

CITY OF MILPITAS
455 E. CALAVERAS BOULEVARD
MILPITAS, CA 95035

City Clerk's Office
APR 15 2008
RECEIVED **2**

ENTERTAINMENT EVENT PERMIT
(Per Chapter 5, Title III, Milpitas Municipal Code)

1. Applicant, all sponsors and promoters of the event and all proprietary owners, partners and officers and directors of Applicant and said sponsors and promoters:

Name: Nimer Mogannam
Company/Organization: St. James Orthodox Church
Address: 195 n. main St.
City: Milpitas State: CA Zip Code: 95035
Office Phone: 408 243-8113 Home: 408 436-8147 Cell: 908-838-7524 ax: 408 430-8147
E-Mail: N6-mogannam@yahoo.com 7524
(Use separate sheet for additional sponsors)

2. Proposed event location in Milpitas: 195 n. main St Milpitas CA 95035
3. All owners of real property where event is proposed to be held:

Name	Address	City/State/Zip Code
<u>Nimer mogannam</u>	<u>1614 Adolfo Dr San Jose CA</u>	<u>95131</u>
(Use separate sheet for additional names)		

4. Days, dates, times of event: Fri JULY 18 4pm to 10pm Sat JULY 19 10Am to 10Am Sun 11Am to 8pm JULY 20, 2008

5. Nature and type of event performances: P.J. Singers + Folk songs

6. Intended Performers:

Name/Group	Nature of Participation
(Use separate sheet for additional names)	

SUBMIT COMPLETED FORM TO CITY CLERK

7. Estimated Number: Spectators: _____
 Participants: _____
 Workers: 40
 Attendance Each Day: Fri 150, Sat 350 Sun 350
 Media: _____
8. Method for determining number in actual attendance and basis for estimate: From last years
TOTALS
9. Proposed facilities for furnishing drinking water (justify adequacy): Bottled water will be
available for sale
10. Proposed sanitary facilities (justify adequacy): 4 Bathrooms + 4 Portie Poties
with one handicap Bathroom
11. Description of real property where event will occur (justify adequacy): 195 n. main St
Milpitas CA 95035, St James orthodox church
12. Description of parking facilities, including compliance with ADA, parking attendants at entrances, exits and within area (justify adequacy): One Handicap parking on site as per site
From last year all other parking of site on North main, Mary Lynn and Railroad Ave with Shuttle Service
13. Description of interior access ways (attach map or diagram and justify adequacy): See attach
map as per Fire Dept Approval
14. Description of composition and construction of structure, seating arrangements and supports (justify adequacy): we have Tents rented Tables + chairs as per site
Plan
15. Description of availability and location of ambulances, fire, police and other emergency vehicles: See
site map as per location and accessibility of emergency vehicle as per
Fire Dept request + approval
16. Description of interior private police or security protection proposed (justify adequacy): we have
church persons that work for security co. and one that use to
work for Sheriff Dept. and other people that have self defense experience

17. Description of provision for fire safety (justify adequacy): have adequate Fire Extinguishers
as per Fire dept.
18. Location, nature and type of medical and first aid facilities (justify adequacy): have tent located
for first Aid see Site map
19. Description of proposed electrical wiring, lighting and location of all light standards and electrical switches:
Using rented generator approved Lighting as per Fire dept +
Dorsey Electrical Dept
Wismar SR
20. Description of manner of acquiring, handling, preparing and disposing of food, drink, confectionery and condiment and all substance and ingredients used in their preparation: we are use a restaurant
Joe the Greek in Milpitas to prepare the food serving a 200 yard Dumbster
For all the trash see site map
21. Description of manner of cleanup of the premises during and after the conclusion of the entertainment event and for the removal of garbage, refuse and waste: we will hire a Cleaning
Crew to help clean during after event will have dumpster
22. Any additional helpful information useful to process your permit: we are getting a health
Permit + Fire Inspection, Liquor License

I declare under penalty of perjury that the above statements and any accompanying statements and documents have been examined by me and are true and correct. I have read Chapter 5, Title III of the Milpitas Municipal Code and agree to comply with the provisions of said Chapter 5, Title III, the permit, the conditions thereof and the laws of the City and State.

Executed at Milpitas, California, on April 14, 2008.
(Date)

Signed: Aline C. Magana
Title: Festival Coordinator

Received By: Mary Lavelle
4-15-08

Date: April 14, 2008
\$15.00 feep ✓ # 2330

Permit Approved By City Council: _____

Date: _____

Permit Denied: _____

Date: _____

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council



ST. JAMES ORTHODOX CHURCH
JERUSALEM PATRIARCHATE
SAN JOSE, CALIFORNIA



A NON-PROFIT CALIFORNIA ORGANIZATION - TAX ID NO. 91 - 2053330 FR. GIRIS HANNA (408) 509-8802

To Whom it my Concern
City of Milpitas:

April 6, 2008

The parish of St. James Orthodox Church and the Jerusalem Food Festival Committee, wishes to thank you for your continuous support. We enjoy helping Milpitas maintain a high level of cultural awareness.

Our Third Annual Jerusalem Food Festival this summer has been approved by our Board of Trustees and we look forward in providing once again a great time for the entire family.

Once again, your support is greatly appreciated.

Thank You and God Bless,
Fr. Giris Hanna

Parish Priest
St. James Orthodox Church
www.sjorthodox.org

2008 BOARD OF TRUSTEE OFFICERS

PRESIDENT AKRAM HANNA V. PRESIDENT BASSAM KHOURY SECRETARY MONTY SWAISS TREASURERS JOSEPH HANNA

195 NORTH MAIN STREET, MILPITAS, CALIFORNIA 95035

ST. JAMES ORTHODOX CHURCH FOOD FESTIVAL

THE FESTIVAL WILL BE LOCATED ON CHURCH PROPERTY AT: 195 N. MAIN ST.
DATE OF THE EVENT WILL BE July 18, 19, 20, and 2008
TIMES WILL BE FRI. 4 PM TO 10 PM SAT. 10 AM TO 10PM SUN. 11AM TO 8PM

SET UP WILL START ON WED. July 16, THUR. July 17, THE PROPERTY IS SECURED BY FENCING ALL THE WAY AROUND, WITH PROPER ENTRANCES AND EXITS. WE WILL TWO SINGERS AND D.J. PLUS AUTHANTIC DANCE GROUP.

ATTENDEES ARE ESTIMATES FRI. 150 SAT. 350 SUN 350.

WE WILL HAVE BOTTLED WATER, SODA PLUS A PERMIT WILL BE SECURED FOR BEER, WINE AND AUTHENTIC LIQUIOR LIKE UOZO

THERE ARE 8 BATHROOM STALL ON THE PROPERTY PLUS 4 PORTIE POTIES.

OFF SITE PARKING WILL BE ON N.MAIN ST. MARYLYNN AND RAILROAD AVE, WITH SHUTTLE SERVICE.

TENTS AND UMBRELLA WILL BE SET UP IN DESIGNATED AREAS SEE SITE MAP.

WE ARE GOING TO BBQ, DEEP FRY and GYRO MACHINE WE WILL HAVE PROPER FIRE EXTINGUISHES.

WE WILL HAVE SECURITY FOR OUR EVENT. WE WILL HAVE LIGHTING ON AT NIGHT.

WE ARE GOING TO HAVE GAMES, ARTS AND CRAFTS FOR THE KIDS, AND MERCHANDES

WE WILL BE GETTING A HEALTH PERMIT FROM THE COUNTYAND A LIQUOR LICENSE.

CLEAN UP WILL START SUNDAY NIGHT AND MONDAY.

KEY NOTES

- F - FOOD BOOTHS
 - DRT - DESERT BOOTH
 - D - DRINK BOOTH
 - M - MERCHANDISE BOOTHS
 - G - GAME BOOTHS
- ALL BOOTHS ARE TO BE 10' X 10'
ALL TABLES HAVE AN UMBRELLA COVERING.

