

CITY OF MILPITAS  
455 E. CALAVERAS BOULEVARD  
MILPITAS, CA 95035

City Clerk's Office  
MAY - 8 2008  
RECEIVED

2

**ENTERTAINMENT EVENT PERMIT**  
(Per Chapter 5, Title III, Milpitas Municipal Code)

1. Applicant, all sponsors and promoters of the event and all proprietary owners, partners and officers and directors of Applicant and said sponsors and promoters:

Name: Celebrate Milpitas Contact (Steve Bajor-Team Pro Events)  
Company/Organization Milpitas Chamber of Commerce  
Address: 828 N. Hillview Drive  
City: Milpitas State: CA Zip Code: 95035  
Office Phone: 262-2613 Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: 262-2823  
E-Mail: proevent@aol.com Steve Bajor's Cell: 415-606-5456  
(Use separate sheet for additional sponsors)

2. Proposed event location in Milpitas: Milpitas Blvd. between Turquoise & Calaveras Blvd.

3. All owners of real property where event is proposed to be held:

<u>Name</u>	<u>Address</u>	<u>City/State/Zip Code</u>
<u>Flextronics, 250 S. Milpitas Blvd., Milpitas, CA 95132 (Chamber working site)</u>		
<u>Seagate, Wells Fargo, other businesses along Milpitas Blvd. &amp; W. Los Coches</u>		

(Use separate sheet for additional names)

4. Days, dates, times of event: Saturday, August 16, 2008 - 10 AM to 6 PM  
Sunday, August 17, 2008 - 10 AM to 6 PM *set-up/clean-up*  
" " 9:00 am clean-up

5. Nature and type of event performances: Arts & Crafts, Entertainment - 2 Stages

6. Intended Performers:

<u>Name/Group</u>	<u>Nature of Participation</u>
<u>The Hitmen, 1649 Silacci Dr., Campbell, CA 95008</u>	<u>Musical Group</u>
<u>Steve Bajor, Team Pro Events is scheduling entertain on (2 Stages). Focus is on</u>	
<u>International entertainment and community groups - Milpitas Community Awareness</u>	

(Use separate sheet for additional names)

**SUBMIT COMPLETED FORM TO CITY CLERK**

7. Estimated Number: Spectators: 12,000  
Participants: 400  
Workers: 100  
Attendance Each Day: 6,000  
Media: 4-6
8. Method for determining number in actual attendance and basis for estimate: Based on crowd estimate, known areas, past experience, consensus.
9. Proposed facilities for furnishing drinking water (justify adequacy): 1. Water for sale  
2. Water Stations (Free for the workers)
10. Proposed sanitary facilities (justify adequacy): Same number as previous events-Portolets, ADA Portolets, Sinks
11. Description of real property where event will occur (justify adequacy): Booths will be placed in the street. Team Pro Event-Steve Bajor wants to place the booths on either side of street close to curb which will leave adequate space in the middle to allow for emergency access.
12. Description of parking facilities, including compliance with ADA, parking attendants at entrances, exits and within area (justify adequacy): As previously provided, permission and usage will be permission from companies in the area. OK to park in Flextronics, Parking Lot. We will have volunteers working. Adequate signage.
13. Description of interior access ways (attach map or diagram and justify adequacy): Using same route as previous year. Adequate corridor to be maintained throughout the festival.
14. Description of composition and construction of structure, seating arrangements and supports (justify adequacy): Same as previous events, standard, certified, site, structures, Chairs around umbrella tables near entertainment area.
15. Description of availability and location of ambulances, fire, police and other emergency vehicles: Police Dept. and Fire Dept will be on site, as well as First Aid.
16. Description of interior private police or security protection proposed (justify adequacy): Patrolled by security officers - private company both days.

- 17. Description of provision for fire safety (justify adequacy): Adequate fire lanes, fire extinguishers on site, vendor training, fire inspections.
- 18. Location, nature and type of medical and first aid facilities (justify adequacy): First Aid Station on site, fire and police on site.
- 19. Description of proposed electrical wiring, lighting and location of all light standards and electrical switches:  
Electrical provided to code by professional contractor.
- 20. Description of manner of acquiring, handling, preparing and disposing of food, drink, confectionery and condiment and all substance and ingredients used in their preparation: Comply with all County Health Dept., rules & regulations, training for vendors & monitoring.
- 21. Description of manner of cleanup of the premises during and after the conclusion of the entertainment event and for the removal of garbage, refuse and waste: Work with Allied Waste - dumpsters on site, cleanup crew, scouts, grey water container and final sweep by Professional Company.
- 22. Any additional helpful information useful to process your permit: Perimeter will be adequately blocked by barricades, signage, flags and human monitors will protect site. Alcohol control in effect on site.

I declare under penalty of perjury that the above statements and any accompanying statements and documents have been examined by me and are true and correct. I have read Chapter 5, Title III of the Milpitas Municipal Code and agree to comply with the provisions of said Chapter 5, Title III, the permit, the conditions thereof and the laws of the City and State.

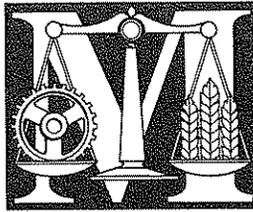
Executed at Milpitas, California, on May 8, 2008, 2008  
(Date)

Signed: Guy Morando  
Title: Chief Director

Received By: Mary Lavella Date: 5-8-08

Paid \$1500 application fee received 5-19-08

Permit Approved By City Council: \_\_\_\_\_ Date: \_\_\_\_\_  
Permit Denied: \_\_\_\_\_ Date: \_\_\_\_\_



Gateway to Silicon Valley

City Clerk's Office

JUN - 6 2008

RECEIVED

May 8, 2008

Tom Williams  
City Manager  
City of Milpitas  
435 E. Calaveras Blvd.  
Milpitas, CA 95035

Dear Tom:

The Board of Directors for the Milpitas Chamber of Commerce is submitting for approval the attached Entertainment Event Permit for the Celebrate Milpitas 2008. Our annual event is scheduled for Saturday, August 16 and Sunday, August 17, 2008, from 10:00 a.m. to 6:00 p.m. The festival will be returning to Milpitas Boulevard between Turquoise Street and Calaveras Boulevard with a few exhibitors and displays on West Los Coches.

This annual festival once again unites the community to present a weekend of quality art and crafts, food, refreshments, entertainment and fun for everyone. We're looking forward to another successful weekend for everyone.

The Chamber is requesting the following from the Council:

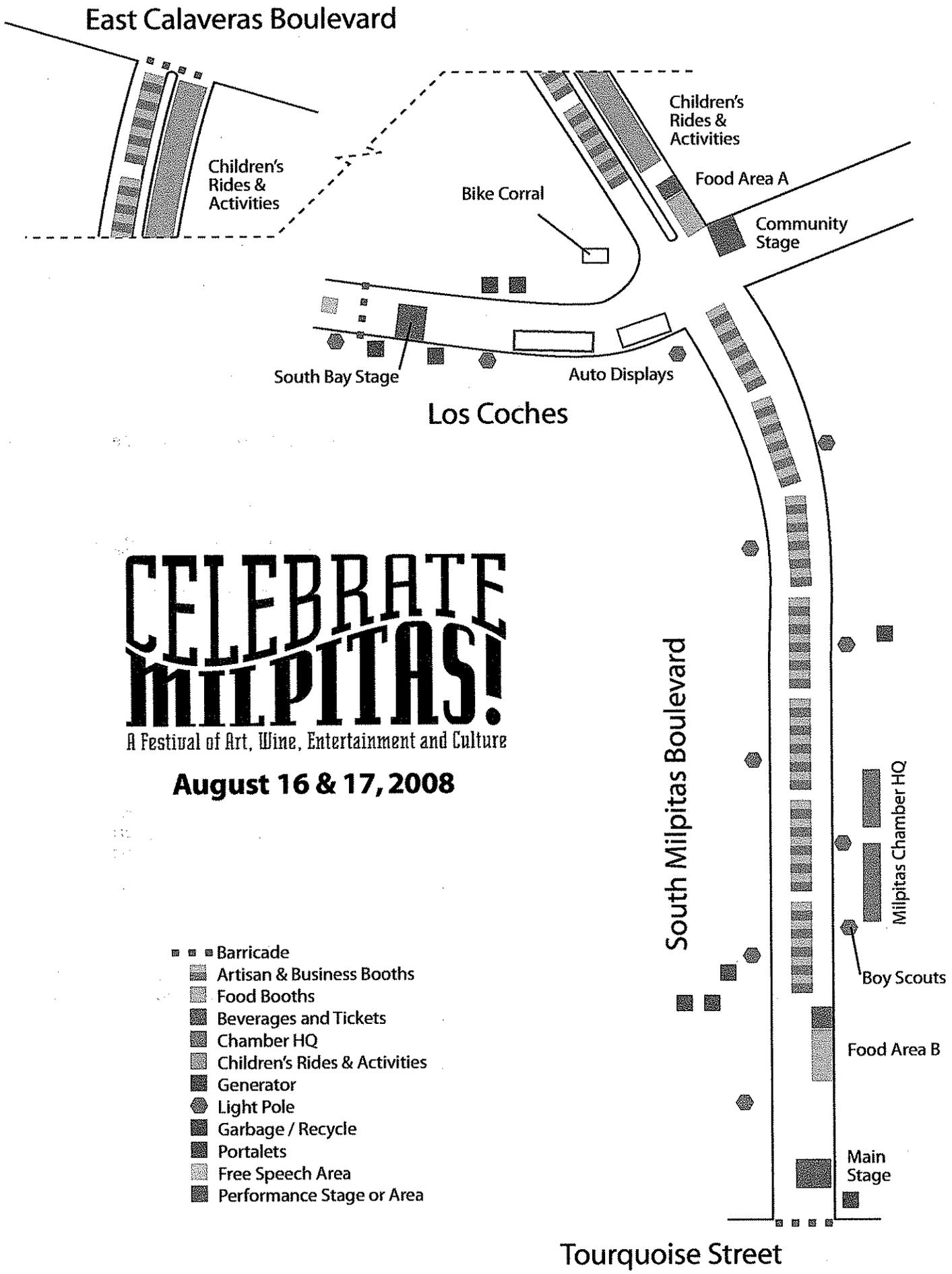
1. Waive business license fees for the vendors over the two days-August 16 & 17
2. Waive the Fire Marshal inspection fees
3. Request the use of the Mobile Stage for the South Bay Kid's Entertainment at Celebrate Milpitas, and waive the fees associated with the use of the stage.

We hope that the Council will approve this request.

Sincerely,

MILPITAS CHAMBER OF COMMERCE

  
Gaye Morando  
Executive Director



# CELEBRATE MILPITAS!

A Festival of Art, Wine, Entertainment and Culture

**August 16 & 17, 2008**

- ■ ■ Barricade
- ■ ■ Artisan & Business Booths
- ■ ■ Food Booths
- ■ ■ Beverages and Tickets
- ■ ■ Chamber HQ
- ■ ■ Children's Rides & Activities
- ■ ■ Generator
- Light Pole
- ■ ■ Garbage / Recycle
- ■ ■ Portalets
- ■ ■ Free Speech Area
- ■ ■ Performance Stage or Area

Tourquoise Street

# CHAMBER

For Office Use Only

APPROVED	DEPARTMENT	BY (Name & Phone Ext.)	DATE
✓ w/condition See below	Building	Keyvan I x3244	5/29/08
	City Manager		
	Engineering		
	Finance		
	Fire Marshal		
	Planning		
	Police		

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: \_\_\_\_\_

Condition of approval: ↓

- Maintain accessible (handicap) parking available for people with disability.
- Provide accessible restroom for men and women.
- Do not block any exit doors from the building.
- Obtain electrical permit for the use of generator. The permit fee for one generator is \$144.534. For any question or additional information either call 408.586.3240 or check our website <http://www.ci.milpitas.ca.gov/citydept/building/>

cc: City Council

# Chamber

## For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name &amp; Phone Ext.)</u>	<u>DATE</u>
_____	Building	_____	_____
_____	City Manager	_____	_____
<i>Spiller</i>	Engineering	<i>Janice Spiller, 3291</i>	<i>6/2/08</i>
_____	Finance	_____	_____
_____	Fire Marshal	_____	_____
_____	Planning	_____	_____
_____	Police	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: \_\_\_\_\_

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cc: City Council

# MEMORANDUM

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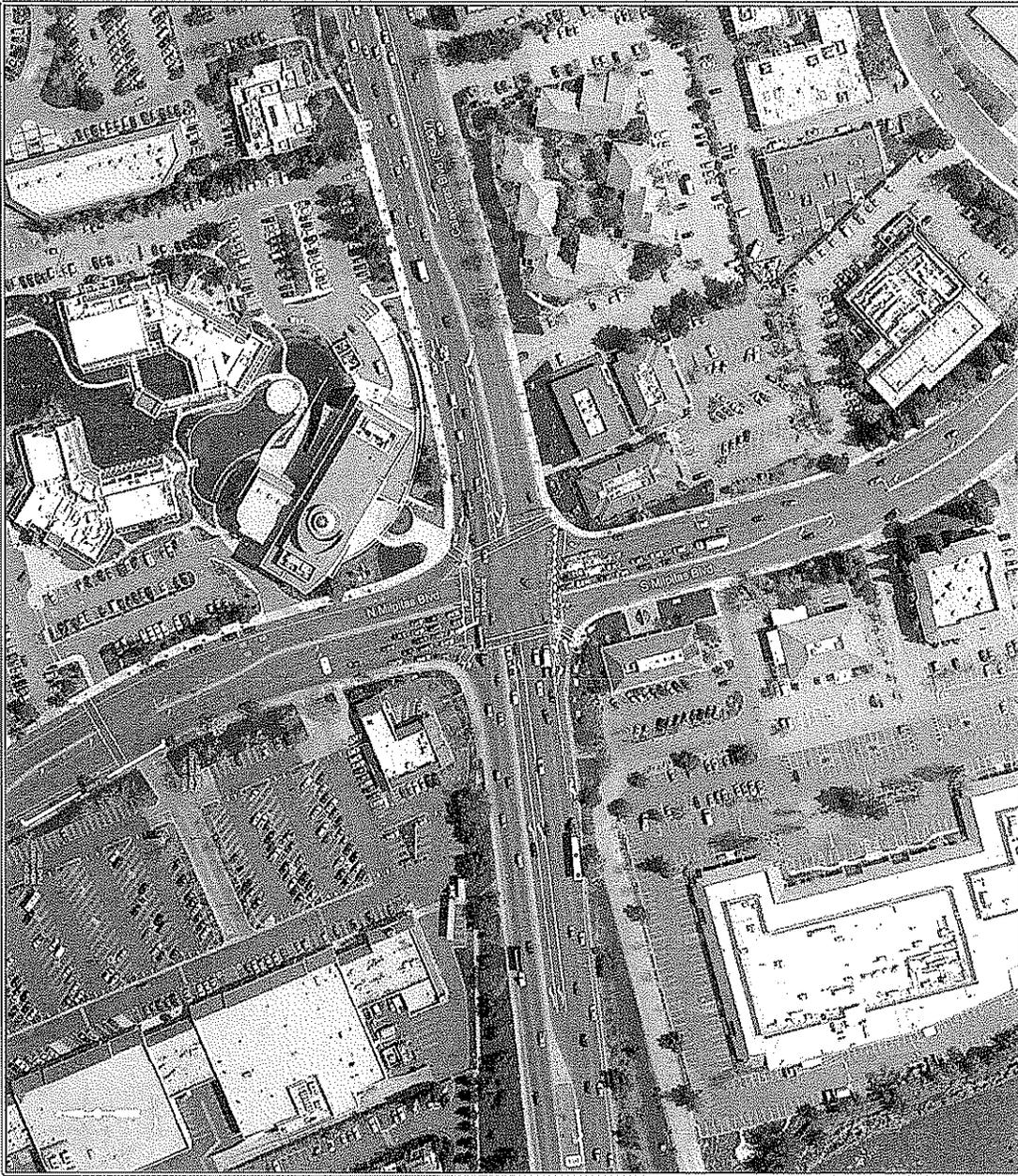


**To:** Mary Lavelle, City Clerk  
**From:** Janice Spuller, Traffic Engineering   
**Cc:** Jaime Rodriguez, Traffic Engineering  
**Subject:** Chamber of Commerce "Celebrate Milpitas" Festival  
**Date:** June 2, 2008

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In reviewing the Entertainment Event Permit Application submitted by the Milpitas Chamber of Commerce for the Celebrate Milpitas, Traffic Engineering has included the attached *Traffic Handling Plan* to ensure safe closure and appropriate management of traffic during the event. The Chamber festival event manager should contact Traffic Engineering for questions regarding traffic.

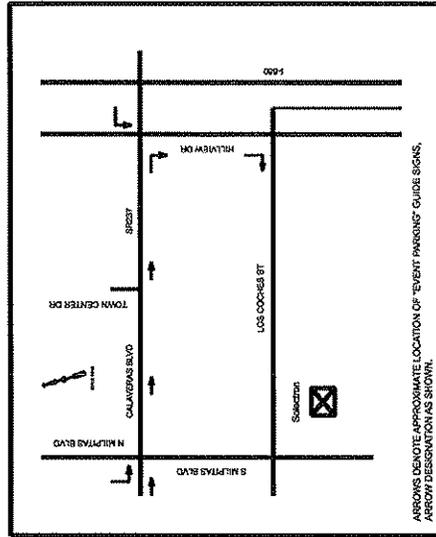
The signed permit is included. Should you have any questions, please contact me at x3291.



