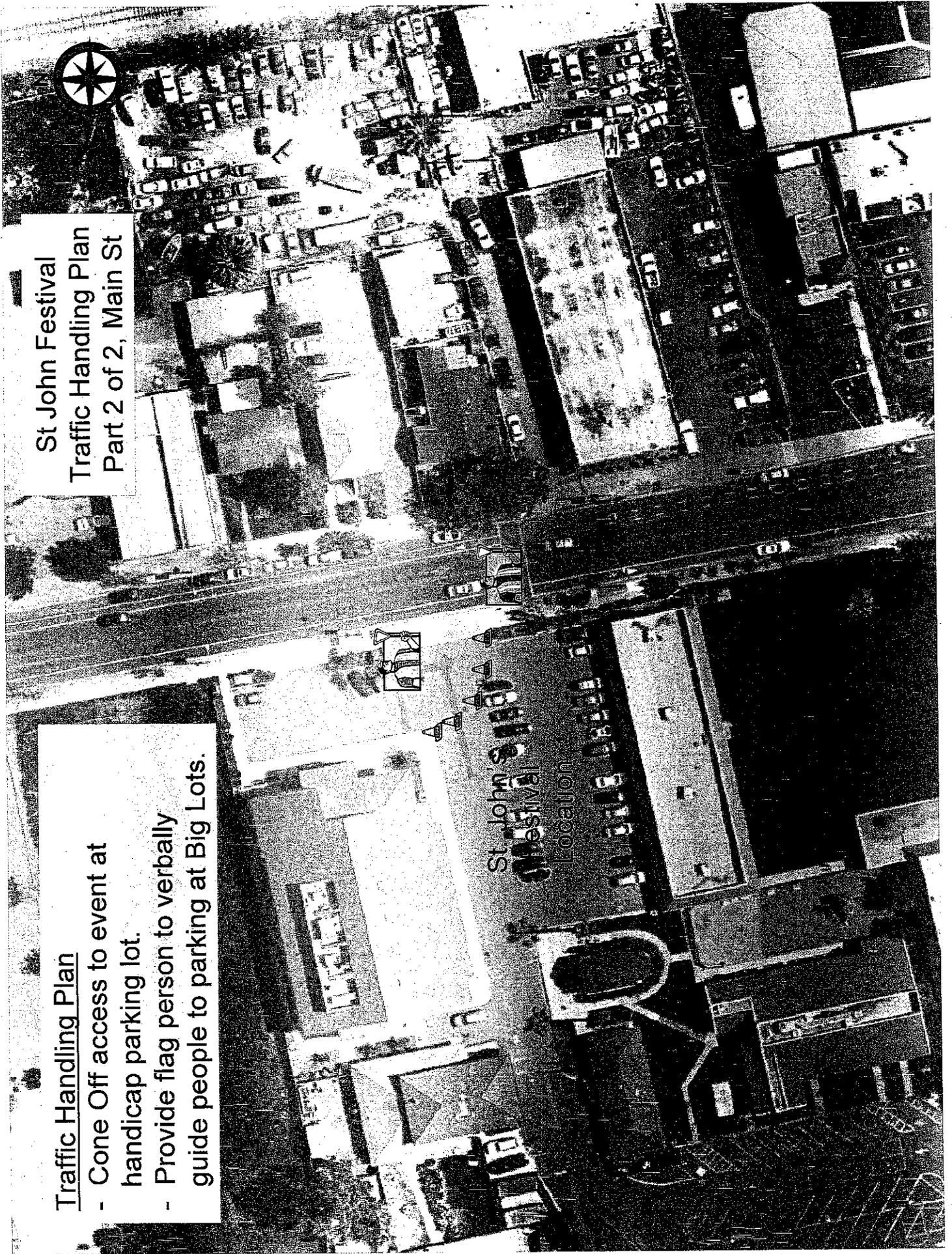
- Cone Off Abel St SB Left-Turn Lane using cones spaced every 25-ft.
- Include two R3-18 signs on Type II barricades, "No Left or U-Turn" symbol signs.
- Provide guide signs to "Big Lots" parking lot.
- Provide R3-1 "No Right Turn" symbol sign for NB Abel St traffic at SE corner of Abel/Junipero.
- Provide cones & R11-2 "Road Closed" sign on Type II barricade at Abel St.