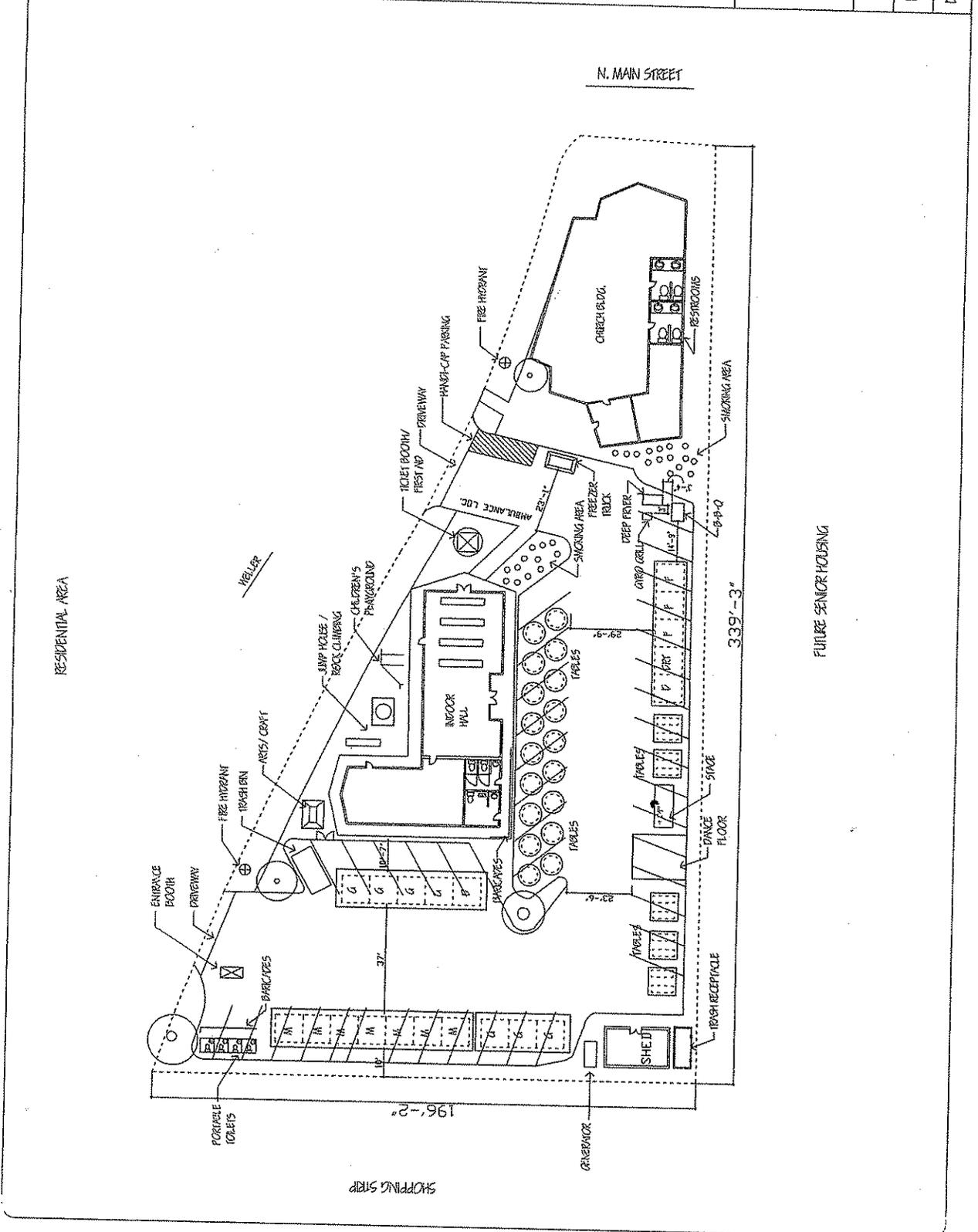
ST. JAMES FESTIVAL PLANS 2008

ADDRESS:
ST. JAMES ORTHODOX
CHURCH
195 N. MAIN ST.
MILPITAS, CA 95035

SCALE: 1/16" = 1'-0"

DRAWN BY: JOSEPH HANNA

DATE: 02-16-08



ST. JAMES

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
<input checked="" type="checkbox"/>	Building	Keyvan Irannejad X3244	4/17/08
<input type="checkbox"/>	City Manager		
<input type="checkbox"/>	Engineering		
<input type="checkbox"/>	Finance		
<input type="checkbox"/>	Fire Marshal		
<input type="checkbox"/>	Planning		
<input type="checkbox"/>	Police		

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

- * Maintain accessible (handicap) parking available for people with disability.
- Provide accessible restroom for men and women.
- Do not block any exit doors from the building.
- Obtain electrical permit for the use of generator. The permit fee for one generator is \$144.534. For any question or additional information either call 408.586.3240 or check our website <http://www.ci.milpitas.ca.gov/citydept/building/>
-

cc: City Council



St James Orthodox Church
Food Festival - Parking/Bus
Shuttle Plan, Page 1/2

Maintain 50-FT of Parking in Front of
Church for Bus Shuttle Loading/Drop-Off

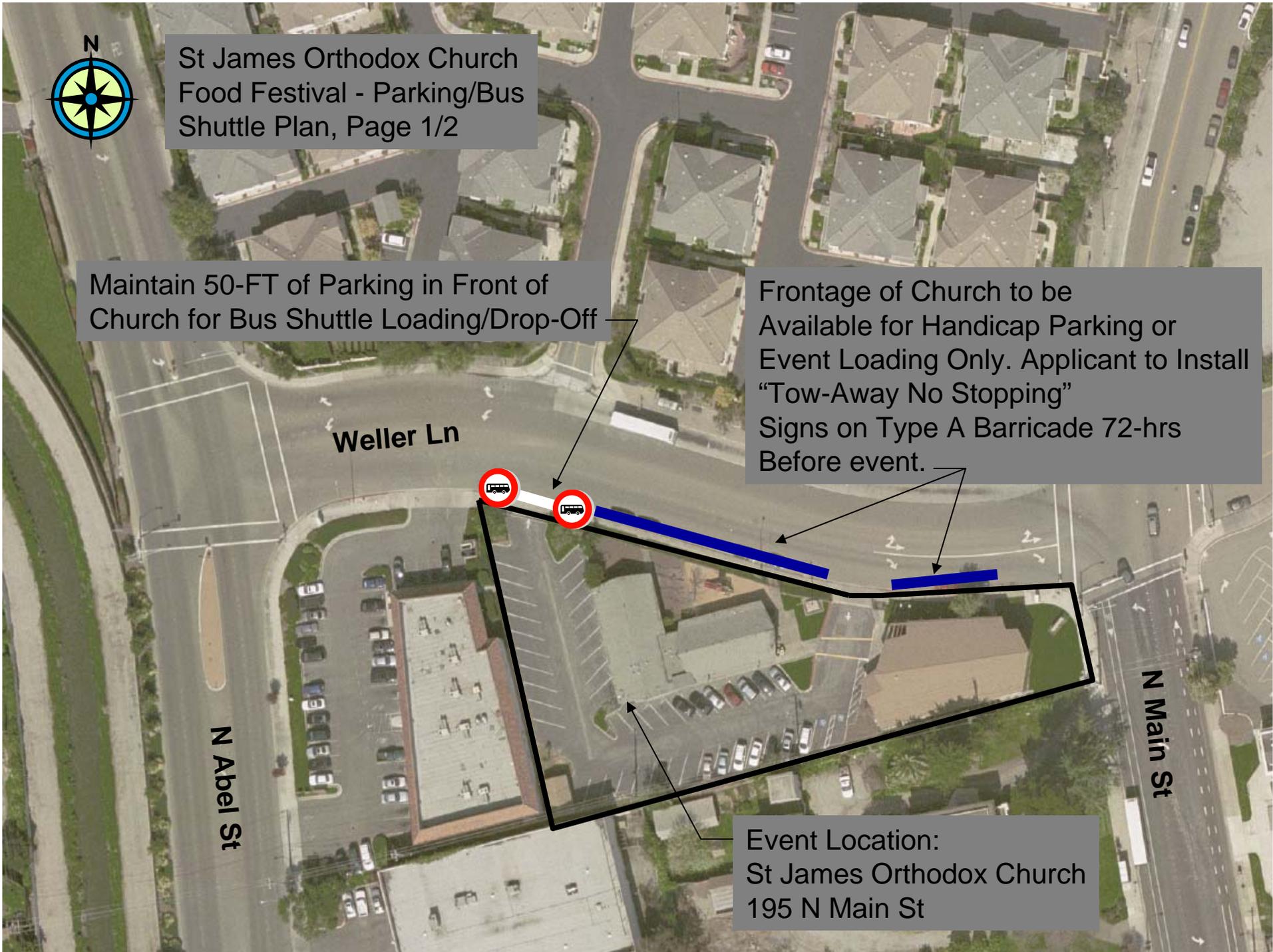
Frontage of Church to be
Available for Handicap Parking or
Event Loading Only. Applicant to Install
"Tow-Away No Stopping"
Signs on Type A Barricade 72-hrs
Before event.

Weller Ln

N Abel St

N Main St

Event Location:
St James Orthodox Church
195 N Main St





St James Orthodox Church
Food Festival - Parking/Bus
Shuttle Plan, Page 2/2



On-Street Parking Available
on Railroad Ct, Marilynn Dr,
and N Main St

164 N Abel St – Parking
Lot for Event Employees Only
Pending Owner Approval

Legend

-  On-Street Parking or
Parking Lot Available
for Event Use
-  **Bus Shuttle STOP
Location**
-  **“Event Parking” w/
Arrow Guide Sign on
Barricade**

ST JAMES

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
<i>ea</i>	<u>Finance</u>	<i>EMMA KARTEN X 3145</i>	<i>4/28/08</i>
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council



**MILPITAS FIRE DEPARTMENT
FIRE PREVENTION DIVISION**

455 E. Calaveras Blvd., Milpitas, CA 95035 (408) 586-3365, FAX (408) 586-3378

MEMORANDUM

DATE: April 21, 2008
TO: Mary Lavelle, City Clerk
FROM: Jaime Garcia
CC: Patricia Joki, Albert Zamora
SUBJECT: ST. JAMES ORTHODOX CHURCH FOOD FESTIVAL (2008)
195 N. Main St.
Entertainment Event Permit for July 2008 (July 18, 19 and 29, 2008)

The Fire Department has the following comments for the applicant(s):

PERMIT REQUIREMENTS

1. Tents and membrane structures having an area in excess of 200 square feet (19 m²) and canopies in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official. Multiple tents or canopies adjacent to each other are calculated as a single unit. California Fire Code, Section 2403.2, amended by MMC V-300-2.42
2. A fire department permit shall be filed with the Milpitas Fire Prevention Division a minimum of two weeks prior to the event. A Fire Prevention Division application and the appropriate drawings (three sets) shall be filed for each event.
3. Fire apparatus access road with an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches shall be provided. CFC Section 2403.8.1
4. Temporary membrane structures, tents and canopies shall not be located within 20 feet of lot lines, buildings, other tents, canopies, or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy. CFC Section 2403.8.2
Exception: Separation distance between temporary membrane structures, tents and canopies, not used for cooking, is not required when the aggregate floor area does not exceed 15,000 square feet.
5. Temporary membrane structures, tents, and canopies and their appurtenances shall be adequately braced and anchored to prevent weather-related collapse. Documentation of structural stability shall be furnished to the fire code official upon request. CFC Section 2403.9
6. Provide fire extinguishers as follows (CFC 2404.12):
One fire extinguisher (2-A:10-B:C) per 3,000 square feet or within 75 feet travel distance from any-point within event area.
7. Cooking and heating equipment shall be vented to the outside air by approved means. Where vents or flues are used, all portions of the temporary membrane structure, tent or canopy shall be not less than 12 inches

from the flue or vent. CFC Section 2404.15.2

8. Cooking and heating equipment shall not be located with 10 feet of exit or combustible materials. CFC Section 2404.15.3
9. Tents where cooking is performed shall be separated from temporary membrane structures, other tents and canopies by a minimum of 20 feet. CFC Section 2404.15.5
10. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet from a temporary membrane structure, tent or canopy. CFC Section 2404.15.6
11. LP-gas containers shall be located outside. Safety release valves shall be pointed away from the tent, canopy or membrane structure. CFC 2404.16.2
12. Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies. CFC Section 2404.17.1
13. Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 feet from temporary membrane structures, tents, canopies, or event area. Storage shall be in accordance with Chapter 34. CFC Section 2404.17.2
14. Generator(s) and other internal combustion power sources shall be separated from temporary membrane structures, tents and canopies by a minimum of 20 feet and be isolated from contact with the public by fencing, enclosure or other approved means. Provide a fire extinguisher (minimum 40B:C rating) at each generator location. CFC Section 2404.19
15. For cooking tents or canopies, the owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory certifying that the tents; canopies and membrane structures and there appurtenances; sidewalls, drops and tarpaulins; floor covering, bunting and combustible decorative materials and effects, including sawdust when used on floors or passageways, shall be composed of material meeting the flame propagation performance criteria of NFPA 701 or shall be treated with a flame retardant in an approved manner and meet the flame propagation performance criteria of NFPA 701, and that such flame propagation performance criteria are effective for the period specified by the permit. CFC 2404.2
16. Provide a trained fire watch person at a ratio of one fire watch person for every 500 event attendees (if cooking is conducted as part of this event). Fire watch personnel shall not have any other event duties. Provide a trained crowd manager at a ratio of one crowd manger for every 250 event attendees. CFC Section 2404.20
17. Smoking shall not be permitted in any temporary membrane structure, tent or canopy, or in any adjacent areas where hay, straw, or any other combustible materials are stored or used unless approved by the fire code official. Approved "NO SMOKING" signs shall be conspicuously posted. CFC Section 2404.6
18. Vehicles (or any other internal combustion engines, exception for generators that are part of permit) are not permitted within the event area.

STANDARDS FOR OUTDOORS CARNIVALS AND FAIRS

A. Definitions

Cooking Booth - Booth where food is prepared by a heating or cooking process such as, but not limited to, grilling, frying, barbecuing, flambé, deep fat frying, baking, warming, or boiling.

Deep Fat Frying - Any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.

Vendor Booth - Any booth other than a cooking booth.

B. Cooking Booth Construction and Location

1. All fabrics or membranes covering cooking booths shall be certified flame retardant or treated with a fire-retardant paint or spray. Certification(s) is required.
2. Decorative materials shall be inherently fire resistive; or shall be treated with a fire-retardant paint or spray.
3. Flooring materials used within cooking booths and cooking equipment shall be non-combustible or fire-retardant. (Exception: 3/8" plywood or similar material.)
4. Each cooking booth shall have at least one exit-way, a minimum three (3) feet wide and 6'8" high. Booth frames shall not obstruct exit paths.
5. Cooking booths shall have a minimum clearance of twenty (20) feet on at least two sides with clearance of at least twenty (20) feet from and vendor booth.
6. A minimum ten (10) foot separation shall be provided between every ten connected cooking booths.

C. Cooking Equipment

1. All interior cooking equipment shall be of an approved type, and open-flame cooking shall be located a minimum of 18 inches from booth back/side drop materials.
2. Camping type stoves may be used only under the following conditions:
 - a. Fuel types shall be approved by the Fire Marshal;
 - b. Kerosene or gasoline shall not be used to fuel stoves;
 - c. Liquid fuel shall not be added to stoves inside booths;
 - d. Fuel capacity for each appliance shall not exceed two (2) gallons;
 - e. Extra fuel shall not be stored inside booths.
3. Butane and propane equipment shall conform to the following:
 - a. Maximum fuel quantity inside each cooking booth shall not exceed ten (10) gallons;
 - b. Shut off valves shall be provided at each fuel source;
 - c. Cooking appliances shall have an ON-OFF valve located far enough away from the appliance to be safely shut off in case of fire;
 - d. The booth operator shall test all connections for leaks with a soap and water solution;
 - e. Fuel tanks shall be protected from damage and secured in an upright position;
 - f. Hoses shall be of a type approved for use with the equipment and fuel type;
 - g. Tanks not in use shall be turned off;
 - h. Extra fuel tanks shall not be stored in booths;
 - i. Unused fuel cylinders shall be stored in a secured position. Maximum outside storage is ten (10) gallons.

Note: Specialized cooking equipment used outside of booths may have larger tanks when approved by the fire code official.

D. Charcoal Cooking

1. Use only an electric starter or commercially sold lighter fluid.
2. Charcoal cooking and storage of lighter fluid is prohibited inside booths.
3. Charcoal cooking shall be located a minimum of ten (10) feet away from cooking booths and in areas away from public access.
4. Charcoal cooking shall be located at least twenty (20) feet away from combustible structures and parked vehicles.
5. Coals shall be disposed of in metal containers approved by the fire code official.

E. Deep Fat Frying, Flambé, and Open Flame Cooking

1. Deep fat frying, flambé, and open flame cooking operations shall be located outside of booths and no closer than 18 inches from any combustible material.
2. Cooking areas shall not be accessible to the public.
3. Deep fat frying equipment shall be equipped with a temperature regulating device or other method of regulating temperatures approved by the Fire Marshal.

4. Separation shall be maintained with a minimum of three (3) feet clearance between deep fat frying and flambé or open flame cooking.

F. Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit-way, a minimum of three (3) feet wide by 6'8" high. Booth frames shall not obstruct exit paths.
2. Vendor booths shall have a minimum clearance of twenty (20) feet on at least one side, with clearance of at least twenty (20) feet from any cooking booth.
3. A ten (10) foot wide separation shall be provided for every 200 lineal feet of vendor booths.

G. Electrical Power

1. Generators shall be placed only in locations approved for festival use.
2. Generators shall not be refueled during event hours. Extra fuel shall not be stored within event grounds.
3. Smoking and open flames shall be prohibited within 25 feet of refueling operations.
4. Extension cords shall be of a grounded type, and approved for exterior use.

H. Fire Extinguishers

1. Each cooking booth shall be equipped with a fire extinguisher with a minimum rating of 2A: 10B:C. Booths with deep fat frying or flambé cooking shall be equipped with an extinguisher rated for class "K" fires.
2. Cooking booths shall be equipped with visible and accessible fire extinguishers mounted adjacent to the exit.
3. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of 2A:10B:C shall not exceed 75 feet.
4. Each generator shall be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. All fire extinguishers shall be serviced and tagged annually by a State-licensed contractor.

I. Miscellaneous

1. All compressed gas cylinders shall be secured in an upright position.
2. No approval for any Hazardous Materials (use or handling) under this permit.
3. Flammable-liquid-fuel equipment shall not be used within the event area.
4. Candles or other open flame shall be not be used within the event area. Cooking equipment in compliance with standards is exempted.
5. Flammable and combustible liquids shall be a minimum of 50 feet from the event area.
6. Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies.
7. All exits from the event area shall provide clear and unobstructed access to a public way.
8. Smoking shall not be permitted in the event area. Approved "NO SMOKING" signs shall be conspicuously posted.
9. Fire equipment and appliances (hydrants, fire department connection valves, etc) shall remain clear and unobstructed.

J. Fire Safety Tips

1. Know where fire extinguishers are and how to use them.
2. Do not leave cooking unattended.
3. Do not wear loose-fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustible materials away from heat sources.
6. In case of an emergency dial 9-1-1.

Mary Lavelle

From: Jaime Garcia
Sent: Monday, April 28, 2008 7:20 AM
To: Mary Lavelle
Cc: Patricia Joki; Albert Zamora
Subject: ST JAMES ORTHODOX

Attachments: MAIN ST N 0195_P_20080375_042108_ST. JAMES FESTIVAL.doc

re: ENTERTAINMENT PERMIT
Mary,
Please see attachment for fire comments.

Also, the anticipated fee for a Fire permit is \$494.00 (tent permit > 4). No additional fees for "after-hours" inspection is included, typically their inspection is conducted during working hours.

Thanks, Jaime



MAIN ST N
5_P_20080375_042

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
✓ _____	<u>Planning</u>	<u>Thom x3284</u>	<u>4/28/08</u>
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council

MEMORANDUM

Planning Division



Date: April 28, 2008
To: Mary Lavelle, City Clerk
Through: James Lindsay, Planning Director
From: Cindy Hom, Staff Planner *[Signature]*
Subject: **St. James Orthodox Church Festival Entertainment Permit**

The Planning Division has reviewed the Entertainment Permit for the St. James Orthodox Festival proposed in the church parking lot area located at 195 N. Main Street. This event is approved subject to the following conditions:

Conditions of Approval

1. The approved dates and hours of operation are as follows:
 - a. Friday, July 18, 2008 between 4:00 PM to 10:00 PM
 - b. Saturday, July 19, 2008 between 10:00 AM to 10:00 PM
 - c. Sunday, July 20, 2008 between 11:00 AM to 8:00PM
2. Pursuant to the City Noise Ordinance (Section V-213-3), all amplified sound systems or noise generating equipment or activities shall cease by 10:00 PM due to proximity to residences immediately north and west of the site. In addition, during the event hours, the volume shall be maintained at a level that is not disruptive to neighboring businesses and residences.
3. Set up of the event is permitted to begin on Wednesday, July 16, 2008. All equipment and structures associated with the event shall be removed and the site is to be restored to its original condition no later than Monday, July 21, 2008.
4. The event setup and breakdown shall be to the approval of the Police and Traffic to ensure public access to roads and businesses are unobstructed and remain open during their hours of operation.

5. Overflow parking for the event is provided by parking facilities provided by the property located at 164 N. Abel Street (Former Kragen's Auto Parts Stores) and street parking on N. Main Street, Marilyn Drive, and Railroad Avenue. Prior to the start of the event, the applicant shall submit property authorization for the temporary shared parking with the site located at 164 N. Abel.
6. The applicant shall provide shuttle services to and from off-site parking areas for the duration of the event. Prior to the start of the event, the applicant shall provide a shuttle route map and schedule that shows the various pick up and drop off locations and pick up times.
7. Church security personnel shall be provided to safely direct event participants at all time throughout the duration of the event.
8. Appropriate signage at both entrances to the festival along Weller Lane shall be posted to direct vehicles to available parking areas.
9. The event shall be conducted in a manner that does not impede or obstruct customary use of driveways, sidewalks, and pedestrian and vehicular pathways adjacent to the event area. Parking areas, handicap parking facilities, and accessible pathways shall not be obstructed.
10. Required number of handicapped parking spaces shall be maintained. Any temporary handicapped stalls shall be provided on-site and maintain for the duration of the event.
11. Serving food at the event may require approval from the Santa Clara County Department of Public Health. The applicant shall obtain all required permits and approvals prior to the event.
12. Booths, stages, seats, tables, and other equipment or structures shall not obstruct pedestrian access, pathways within the event area, accessible parking and accessible paths of travel from accessible parking stalls to the main entrance to the building and facilities.
13. Trash and recycling receptacles shall be provided and maintained throughout the duration of the event.
14. The applicant shall protect storm drain inlets from accidental discharges. Applicant shall provide site sweeping and clean up on an on-going basis during the event. Applicant shall coordinate a service arrangement with Allied Waste for trash servicing.

15. Any signage associated with the event shall be temporary and not to be displayed beyond the event dates. Upon cessation of the event all associated signage shall be removed and properly disposed.
16. Prior to the event, the applicant shall provide a security plan detailing the number of security personnel that will be provided for the event, location of security personnel stations, and patrol areas to the Planning Division staff.

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name & Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
<u>X</u>	<u>Police</u>	<u>STEVE TANBELINSKI</u>	<u>4-23-08</u>

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: _____

cc: City Council