- NOTES**
1. ALL SIGNS SHALL BE STANDARD SIZE AND CONSISTENT WITH THE CALIFORNIA 2004 UNIFORM STANDARD SIGN CHART.
  2. ALL SIGNS SHALL BE MOUNTED IN TYPE III BARRICADES UNLESS OTHERWISE NOTED.
  3. ALL TRAFFIC CONES SHALL BE MINIMUM 28-INCHES HIGH WITH REFLECTIVE BAND SLEEVES.
  4. TRAFFIC CONE SPACING ON ALL ROADS SHALL BE 25-FT.
  5. ARROW BOARD SHALL BE TYPE B ARROW PANELS AND HAVE A MINIMUM SIZE 96"X50" DISPLAY.
  6. TRAFFIC CONTROL DEVICES SHALL BE MAINTAINED AT ALL TIMES AND INSPECTED REGULARLY FOR DISPLACEMENT.
  7. CHANGEABLE MESSAGE SIGN DISPLAY MESSAGE:
    - CELEBRATE MILPITAS
    - PLEASE TO 6-7-08
    - EXPECT DELAYS

- LEGEND**
- TRAFFIC CONE
  - TYPE III BARRICADE
  - ▭ TYPE B ARROW BOARD
  - ◻ CHANGEABLE MESSAGE SIGN

EVENT PARKING ROUTE



ARROWS DENOTE APPROXIMATE LOCATION OF "EVENT PARKING" GUIDE SIGNS, ARROW DISPOSITION AS SHOWN.

Record Description: \_\_\_\_\_  
 Project No: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Scale: \_\_\_\_\_  
 Author: \_\_\_\_\_  
 Date: \_\_\_\_\_

1 of 1



Celebrate Milpitas 2008  
 Traffic Handling Plan  
 Calaveras Blvd (SR237) & Milpitas Blvd

# Chamber

## For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name &amp; Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
<u>EW</u>	<u>Finance</u>	<u>Emma Karler</u>	<u>5/30/08</u>
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: \_\_\_\_\_

The chamber need to provide insurance for this event.

cc: City Council



**MILPITAS FIRE DEPARTMENT  
FIRE PREVENTION DIVISION**

455 E. Calaveras Blvd., Milpitas, CA 95035 (408) 586-3365, FAX (408) 586-3378

**MEMORANDUM**

**DATE:** June 4, 2008  
**TO:** Mary Lavelle, City Clerk  
**FROM:** Jaime Garcia  
**CC:** Patricia Joki, Albert Zamora  
**SUBJECT:** CELEBRATE MILPITAS (outdoors festival event)  
S. Milpitas Blvd. and Los Coches St,  
Outdoors Festival – August 16 & 17, 2008

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The Fire Department has the following comments for the applicant(s):

**PERMIT REQUIREMENTS and FIRE PROTECTION**

1. Tents and membrane structures having an area in excess of 200 square feet (19 m<sup>2</sup>) and canopies in excess of 400 square feet (37 m<sup>2</sup>) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official. Multiple tents or canopies adjacent to each other are calculated as a single unit. California Fire Code, Section 2403.2, amended by MMC V-300-2.42
2. **A fire department permit shall be filed with the Milpitas Fire Prevention Division a minimum of two weeks prior to the event. A Fire Prevention Division application and the appropriate drawings (three sets) shall be filed for each event. Site plan(s) and layout plan(s) are mandatory for fire permit process.**
3. Fire apparatus access road with an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches shall be provided. CFC Section 2403.8.1
4. Temporary membrane structures, tents and canopies shall not be located within 20 feet of lot lines, buildings, other tents, canopies, or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy. CFC Section 2403.8.2  
*Exception: Separation distance between temporary membrane structures, tents and canopies, not used for cooking, is not required when the aggregate floor area does not exceed 15,000 square feet.*
5. Temporary membrane structures, tents, and canopies and their appurtenances shall be adequately braced and anchored to prevent weather-related collapse. Documentation of structural stability shall be furnished to the fire code official upon request. CFC Section 2403.9
6. Provide fire extinguishers as follows (CFC 2404.12):  
One fire extinguisher (2-A:10-B:C) per 3,000 square feet or within 75 feet travel distance from any-point within event area.
7. Cooking and heating equipment shall be vented to the outside air by approved means. Where vents or flues are used, all portions of the temporary membrane structure, tent or canopy shall be not less than 12 inches

from the flue or vent. CFC Section 2404.15.2

8. Cooking and heating equipment shall not be located with 10 feet of exit or combustible materials. CFC Section 2404.15.3
9. Tents where cooking is performed shall be separated from temporary membrane structures, other tents and canopies by a minimum of 20 feet. CFC Section 2404.15.5
10. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet from a temporary membrane structure, tent or canopy. CFC Section 2404.15.6
11. LP-gas containers shall be located outside. Safety release valves shall be pointed away from the tent, canopy or membrane structure. CFC 2404.16.2
12. Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies. CFC Section 2404.17.1
13. Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 feet from temporary membrane structures, tents, canopies, or event area. Storage shall be in accordance with Chapter 34. CFC Section 2404.17.2
14. Generator(s) and other internal combustion power sources shall be separated from temporary membrane structures, tents and canopies by a minimum of 20 feet and be isolated from contact with the public by fencing, enclosure or other approved means. Provide a fire extinguisher (minimum 40B:C rating) at each generator location, CFC Section 2404.19. See section below for additional requirements for generators.
15. For cooking tents or canopies, the owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory certifying that the tents; canopies and membrane structures and their appurtenances; sidewalls, drops and tarpaulins; floor covering, bunting and combustible decorative materials and effects, including sawdust when used on floors or passageways, shall be composed of material meeting the flame propagation performance criteria of NFPA 701 or shall be treated with a flame retardant in an approved manner and meet the flame propagation performance criteria of NFPA 701, and that such flame propagation performance criteria are effective for the period specified by the permit. CFC 2404.2
16. Provide a trained fire watch person at a ratio of one fire watch person for every 500 event attendees (if cooking is conducted as part of this event). Fire watch personnel shall not have any other event duties. Provide a trained crowd manager at a ratio of one crowd manager for every 250 event attendees. CFC Section 2404.20
17. Smoking shall not be permitted in any temporary membrane structure, tent or canopy, or in any adjacent areas where hay, straw, or any other combustible materials are stored or used unless approved by the fire code official. Approved "NO SMOKING" signs shall be conspicuously posted. CFC Section 2404.6
18. Vehicles (or any other internal combustion engines, exception for generators that are part of permit) are not permitted within the event area.

## **STANDARDS FOR OUTDOORS CARNIVALS AND FAIRS**

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### **A. Definitions**

Cooking Booth - Booth where food is prepared by a heating or cooking process such as, but not limited to, grilling, frying, barbecuing, flambé, deep fat frying, baking, warming, or boiling.

Deep Fat Frying - Any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.

Vendor Booth - Any booth other than a cooking booth.

## **B. Cooking Booth Construction and Location**

1. All fabrics or membranes covering cooking booths shall be certified flame retardant or treated with a fire-retardant paint or spray. Certification(s) is required.
2. Decorative materials shall be inherently fire resistive; or shall be treated with a fire-retardant paint or spray.
3. Flooring materials used within cooking booths and cooking equipment shall be non-combustible or fire-retardant. (Exception: 3/8" plywood or similar material.)
4. Each cooking booth shall have at least one exit-way, a minimum three (3) feet wide and 6'8" high. Booth frames shall not obstruct exit paths.
5. Cooking booths shall have a minimum clearance of twenty (20) feet on at least two sides with clearance of at least twenty (20) feet from any vendor booth.
6. A minimum ten (10) foot separation shall be provided between every ten connected cooking booths.

## **C. Cooking Equipment**

1. All interior cooking equipment shall be of an approved type, and open-flame cooking shall be located a minimum of 18 inches from booth back/side drop materials.
2. Camping type stoves may be used only under the following conditions:
  - a. Fuel types shall be approved by the Fire Marshal;
  - b. Kerosene or gasoline shall not be used to fuel stoves;
  - c. Liquid fuel shall not be added to stoves inside booths;
  - d. Fuel capacity for each appliance shall not exceed two (2) gallons;
  - e. Extra fuel shall not be stored inside booths.
3. Butane and propane equipment shall conform to the following:
  - a. Maximum fuel quantity inside each cooking booth shall not exceed ten (10) gallons;
  - b. Shut off valves shall be provided at each fuel source;
  - c. Cooking appliances shall have an ON-OFF valve located far enough away from the appliance to be safely shut off in case of fire;
  - d. The booth operator shall test all connections for leaks with a soap and water solution;
  - e. Fuel tanks shall be protected from damage and secured in an upright position;
  - f. Hoses shall be of a type approved for use with the equipment and fuel type;
  - g. Tanks not in use shall be turned off;
  - h. Extra fuel tanks shall not be stored in booths;
  - i. Unused fuel cylinders shall be stored in a secured position. Maximum outside storage is ten (10) gallons.

Note: Specialized cooking equipment used outside of booths may have larger tanks when approved by the fire code official.

## **D. Charcoal Cooking**

1. Use only an electric starter or commercially sold lighter fluid.
2. Charcoal cooking and storage of lighter fluid is prohibited inside booths.
3. Charcoal cooking shall be located a minimum of ten (10) feet away from cooking booths and in areas away from public access.
4. Charcoal cooking shall be located at least twenty (20) feet away from combustible structures and parked vehicles.

5. Coals shall be disposed of in metal containers approved by the fire code official.

**E. Deep Fat Frying, Flambé, and Open Flame Cooking**

1. Deep fat frying, flambé, and open flame cooking operations shall be located outside of booths and no closer than 18 inches from any combustible material.
2. Cooking areas shall not be accessible to the public.
3. Deep fat frying equipment shall be equipped with a temperature regulating device or other method of regulating temperatures approved by the Fire Marshal.
4. Separation shall be maintained with a minimum of three (3) feet clearance between deep fat frying and flambé or open flame cooking.

**F. Vendor Booth Construction and Location**

1. Each vendor booth shall have at least one exit-way, a minimum of three (3) feet wide by 6'8" high. Booth frames shall not obstruct exit paths.
2. Vendor booths shall have a minimum clearance of twenty (20) feet on at least one side, with clearance of at least twenty (20) feet from any cooking booth.
3. A ten (10) foot wide separation shall be provided for every 200 lineal feet of vendor booths.

**G. Electrical Power**

1. Generators shall be placed only in locations approved for festival use.
2. Generators shall not be refueled during event hours. Extra fuel shall not be stored within event grounds.
3. Smoking and open flames shall be prohibited within 25 feet of refueling operations.
4. Extension cords shall be of a grounded type, and approved for exterior use.

**H. Fire Extinguishers**

1. Each cooking booth shall be equipped with a fire extinguisher with a minimum rating of 2A: 10B:C. Booths with deep fat frying or flambé cooking shall be equipped with an extinguisher rated for class "K" fires.
2. Cooking booths shall be equipped with visible and accessible fire extinguishers mounted adjacent to the exit.
3. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of 2A:10B:C shall not exceed 75 feet.
4. Each generator shall be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. All fire extinguishers shall be serviced and tagged annually by a State-licensed contractor.

**I. Miscellaneous**

1. All compressed gas cylinders shall be secured in an upright position.
2. No approval for any Hazardous Materials (use or handling) under this permit.
3. Flammable-liquid-fuel equipment shall not be used within the event area.

4. Candles or other open flame shall be not be used within the event area. Cooking equipment in compliance with standards is exempted.
5. Flammable and combustible liquids shall be a minimum of 50 feet from the event area.
6. Flammable-liquid-fuel equipment shall not be used in temporary membrane structures, tents, or canopies.
7. All exits from the event area shall provide clear and unobstructed access to a public way.
8. Smoking shall not be permitted in the event area. Approved "NO SMOKING" signs shall be conspicuously posted.
9. Fire equipment and appliances (hydrants, fire department connection valves, etc) shall remain clear and unobstructed.

**J. Fire Safety Tips**

1. Know where fire extinguishers are and how to use them.
2. Do not leave cooking unattended.
3. Do not wear loose-fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustible materials away from heat sources.
6. In case of an emergency dial 9-1-1.

**STANDARDS FOR TEMPORARY ELECTRICAL GENERATORS**

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**I. General Information**

These guidelines are applicable to the installation of aboveground tanks using combustible liquids as fuel for emergency and standby generators. They apply to both temporary and permanent tank installations. These guidelines are a supplement to other requirements and/or guidelines, and are not all inclusive.

**II. Tank Design and Construction**

Each tank shall be designed and constructed in accordance with nationally recognized standards (UL 142/2244 or equivalent. UL 2085 is the listing for protected tanks). If it is not UL listed, provide documentation showing that it has been designed and constructed to that standard.

**III. Tank Location**

Aboveground tanks shall be located in accordance with Table 4.3.2.1.1(a) of NFPA 30.

**IV. Tank Protection**

Approved means shall be provided to protect tanks subject to vehicle damage.

**V. Secondary Containment (protected and unprotected tanks)**

Tanks shall be provided with secondary containment.

**VI. Signage and Labeling**

Warning and identification signs shall be posted to clearly identify hazards.

**VII. Fire Protection**

At least one 20-B:C portable fire extinguisher shall be provided within 50 feet of the generator tank.

## Mary Lavelle

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**From:** Jaime Garcia  
**Sent:** Wednesday, June 04, 2008 7:54 AM  
**To:** Mary Lavelle  
**Cc:** Patricia Joki; Albert Zamora  
**Subject:** CELEBRATE MILPITAS

**Attachments:** PBrush; MILPITAS BL S 0000\_AUG 16\_060308\_celebrate milpitas 2008.doc

RE: 2008 CELEBRATE MILPITAS - ENTERTAINMENT PERMIT

Mary,  
Please see below for Fire's anticipated fees for this event, and see the attachment for Fire's notes to applicant.

Note, the Chamber of Commerce did not submit a "site layout" plan. The Fire Dept. will work with them during the Fire permit process.

### FIRE DEPT. FEES ESTIMATE FOR CELEBRATE MILPITAS 2008

Item	Description	Fee	Notes
1	Temporary assembly outdoors (with or without tents)	\$988.00	Fire Permit Fee
2	After-hours inspections (Saturday am)	\$741.00	2 fire inspectors working after hours
	<b>Fire Dept. Fees</b>	<b>\$1,729.00</b>	

Thanks, Jaime



MILPITAS BL S  
000\_AUG 16\_0603.

For Office Use Only

<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name &amp; Phone Ext.)</u>	<u>DATE</u>
<u>X</u>	<u>Building</u>	<u>[Signature]</u> Cindy Horn	<u>6/9/08</u>
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
_____	<u>Police</u>	_____	_____

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: \_\_\_\_\_

\_\_\_\_\_

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cc: City Council

# MEMORANDUM

## Planning Division

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**Date:** June 10, 2008  
**To:** Mary Lavelle  
**Through:** James Lindsay  
**From:** Cindy Hom, Jr. Planner   
**Subject:** Celebrate Milpitas Event

The Planning Division has reviewed the Entertainment Event Permit for the Milpitas Chamber of Commerce' Celebrate Milpitas Summer Festival on S. Milpitas Blvd. Between Los Coches and Turquoise and on Los Coches Street between S. Milpitas and Topaz Street. This event is approved subject to the following conditions:

1. The event shall be conducted in a manner that does not impede or obstruct pedestrian and vehicular traffic adjacent to the event area. In addition, parking areas, handicap parking facilities, access and pathways shall be unobstructed.
2. Booths, stages, seats and other structures shall not obstruct pedestrian access and pathways within the enclosed event area.
3. Trash and recycling receptacles shall be provided and maintained for duration of the event.
4. The applicant shall protect storm drain inlets from accidental discharges and shall provide site sweeping and clean-up of debris, refuse, and spills on an on-going basis during event operating hours. The applicant shall provide a letter that outlines who will be responsible for the ongoing sweeping and clean up activities and when these will activities will occur. The applicant shall coordinate with Allied Waste for trash pick up service for the duration of the event.
5. Any signage associated with the event shall be temporary and not be displayed for a period of more than fourteen (14) consecutive days. Upon cessation of the event all associated signage shall be removed and properly disposed of.
6. Any sound systems associated with the music stage shall not operate outside the hours of 10am – 6pm as proposed. The volume shall be maintained at a level that is not disruptive to neighboring businesses.
7. The event set and breakdown shall be to the approval of Police and Traffic to ensure no public access to roads and businesses remain open during their hours of operation.

# Recreation Services

## Mobile Stage Event Rental Charges

<u>Equipment</u>	<u>Fee</u>	<u>Deposit (refundable)</u>
*Mobile Stage	**\$350/day	\$1,000/day
<i>*The Mobile Stage is not allowed outside Milpitas City limits.</i>		
<i>**Includes staffing &amp; towing</i>		

This was as of 04/2007

### Stats for Great American Towing

Great America Towing Incorporated  
1720 Old Bayshore Hwy Ste B  
San Jose, CA 95112  
Phone: (408) 988-4774

### **Last year we paid:**

1 Heavy Towing Charge - \$510.00 - towed from Sports Center to Los Coches and back  
Plus - Eddies time at least 2 hours per day

### **This year it will cost us:**

1 Heavy Towing Charge \$750.00 towed from Sports center to Los Coches and back  
Plus - Eddies times at least 2 hours per day

*Clements*

### Stats for the City of Milpitas

Pay for 2 hours for 2 days at approximately \$32.00 per hour

*City  
pays*

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<u>APPROVED</u>	<u>DEPARTMENT</u>	<u>BY (Name &amp; Phone Ext.)</u>	<u>DATE</u>
_____	<u>Building</u>	_____	_____
_____	<u>City Manager</u>	_____	_____
_____	<u>Engineering</u>	_____	_____
_____	<u>Finance</u>	_____	_____
_____	<u>Fire Marshal</u>	_____	_____
_____	<u>Planning</u>	_____	_____
	<u>Police</u>	<u>STEVE PANGELINAN</u>	<u>6-10-08</u>

If not approved by any department, explain why not, and what conditions applicant could change to receive department approval for the event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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cc: City Council