

RA7

MEMORANDUM

Engineering Division



To: Emma Karlen, Finance Director
From: Greg Armendariz, Public Works Director/City Engineer
Subject: Calvary Church - Outstanding Invoice & Claim
Date: August 24, 2007

As you know, there are outstanding invoices from the City and a claim against the City that has been brought to my attention. It is in regards to the Calvary Assembly of God Church (Calvary Church), located at 130 Piedmont Road. I understand that the City's invoices to Calvary Church is for project administration, plan checking, report preparation, and inspection services, in regards to the development of their church site. The total amount of the outstanding invoices from City to Calvary Church is \$7,892.94.

The Calvary Church claim is for work designed and approved by the City of Milpitas to complete public improvements on Uridias Ranch Road relating to the three subdivided lots (to provide minor corrections in order to conform new work to existing improvements. Since this work was adjacent to Calvary Church, it was cost effective to perform the additional work at that time. The total cost came to \$7,327. Also, there was an initial understanding that the City would pay for the installation of the street light located at the corner of Uridias Ranch Road and Piedmont Road for an additional cost of \$4,400 to address a scope gap between the projects. The total Calvary costs for this extra City requested job was: \$11,727.00. (Copies of a summary of the claim, and claim correspondence are attached for reference.) My staff and I have reviewed this claim and it appears valid.

Calvary Claim for additional work	\$11,727.00
City Invoices to Calvary Church	\$ 7,892.94
<u>Net amount due to Calvary Church</u>	<u>\$ 3,834.06</u>

I recommend a budget appropriation in the amount of \$11,727.00 from the Street Fund to take care of the pending invoices in the amount of \$7,892.94 and to refund Calvary Church the amount of \$3,834.06.



people who care

April 16, 1999

Mr. Mike McNeely
City Engineer
City of Milpitas
455 E. Calaveras Boulevard
Milpitas, CA 95035

*MM to Jim K & Don B for comments
cc to Patrick Whitwell
MM
4/20*

Dear Mr. McNeely,

A couple of weeks ago I called you in reference to documentation that we were going to forward to you regarding Calvary Assembly's request for reimbursement for costs that our church paid relating to work completed on Uridias Ranch Road. Please find enclosed documents relating to that request.

Just as a quick overview let me say that work was designed for and approved by the City of Milpitas to complete improvements on Uridias Ranch Road relating to our three subdivided lots. The work was completed according to approved specifications, but then was found not to be correct once Piedmont Road was finally aligned. We then had to redo work already completed. Those corrections included the items listed on the fax communication, dated October 16, 1998, which is included in the enclosed packet. The total cost of those redone improvements came to \$7,327.00.

Also, it was our initial understanding that the city would pay for the installation of the street light located at the corner of Uridias Ranch Road and Piedmont Road for an additional cost of \$4,400. The two aforementioned costs being billed to the City of Milpitas total \$11,727.

If you have any questions regarding this request, please contact Mr. Duane Lawhon at 262-7828 or me if you are unable to contact Duane. Thank you very much for your time and effort in this matter.

Sincerely,

James S. Seregow, Pastor

JSS:bt
Enc.

FY 06-07 Year-End Budget Adjustments

	<u>Gen Fund</u>	<u>Non Gen Fund</u>	<u>Net Fiscal Impact</u>	<u>Sources</u>
Transfers between Departments				
1) Finance		2,600		
Planning & Neighborhood Services		(2,600)	0	
Additional Appropriations				
1) Revised Internal Cost Allocation	2,374,207		2,374,207	(GF unreserved, undsgnt fund bal)
Reduced Operating Cost Reimbursement				
Reimbursement to RDA	(1,013,466)		(1,013,466)	
Reimbursement to Water	(1,458,453)		(1,458,453)	
Reimbursement to Sewer	(822,883)		(822,883)	
Additional Operating Cost Reimbursement				
Reimbursement from Solid Waste Fund	111,299		111,299	(Solid Waste fund balance)
Reimbursement from Housing Reserve Fund	646,211		646,211	(Housing Reserve fund balance)
Reimbursement from Recycled Water Fund	163,085		163,085	(Recycled Water fund balance)
2) Planning & Neighborhood Services	400,000		400,000	(Housing Rehab Loans fund balance)
3) Planning & Neighborhood Services		15,000		
Police		12,000	27,000	(AVASA fund balance)
4) RDA & Economic Development		110,906	110,906	(Developer Fees)
5) Non-Departmental		11,727	11,727	(Street fund balance)
Total	<u>2,374,207</u>	<u>(1,824,574)</u>	<u>549,633</u>	

Note:

* Abandoned Vehicle Abatement Service Authority (AVASA)

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:	100-2940	\$2,374,207	390-3901	\$1,013,466
<input checked="" type="checkbox"/> Budget Appropriation	280/90/406-29xx	\$920,595	400/450-3901	\$2,281,336
	251-2909	\$400,000	251-5524207	\$400,000
<input type="checkbox"/> Budget Transfer	275-2909	\$27,000	275-xxx4111	\$27,000
	390-3760	\$110,906	390-1164237	\$110,906
	310-2931	\$11,727	310-9104237	\$11,727

Explain the reason for the budget change:

Finance staff is in the process of closing the City and Redevelopment Agency books for Fiscal Year 2006-07. To maintain conformity with the City's budgeting policies and to prepare for the annual external audit, year-end budget adjustments are necessary to address items that were not known at the time the FY 06-07 budget was developed.

All funds, department and project budgets have been reviewed to determine necessary adjustments. A summary of the various budget transfers and appropriations is included.

The overall fiscal impact of the budget adjustments is a net \$549,633 reduction to the fund balances of various funds, which includes \$2,374,207 reduction to the General Fund and \$1,824,574 adjustments to other funds. There are sufficient balances in these various funds to support the additional budget appropriations or adjustments.

Approve the Fiscal Year 2006-07 year-end budget appropriations and transfers of \$549,633.

Check if City Council Approval required. Meeting Date: September 4, 2007

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director: <i>m c Kaul</i>	Date: 8/24/07	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	