

City of Milpitas, California
BUDGET CHANGE FORM

***6**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input type="checkbox"/> Budget Appropriation <input checked="" type="checkbox"/> Budget Transfer	100-3750	\$1,000	100-7144221	\$1,000

Explain the reason for the budget change:

The Wal-Mart Foundation, through the Milpitas Wal-Mart Store, has donated \$1,000 to the Milpitas Police Department. There was no application required for this grant and there are no specific requirements concerning how these funds are to be expended.

The Police Department is in receipt of the check for \$1,000, and recommends that the funds be utilized to purchase community-relations handout materials utilized during the annual National Night Out event.

Approve a budget transfer of \$1,000 from the Wal-Mart Foundation to the Milpitas Police Department to purchase National Night Out handout materials.

Check if City Council Approval required. Meeting Date: October 21, 2008

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head:	Date:
Reviewed by:	Finance Director: <i>M. C. [Signature]</i>	Date: 10/13/08
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: