

MEMORANDUM

Office of the Mayor



To: City Council

cc: Tom Williams

From: Mayor Bob Livengood

Subject: Creation of Veterans Commission

Date: November 23, 2009

As I announced at the recent Veterans Day ceremony, I am proposing the creation of a Veterans Commission for the City of Milpitas. I am suggesting a seven member body with two additional alternates. Terms for both members and alternates could be the same as most of our other commissions, three years. I am proposing the Commission meet quarterly.

I am proposing that all Veterans Commission members be honorably discharged U.S. veterans or still actively serving in any branch of the U.S. military.

I am asking that you approve the new Veterans Commission and instruct staff to prepare a modified application form that can be used to apply for the commission that includes information about the applicants' military service.

Timing wise, I am hoping to advertise for applicants the first week in January 2010, with applications due back to me by February first. I would then make my appointments, subject to your approval, at the second City Council meeting in February. I anticipate the first Veterans Commission meeting could be held in March, 2010.