

BUDGET CHANGE FORM

| Type of Change | From | | To | |
|--|----------|----------|--------------|----------|
| | Account | Amount | Account | Amount |
| Check one: | | | | |
| <input checked="" type="checkbox"/> Budget Appropriation | 290-2938 | \$ 8,640 | 290-116-4237 | \$ 8,640 |
| <input type="checkbox"/> Budget Transfer | 390-2940 | 34,560 | 390-116-4237 | 34,560 |

Explain the reason for the budget change:

Background: Due to the need for graphic design and web services to support the Redevelopment Agency and Economic Development activities, a contract with Teresa Meyers-Calvert was executed in September of 2009 and funded by the Economic Development Operating Budget. In order to continue these activities and complete the preparation and posting of the Redevelopment Plan amendments as well as recommendations from the Economic Development Commission, an additional appropriation is required to retain the web services. The existing contract with Ms. Meyers-Calvert will require amendment extending the term to June 30, 2010 and the total compensation to \$62,700.

Fiscal Impact: Funds are available in the Redevelopment Agency Fund Balances to cover the cost of these services.

Recommendations:

1. Approve a budget appropriation in the amount of \$43,200 from the Redevelopment Agency Funds for contractual services.
2. Authorize the City Manager to execute a contract amendment for a total amount not to exceed \$62,700 and extend the contract term until June 30, 2010.

Check if City Council Approval required. Meeting Date: December 01, 2009

| Itemization of funds, if needed: | | Amount |
|---|-----------------------------------|----------------|
| | | |
| Requested by: | Division Head: | Date: |
| | Department Head: <i>A. J. ...</i> | Date: 11/20/09 |
| Reviewed by: | Finance Director: <i>C. ...</i> | Date: 11/20/09 |
| Approved by: | City Manager: | Date: |
| Date approved by City Council, if required: | | Confirmed by: |