



UNAPPROVED MINUTES
CITY OF MILPITAS

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Minutes: Bicycle Pedestrian Advisory Commission (BPAC)
Date of Meeting: August 10, 2009
Time of Meeting: 7:00 P.M.
Place of Meeting: Milpitas Sports Center Conference Room

- I. CALL TO ORDER** The meeting was called to order at 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL** *BPAC Members*
Present: Vice Chair Nawal Stanojevic, Aaron Faupell, Jose Leon, Cheng-Wei Pei
Council Member Armando Gomez, Staff member Janice Spuller

Absent: Chair Cheryl Bunnell, Rene Briones, Wei Sun

Quorum was established. Vice Chair Stanojevic conducted the meeting
- IV. APPROVAL OF THE AGENDA** Approval of the August 10, 2009 Agenda
Staff Janice Spuller requested the removal of item IX-1, Election of Chair and Vice Chair. She mentioned at the June 8 meeting, Chair Bunnell was intending on resigning from the Commission. Since the City has not received her official resignation, there can not be an election.

Motion to approve Agenda as amended: Pei
Second: Leon

All Ayes
- V. APPROVAL OF THE MINUTES** Approval of June 8, 2009 Minutes
M/S: Pei/Leon
All Ayes
- VI. PUBLIC FORUM** There were no members of the public present.
- VII. ANNOUNCEMENTS**
- 1. Chair Announcements**
Vice Chair Stanojevic noted the work on N. Park Victoria and the I-680 Express Lane Project. She noted they have not closed the sidewalk access at Calaveras Blvd and Jacklin Road, under I-680. Though Commissioners Faupell and Leon said that the bicycle access is still not accommodating at these locations.
 - 2. Commission Announcements-Commissioner reports on BPAC**

meetings

There were no additional commission announcements.

3. Staff Announcements

Staff Janice Spuller mentioned that Commissioners Faupell and Briones will be reappointed on BPAC at the August 18, 2009 meeting. She also mentioned that Chair Bunnell hasn't formally submitted her resignation. Ms. Spuller stated that the Mayor can move up the Alternate 1 position to the voting member. She noted the City Clerk is reviewing attendance and sending reminders to members that have not attended 3 consecutive meetings that they may be subject to removal from the Commission.

Ms. Spuller also mentioned this meeting would be her last meeting before her maternity leave. Staff member Fernando Bravo will be covering the October and December meetings. He is a Principal Civil Engineer and has overall experience as a previous City Engineer for Suisun. She will forward his contact information. Ms. Spuller also brought refreshments to the meeting.

VIII. OLD BUSINESS

1. Bikeway Master Plan & System Map

Ms. Spuller mailed the new System Maps to the Commission, however, has not released the maps to the City Council and community due to an error found in the printing. These maps have been reprinted. The Bikeway Master Plan is available on the City's website and will be printed soon. One of the projects as a result of the Plan is the N. Park Victoria Project (agenda item VIII-3).

2. Suggested Routes to School Program (SRTS)

Ms. Spuller stated school starts August 24. The hired consultant to work on the individual SRTS plans for each schools will sub-contract with Safe Moves to perform the education element of the project which would include bicycle rodeos, Walk to School Days, and workshops. She distributed the scope of work for the education portion of the project.

3. North Park Victoria vehicle lane reduction project

Ms. Spuller said this project is in construction and will be complete mid-September. The project will reduce the project from 2 lanes in each direction to 1 lane in each direction with a center turn lane and bike lanes in each direction. Questions and concerns can be sent to Janice Spuller or Jimmy Nguyen, the project manager.

4. Bicycle Friendly Cities

Ms. Spuller stated the City applied for this recognition on August 7 and hopes to hear back from the League of American Bicyclists if the City will be recognized as a Bicycle Friendly City.

IX. NEW BUSINESS

1. Election of Chair & Vice Chair

This item was postponed until the next meeting.

2. Election of Milpitas Representative for VTA BPAC

Though this item correlates to Chair Bunnell's resignation, the BPAC nominated Aaron Faupell as the Milpitas Representative for the VTA BPAC.

Commissioner Faupell is more than welcome to attend the VTA BPAC meetings however would not be able to sit on the committee as a voting member. The meetings are the 2nd Wednesday of the month, 6:00 pm at the VTA Board 3331 N. 1st Street.

Commissioner Faupell requested if we can get the Chair resignation situation completed to not hold up our representation. Ms. Spuller has reached out to Ms. Bunnell on several occasions. Council Member Gomez and Ms. Spuller will touch base with Ms. Bunnell this week.

3. Report on hosting special events/ bicycle rides

At the June meeting, Ms. Spuller was directed at looking at events such as hosting a bicycle ride such as the completion of the N. Park Victoria project, or Bike to Work Day. According to the Deputy City Attorney, any participants in a ride would be required to sign a waiver. Any events that would require road closures would require a special event permit. Because of the timeline, Ms. Spuller suggested having a ride in May in honor of Bike to Work Month and requested the Commissioners to think about future events to host.

Commissioner Faupell asked if signs will be posted on Country Club Drive. Ms. Spuller will look into it. Ms. Spuller mentioned as the City does resurfacing projects, they will look at the Bikeway Master Plan and install the striping or facility on the street.

4. Walk to School Day, October 7, 2009

As mentioned, Ms. Spuller will reach out to the schools and to the Commissions to volunteer the morning of Walk to School Day. The consultants will manage the event. The time of volunteering varies from 7:30am-8:45am depending on the school location.

X. ROUNDTABLE/ OPEN FORUM

1. Bicycle and Pedestrian Improvements

2. Safety

3. Public Awareness

The following comments were made during the forum:

Commissioner Pei mentioned at Curtis and Main Street, he wanted to know if there were bicycle sensors at this intersection. He noted there are stencils on Abel Street/Curtis Avenue but not on Main Street. Ms. Spuller will confirm if the detectors are only on the turn lanes but not the through lanes. And if they are located on through lanes

Council Member Gomez requested the cost of the detectors and stencils to include in the Clean and Safe Streets Program budget for next year.

Commissioner Faupell had the following comments:

At West Dixon Landing Road and McCarthy Boulevard, the striping of the bike lanes is worn off. This is frequent. What is the City's maintenance policy, schedule, striping plan and if certain areas can have a higher frequent. He feels this area is worn off faster due to the location to the dump and the trucks that access it. He stated this is the access to the North-South Bike trail (Coyote Creek Trail).

With the new cell phone laws, there is a large increase of incidence with motorists stopping in the bike lane to use their cell phones. They are stopping in the bike lanes where it is signed "No Stopping/No Parking".

In review of the bike map, Calaveras East is not designated bike route and request it is extended to the City border to Felter Road. [Since the Bikeway Master Plan was just adopted, this item will carry forth to the next update]

Commissioner Faupell wanted to know what the lane configuration for N. Park Victoria and Calaveras Blvd. Will the striping go through the intersection to continue with the bike lanes with S. Park Victoria?

Vice Chair Stanojevic mentioned her street was not repaved. She received notice last Tuesday of no parking on Thursday due to the resurfacing of the road. She wanted confirmation that the paving was not complete due to the rain last Thursday, August 6. She wants to know when this will be completed since they have not come back.

Council Member Gomez offered to bring dinner the next meeting.

2. ADJOURNMENT

Vice Chair adjourned the meeting at 7:35 pm.

Next Meeting: **October 12, 2009**