Traffic Handling Plan

- Cone Off access to event at handicap parking lot.
- Provide flag person to verbally guide people to parking at Big Lots.

St John Festival
Traffic Handling Plan
Part 2 of 2, Main St



ST JOHN'S

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
<u>EW</u>	<u>Finance</u>	<u>Emma Karlen, X 3145</u>	<u>7/27/07</u>
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

Need to obtain business lic. and provide insurance cert.

7-30-07: American Traveling Shows has current Business license.

cc: City Council

ST. JOHN

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
Y	<u>Fire Marshal</u>	J. GARCIA x 3369	8-2-07
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event:

SEE ATTACHMENT FOR NOTES TO APPLICANT

From: Jaime Garcia
 Sent: Thursday, August 02, 2007 2:41 PM
 To: Mary Lavelle
 Cc: Patricia Joki
 Subject: FW: ST. JOHN FESTIVAL

Attachments: MAIN ST S 0279_x_XXXXXX_x_080207_ST JOHN FESTIVAL.doc

re: FIRE DEPT. PERMIT FEES
ASSOCIATED W/ FESTIVAL

Mary,
Typically, the Fire Dept. inspection is conducted during working hours (Friday during the day). Per the proposed schedule for this year, the festival will also be starting on a Friday, so I do not see the need for after-hours inspections.

The fees listed below will be standard fees associated with Tents permit and the Carnival permit.

Life Safety Fee (100-3221)	Amount
Tents - 4 of More Tents	\$416.00
Carnival - Miscellaneous Fire Permit	\$208.00
TOTAL FIRE FEES	\$624.00



**MILPITAS FIRE DEPARTMENT
FIRE PREVENTION DIVISION**

455 E. Calaveras Blvd., Milpitas, CA 95035 (408) 586-3365, FAX (408) 586-3378

MEMORANDUM

DATE: August 2, 2007
TO: Mary Lavelle
FROM: Jaime Garcia
CC: Patricia Joki, Albert Zamora
SUBJECT: **ST. JOHN THE BAPTIST CATHOLIC CHURCH – AUTUMN FESTIVAL 2007**
279 S Main St
Entertainment Event Permit

The Fire Department has the following comments for the applicant(s):

PERMIT REQUIREMENTS

A separate and independent permit is required from the Fire Department for each event. The permits shall be filed with the Milpitas Fire Prevention Division a minimum of two weeks prior to the event. A Fire Prevention Bureau application and the appropriate drawings (three sets) shall be filed with each application. CFC (California Fire Code) Section 105.8.

No final inspection shall be deemed completed and no certificate of occupancy shall be issued unless and until the requirements imposed by the Fire Code have been completed and final approval thereof, by the Fire Department, has been given and all inspection fees paid. CFC Section 105.4 as amended by Section V-300-2.21 MMC (Milpitas Municipal Code).

STANDARDS FOR OUTDOORS CARNIVALS AND FAIRS

These standards apply to individual tents, temporary structures, or membrane structures less than 200 square feet in area, and canopies less than 400 square feet in area used as outdoor carnival and fair booths. Tents and canopies larger than the specified square footage will have additional requirements (see next section below). Permits and approval shall be in accordance with requirements of the local Fire Marshal.

A. Definitions

Cooking Booth - Booth where food is prepared by a heating or cooking process such as, but not limited to, grilling, frying, barbecuing, flambé, deep fat frying, baking, warming, or boiling.

Deep Fat Frying - Any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.

Vendor Booth - Any booth other than a cooking booth.

B. Cooking Booth Construction and Location

1. All fabrics or membranes covering cooking booths shall be certified flame retardant or treated with a fire-retardant paint or spray. Certificates of flame resistance shall be made available upon request.

2. Vendor booths shall have a minimum clearance of twenty (20) feet on at least one side, with clearance of at least ten (10) feet from any cooking booth.
3. A ten (10) foot wide separation shall be provided for every 200 lineal feet of vendor booths.

G. Electrical Power

1. Generators shall be placed only in locations approved for festival use.
2. Generators shall not be refueled during event hours. Extra fuel shall not be stored during event hours.
3. Smoking and open flames shall be prohibited within 25 feet of refueling operations.
4. Extension cords shall be of a grounded type, and approved for exterior use.

H. Fire Extinguishers

1. Each cooking booth shall be equipped with a fire extinguisher with a minimum rating of 2A: 10B:C. Booths with deep fat frying or flambé cooking shall be equipped with an extinguisher rated for class "K" fires.
2. Cooking booths shall be equipped with visible and accessible fire extinguishers mounted adjacent to the exit.
3. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of 2A:10B:C shall not exceed 75 feet.
4. Each generator shall be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. All fire extinguishers shall be serviced and tagged annually by a State-licensed contractor.

I. Miscellaneous

1. All compressed gas cylinders shall be secured in an upright position.
1. All cooking areas shall be cleaned regularly to prevent the build-up of grease.
2. No approval for any Hazardous Materials (use or handling) under this permit.
3. No vehicles are permitted within the event area.
4. Flammable-liquid-fuel equipment shall not be used within the event area.
5. Candles or other open flame shall not be used within the event area. Cooking equipment in compliance with standards is exempted.
6. Flammable and combustible liquids shall be a minimum of 50 feet from the event area.
7. Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies. Section 3217.1 CFC
8. All exits from the event area shall provide clear and unobstructed access to a public way.
9. Smoking shall not be permitted in the event area. Approved "NO SMOKING" signs shall be conspicuously posted.
10. Fire equipment and appliances (hydrants, fire department connection valves, etc) shall remain clear and unobstructed.
11. Generator(s) and other internal combustion power sources shall be separated from the event area a minimum of 20 feet and be isolated from contact with the public by fencing, enclosure or other approved means. CFC Section 2504.4.4.
12. Should there be a fence deployed at the site, the following conditions apply:
The Fire Inspector - Fire Department, shall approve access into and out of the fenced area. NOTE:
Approved signage shall be installed identifying accesses point/location.

J. Fire Safety Tips

1. Know where fire extinguishers are and how to use them.
2. Do not leave cooking unattended.
3. Do not wear loose-fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustible materials away from heat sources.
6. In case of an emergency dial 9-1-1.

STANDARDS FOR TENT & CANOPY

DEFINITIONS

Canopy – A temporary structure, enclosure or shelter constructed of fabric or pliable materials supported in any manner other than by air or the contents it protects, which is open, without side walls or drops on 75 percent or more of the perimeter.

Temporary Structure – Any enclosure or shelter constructed of materials as described in the Californian Fire Code and erected for a period of less than 180 days.

Tent – Any temporary structure, enclosure, or shelter constructed of fabric or pliable material supported in any manner other than by air or the contents it protects.

PERMITS

Tents and temporary membrane structures having an area in excess of 200 square feet and canopies in excess of 400 square feet shall be in accordance with Article 32. CFC (2001 California Fire Code), Section 3201.

Fire department permits is required to erect temporary membrane structures, tents or canopies. CFC Section 3203. See section above "PERMIT REQUIREMENTS."

ACCESS, LOCATION & PARKING

Fire apparatus access road with an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches shall be provided. CFC Sections 3205.1.

Temporary membrane structures, tents and canopies shall not be located within 20 feet of property lines, buildings, temporary membrane structures, other tents an canopies, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guywires shall be considered as part of the temporary membrane structure, tent or canopy. Section 3205.2 CFC

STRUCTURAL STABILITY

Temporary membrane structures, tents, and canopies and their appurtenances shall be adequately braced and anchored to prevent weather-related collapse. Documentation of structural stability shall be furnished to the Fire Chief upon request. CFC Section 3206.1.

FLAME RETARDANT REQUIREMENTS

The sidewalls, drops, and tops of all tents; and canopies shall be of flame-retardant materials or shall be made flame retardant in an approved manner. Certificates of flame resistance shall be made available upon request. CFC Section 3207.

Temporary membrane structures, tents, and canopies shall have a permanently-affixed label bearing the following information (3207, CFC):

- a. Identification of temporary membrane structure, tent, or canopy, size and fabric or material type;
- b. For flame-resistant materials, necessary information to determine compliance with this standard;
- c. For flame-retardant treated materials, the date that the temporary structure, tent, or canopy and other combustible materials were last treated with an approved flame retardant;
- d. The trade name and type of flame retardant utilized in the flame-retardant treatment;
- e. The name of the person and firm that applied the flame retardant.

