

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	391-9518135-15-3899	\$77,580	391-951813574800	\$77,580
<input type="checkbox"/> Budget Transfer	390-2940	77,580	390-3999	77,580

Explain the reason for the budget change:

Background: On May 4, 2009, the Information Services main computer room stand alone HVAC unit control board and one of the two compressors failed. The system is over 19 years old and replacement parts are no longer available. In order to keep the facility operational, two portable five ton cooling units were rented from Atlas Sales & Rentals, and an order was placed with Pacific Air Solutions for a Leibert four-step high efficiency system for a total not to exceed price of \$77,580. Because of the critical nature of the main computer room for the operation of the City's computer service including Fire and Police Dispatch, this purchase was made pursuant to Section I-2-3.10 "Emergency Authority of Purchasing Agent".

Fiscal Impact: \$77,580.00. Funds for this purchase will require budget appropriation from the Redevelopment Agency Fund to the Capital Improvement Project #8135 Miscellaneous City Building Improvements.

Check if City Council Approval required. Meeting Date: August 4, 2009

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head:	Date:
Reviewed by:	Finance Director: <i>Jim C. Clark</i>	Date: <i>7/22/09</i>
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: