
From: DebbieGMilpitas@aol.com [mailto:DebbieGMilpitas@aol.com]
Sent: Tuesday, May 18, 2010 1:54 PM
To: Tom Williams
Subject: Fwd: Request for financial assistance re essay writing contest project

please agendize for next finance subcommittee, may take from council promotion budget...

From: elpidioestioko@sbcglobal.net
To: dgiordano@ci.milpitas.ca.gov
CC: carmen_montano@att.net, tlibrande@ci.milpitas.ca.gov,
linda.arbaugh@library.sccgov.org
Sent: 5/18/2010 1:22:37 P.M. Pacific Daylight Time
Subj: Request for financial assistance re essay writing contest project

Hi Councilwoman Giordano!

The Education Sub-Committee of the Milpitas Library Advisory Council has ventured on an essay writing contest as a special project of the commission in cooperation with the Milpitas Community Library to promote awareness on the importance of the library and literacy in general to its readers and the community as a whole.

The committtee envisioned to award first three winning pieces and consolation prizes to deserving entries. Along this line, we would like to request from the City Council, through you, financial assistance to be used as cash prizes and to buy consolation prizes to be awarded to the winners amounting to \$2,500.00.

We will launch the project sometime next month and the selection process to last for about two to three months to generate wide participation from library users and school children, just in time for the awarding of winners during the Book Week on late October or early November.

Thank very much for your support.

Elpidio R. Estioko
Chair, Library Advisory Commission

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	102-2909	\$2,500	102-100-4203	\$2,500
<input type="checkbox"/> Budget Transfer				

Explain the reason for the budget change:

Background: The Library Advisory Commission has requested through the Finance Subcommittee financial assistance of \$2,500 from the City for an essay writing contest. This is a special project of the Commission in cooperation with the Milpitas Community Library to promote awareness on the importance of the library and literacy in general. It is anticipated that the financial assistance will be used to provide cash prizes and consolation prizes for the top three winners. If the City Council approves this request, staff recommends that in lieu of using the Council's community promotion budget, the financial assistance can be funded by the 2% TOT Library Fund.

Fiscal Impact: There is sufficient funding available in the 2% TOT Library Fund for this request

Recommendation: Approve financial assistance in the amount of \$2,500 for the Milpitas Library essay writing contest and the related budget change form.

Check if City Council Approval required.

Meeting Date: September 07, 2010

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head:	Date:
Reviewed by:	Finance Director: <i>Jim C. Kane</i>	Date: 8/13/10
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: