

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
<b>Check one:</b> <input type="checkbox"/> Budget Appropriation <input checked="" type="checkbox"/> Budget Transfer	100-3750	\$5,000	100-1634221	\$5,000

**Explain the reason for the budget change:**

The California Department of Education/Child Development Division and the International Child Resource Institute awarded the City of Milpitas a \$5,000 one time grant to be used to strengthen the Milpitas Alliance for Better Child Care, our local family child care support group. Staff is requesting a transfer of the \$5,000 from the Sponsorship Child Care Holding Account HA1377-2500 to the Preschool Budget Account 100-163-4221 to cover the expenses incurred from the grant proposal activities. The grant activities included: graphic design, layout, translation and printing for a brochure, workshop fees for the presenter, and language ambassador stipends.

Approve a budget transfer of \$5,000, a one-time grant; from California Department of Education/Child Development Division and the International Child Resource Institute to Preschool for sponsorship child care acceptable grant activities.

Check if City Council Approval required.

Meeting Date: June 17, 2008

Itemization of funds, if needed:	Amount

Requested by:	Division Head:	Date:
	Department Head: <i>[Signature]</i>	Date: 5/23/08
Reviewed by:	Finance Director: <i>[Signature]</i>	Date: 5/23/08
Approved by:	City Manager: <i>[Signature]</i>	Date:

Date approved by City Council, if required:

Confirmed by: