

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	100-2940	\$ 33,730	100-120-4237	\$ 33,730
<input type="checkbox"/> Budget Transfer				

Explain the reason for the budget change:

Check if City Council Approval required. Meeting Date: April 6, 2010

Background: A purchase order with an unused balance of \$33,730.22 with Meyers Nave remains in the City Attorney budget from appropriations approved prior to hiring the present City Attorney. At this time, staff recommends closure of the Meyers Nave Purchase Order, re-appropriation of \$33,730.00 to the City Attorney budget, and authorization to the City Attorney to execute a contract for legal services with Renne, Sloan, Holtzman, Sakai, LLP, in an amount not to exceed the appropriation amount. It is anticipated that legal services rendered will be in the personnel and labor relations field.

Fiscal Impact: No fiscal impact.

Recommendation: Approve closure of Meyers Nave P.O. in the amount of \$33,730.22, approve an appropriation of \$33,730.00 to the City Attorney budget, and authorize the City Attorney to execute a contract with the law firm of Renne, Sloan, Holtzman, Sakai, LLP, in an amount not to exceed the appropriation.

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date: 3-18-10	
Reviewed by:	Finance Director: <i>M.C. Paul</i>	Date: 3/18/10	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	