FIRE EXTINGUISHERS

Provide fire extinguishers as follows (Section 3208 CFC):

Up to 500 square feet of floor area: One 2-A:10-B:C

501 to 1000 square feet of floor area: Two 2-A:10-B:C

Each additional 2,000 square feet of floor area or fraction thereof: One 2-A:10-B:C

Provide at least one fire extinguisher for each kitchen, mess hall, power generator or transformer, and locations where flammable or combustible liquids are used, and as per the Fire Department inspector.

OCCUPANCY LOAD, SEATING ARRANGEMENTS

MAXIMUM OCCUPANCY LOAD FOR THE TENT/CANOPY SHALL NOT EXCEED THE LIMITS SET UNDER FIRE PERMIT.

When more than 300 seats, folding chairs, or similar facilities that are not fixed to the floor are provided, such seating facilities shall be bonded together in groups of three or more. CFC Section 3210.1.

EXITS

Exits shall be spaced at approximately equal intervals around the perimeter of the temporary membrane structures, tents and canopy and shall be located such that all points are 100 feet or less from an exit. Section 3211.1 CFC

Exit openings from tents shall remain open unless covered by a flame-resistant curtain as follows (Section 3211.3 CFC):

1. Curtains shall be free sliding on a metal support. The support shall be a minimum of eight (8) feet above the floor level at the exit. Curtains shall be so arranged that, when open, no part of the curtains obstruct the exit; and
2. Curtains shall be of a color, or bear markings that will contrast with, the color of the tent.

Exit doors shall swing in the direction of travel. CFC Section 3211.4.

For situations without fixed seats, the minimum clear aisle width shall be 36 inches where seats, tables counters, furnishings, displays, and similar fixtures or equipment are placed on one side of the aisle only, and 44 inches when such fixtures or equipment are placed on both sides of the aisle. CFC Section 3211.5.

The required width of exits, aisles and passageways shall be maintained at all times to a public way. Guy wires, guy ropes, and other support members shall not cross a means of egress at a height of less than eight (8) feet. The surface of means of egress shall be maintained in an approved manner. CFC Section 3212.

Tent/canopy use is only permitted during daylight hours.

EXIT SIGNS

Provide exit signs when exit serves an occupant load of 50 or more. Section 3214.1 CFC

Exit signs in tents and canopies with occupant loads over 100 shall be approved self illuminous or illuminated by fixtures in the following manner (Section 3214.2 CFC):

1. Two separate circuits (occupant load of 300 or less)
2. Two separate sources of power (occupant load exceeds 300)

NO SMOKING

Smoking shall not be permitted in any temporary membrane structure, tent or canopy, or in any adjacent areas where hay, straw, or any other combustible materials are stored or used unless approved by the Fire Marshal. Approved "NO SMOKING" signs shall be conspicuously posted. CFC Section 3215.1.

COOKING

Cooking and heating equipment shall not be located with 10 feet of exit or combustible materials. CFC Section 3216.3.1.

Tents where cooking is performed shall be separated from temporary membrane structures, other tents and canopies by minimum of 20 feet. CFC Section 3216.3.2.

Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet from a temporary membrane structure, tent or canopy. CFC Section 3216.3.3.

FLAMMABLE OR COMBUSTIBLE LIQUIDS

Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies. CFC Section 3217.1.

Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 feet from temporary membrane structures, tents, or canopies. CFC Section 3217.2.

VEHICLES (OR ANY OTHER INTERNAL COMBUSTION ENGINES) ARE NOT PERMITTED WITHIN TENT/CANOPY. MINIMUM CLEARANCE OF 20' SHALL BE PROVIDED BETWEEN VEHICLES AND TENT/CANOPY.

The generator(s) and other internal combustion power sources shall be separated from temporary membrane structures, tents and canopies by a minimum of 20 feet and be isolated from contact with the public by fencing, enclosure or other approved means. Provide a fire extinguisher (minimum 40B:C rating) at each generator location. CFC Section 3219.

FENCING AND SAFETY

Provide at least one standby person in every tent having a capacity of 500 or more persons. Provide one additional standby person for each additional 1,000 persons or fraction thereof. CFC Section 3220.

SHOULD THERE BE A FENCE DEPLOYED AT THE SITE, THE FOLLOWING CONDITION APPLIES: Adequate access into and out of the fenced area shall be approved by the Fire Inspector - Fire Department Access as well as Patron & Employee Access. NOTE: Approved signage shall be installed identifying the access point/location.

ACTIVITIES WITHIN EXISTING BUILDINGS**EXIT REQUIREMENTS**

All exit doors and signage shall remain clear and unobstructed at all times.

Exit illumination and path of exit shall be maintained operational at all times.

Fire Protection: Fire Sprinkler systems, fire hydrant systems, standpipe system, fire alarm systems, portable fire extinguishers, smoke and heat ventilation, smoke-removal systems, and other fire protective or extinguishing systems or appliances shall be maintained in an operative condition at all times, and shall be replaced or repaired where defective. CFC Section 1001.5.1.

Occupancy Load shall not exceed the "approved" occupancy load for the building and/or room.

TENTS, CANOPIES AND FURNITURE IN BUILDINGS

Extra curriculum activities within existing buildings shall conform to the standards listed above for Carnivals & Festivals and Tents and Canopies.

ST. JOHN

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
<u>8/6/07</u>	<u>Planning</u>	<u>CINDY TOM x 3284</u>	<u>8/6/07</u>
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council

MEMORANDUM

Planning Division



Date: August 3, 2007
To: Mary Lavelle, City Clerk
Through: Felix Reliford, Planning Director
From: Cindy Hom, Jr. Planner 
Subject: **Administrative Permit No. AD2007-14 - Entertainment Permit for St. John's the Baptist Catholic Church Autumn Festival**

The Planning Division has review the Entertainment Event Permit for the above event located at 279 South Main Street in Milpitas. The event is approved subject to the following conditions:

1. The approved dates and hours of operation are as follows:
 - a. Friday, September 21, 2007 between 5:00 PM to 10:00 PM
 - b. Saturday, September 22, 2007 between 11:00 AM to 10:00 PM
 - c. Sunday, September 23, 2007 between 11:00 AM to 8:00PM
2. Pursuant to the City Noise Ordinance (Section V-213-3), all amplified sound systems or noise generating equipment or activities shall cease by 10:00 PM due to proximity to residence immediately east and west of the site. In addition, during the event hours, the volume shall be maintained at a level that is not disruptive to neighboring business and residence.
3. Set up of the event is permitted to begin on Wednesday, September 19, 2007. All equipment and structures associated with the event shall be removed and the site is to be restored to its original condition no later than Monday, September 24, 2007.
4. The event setup and breakdown shall be to the approval of the Police and Traffic to ensure no public access to roads and businesses are unobstructed and remain open during their hours of operation.

5. All event parking (except for handicap spaces) shall occur off-site in permitted designated parking areas only. The property of the Serra Shopping Center has authorized the use of the parking lot for overflow parking. As per the security plan, traffic personnel shall be provided to safely direct event participants at all time throughout the duration of the event.
6. Appropriate signage at both entrance to the festival (Main and Abel Streets) shall be posted to direct vehicle to available parking areas.
7. The event shall be conducted in a manner that does not impede or obstruct customary use of driveways, sidewalks, and pedestrian and vehicular pathways adjacent to the event area. Parking areas, handicap parking facilities, and accessible pathways shall not be obstructed.
8. Booths, stages, seats, and other structures shall not obstruct pedestrian access and pathways within the event area.
9. Trash and recycling receptacles shall be provided and maintained throughout the duration of the event.
10. The applicant shall protect storm drain inlets from accidental discharges. Applicant shall provide site sweeping and clean up on an on-going basis during the event. Applicant shall coordinate a service arrangement with Allied Waste for trash servicing.
11. Any signage associated with the event shall be temporary and not to be displayed beyond the event dates. Upon cessation of the event all associated signage shall be removed and properly disposed.

ST. JOHN

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	STEVE PANBELIAN X2426	8-7-07

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council